

Sharon Public Library Board of Trustees
Regular Session
July 28, 2021

Attendance:

Trustees: Carolyn Weeks, Cheryl Weinstein, Wendy MacArthur, Cheryl Rosenfeld

Library Staff: Lee Ann Amend (Library Director)

Guests: Gordon Gladstone, Chuck Goodman, Judith Bookbinder, Pat Olken, Ira Miller

The meeting was called to order at 7:31 p.m. by Cheryl Weinstein

Minutes of June meeting: Fixing reference to documents, should be the Library Bill of Rights.

MOTION: To approve minutes with one change, second, approved unanimously.

Treasurer's Report:

Wendy: Eastern \$546.37; Century \$1,940.65

Discussion on consolidation of accounts. Century Bank requires voucher to take out money,

Discussion of attorney bill payment by Trustees or Foundation.

Budget

- 32,762.13 returned to Town, end of FY Jun 30.

Friends

- Book sale. Donations start October 25

Director's Report

See report.

Staff training, Friday, Nov. 12, 3 sessions, all on Zoom.

Next day, Saturday, Nov 13, closed for staff appreciation

Weymouth, Milton and Sharon are the only 3 towns in the state with positive growth in the number of statistical transactions this fiscal year, during the pandemic. We will be publicizing this to get the word out about the use of Sharon's library.

Updating Policies:

Collection Development Policy:

MOTION: Carolyn moved to accept as updated, Cheryl second, approved unanimously.

Replacement Cost and Lost or Damaged Materials Policy:

Shortening Replacement Cost Policy. Change: the \$3 processing fee has been removed.

MOTION: To approve, by Cheryl W., second by Wendy, approved unanimously

Loan Periods/Renewals and Fine Policy:

Updates to add \$5 per day overdue for late materials from The Library of Things.

For books, after 30 days late, the person will receive a billing notice for replacement cost if the book is from another member library.

MOTION: Motion to approve with corrections by Cheryl W, second by Wendy. Approved unanimously, Lee Ann will send out revised policy.

Mobile Hotspot Lending Policy and Agreement:

MOTION: To approve by Cheryl W, Carolyn second, approved unanimously.

Posting and Distribution Policy:

Changing to clarify that LeeAnn has control in approving/rejecting requests for signage. She can bring it to the Trustees for input at her discretion.

MOTION: To accept updated Posting and Distribution Policy, by Cheryl W. Second by Cheryl R. Approved unanimously.

Wendy: We should look at all of the policies, one per month.

Cheryl W: That's a lot of work if they don't need updating

LeeAnn: If you see one that needs updating, or if something looks off or you don't understand it, bring it to my attention and I will update it.

Wendy: I encourage everyone to read all of the policies.

LeeAnn: Eastern Bank gave us \$400 and we were able to purchase 4 Kindles. Some will be for prizes for the summer reading program.

LeeAnn: Attending Libraries and Veterans group, on Zoom, 4 days, all-day workshops Sept.13-15, 17.

Trustee Business

1. Town doesn't want us to do hybrid meetings. However, School Com is doing hybrid.
2. Can the library mandate masks to be worn? Other libraries follow the state mandate.

Wendy proposed an on the record discussion of whether we can mandate mask use in the building regardless of the Governor's policy. We will revisit this topic at the August 18 meeting and see if the state's mandate changes in the meantime..

Meeting adjourned at 9:31 p.m.

Next meeting - August 18, 2021

Respectfully submitted,
Cheryl Rosenfeld