

Sharon Public Library Board of Trustees
Regular Session
August 18, 2021

Attendance:

Trustees: Carolyn Weeks, Cheryl Weinstein, Wendy MacArthur, Geoff Gerrietts. Sarah Windman

Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 7:31 p.m. by Cheryl Weinstein

Minutes of July meeting:

MOTION: To approve minutes Sarah, Geoff second, approved unanimously.

Treasurer's Report:

Wendy: Eastern \$546.37; Century \$1,940.82

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Budget

- No questions

Friends

- Book sale

Foundations

- No update

Library Project

- Waiting for the judge.
- Gordon spent a week ironing out the contract for the general contractor.

Director's Report

Sharon Public Library – Director's Report
August 18, 2021

MBLC Construction Monthly Report: The July report has been completed and is waiting for the Finance Director's financial report before I can send it.

ARIS (Annual Report Information Survey): Completed and submitted to the MBLC on August 6th.

Financial and Compliance Report: I will be starting the financial and compliance report as soon as we get our final figures from the Finance Director.

Libraries and Veterans National Forum: I will be attending this forum from September 13-17th. There is no programming scheduled for September 16th due to Yom Kippur, so I will be in that day. This is the same program I was invited to last year as one of three invitees to represent Veteran's programming in public libraries. Program development will result in funding opportunities through LSTA funding.

Welcoming America: The staff will be engaged in planning activities for the week of September 10-19th

As part of the ALA (American Library Association) initiative called Welcoming America. We will have displays, special craft activities, and promotions for various categories that fit into this initiative. The staff and I will be coordinating our efforts with other libraries in the state.

Helping Teens with Healthy Relationships Initiative: The Governor's Council in partnership with the Executive Office of Health and Human Services and the Massachusetts State Legislature has partnered in an awareness & prevention campaign to define and encourage healthy relationships. The "Respectfully" was launched to combat interpersonal violence at the root, sowing the seeds of respect, honesty, and kindness to make a long-term positive impact in the state. Through this initiative, we have received several posters encouraging youth in this effort. The posters have been hung up throughout the library.

Hotspots Available: We have three hotspots available for checkout. Two others will come online as soon as we receive the cases to put them in. The Hotspots were obtained from the MBLC as part of an LSTA funding initiative. The hotspots did not cost us anything and the Internet connection for one year is free and part of the program. We will pick up the Internet connection cost after that time. Jay Oliver, our Technology Librarian is overseeing the hotspot program and has set up all the devices for patron use.

Podcast Book Reviews: The adult services staff are developing a program series of Podcast book discussions. Discussions may be between staff members and also local authors if they are free and available.

Next meeting: September 22, 2021

Respectfully Submitted: Lee Ann Amend, Library Director

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Trustee Business

1. As discussed at previous meetings. If anyone has an agenda item, they need to call the chair and discuss it. If they are referencing supporting documentation it should be provided prior to the phone call.
2. If you have an item to be submitted to facebook. It needs to be typed and submitted to the two Cheryls and Lee Ann. Once the two Cheryls have edited and agreed, Cheryl R and Wendy will post it.

Items brought up not on the agenda:

1. A discussion was held with regard to the required submittals of action plans over the next two to three years or a mini long range plan if approved by the MBLC. The board will support the Director in whichever is best for the library during this transitional period.
2. Wendy had a difficult time looking for the agenda on both the town website and the library website. What is the best location for the agenda? Why isn't it on the library website?

Meeting adjourned at 8:04 p.m.

Next meeting - September 22, 2021 in person

Respectfully submitted,
Sarah Windman