

**Sharon Housing Authority
18 Hixson Farm Road, Sharon, MA 02067
Minutes of Meeting on July 12, 2021**

1. Roll Call:

Present: Susan Saunders, Zannati Rahman, Xander Shapiro
Susan Price via Zoom Meeting
Absent: Peter Melvin
Other: Nancy Bartley

The meeting was called to order by Chairperson, Susan Saunders, at 9:07 a.m.

2. Notice of meeting: Posted on July 7, 2021 at 8:37 a.m.

3. Minutes of Previous Meetings.

A. Regular Meeting Minutes for June 7, 2021.

Susan Price made a motion to approve regular minutes of June, 2021.

Xander Shapiro seconded. All in favor. No further discussion.

Susan Saunders wanted to reiterate to the board that the Board of Commissioners do not interfere with the day to day operations of the Sharon Housing Authority. The only official authorized to speak with any press is the Executive Director of the Sharon Housing Authority.

4. Monthly Reports:

A. Maintenance Report:

There were 32 Work Orders since the last meeting. 24 are completed and 8 incomplete – non-emergency work orders

B. Monthly Vacancy Report:

There are 2 vacancies that are DHCD projects and are off-line. There are 2 new unit turnovers.

5. June 2021 Check Register:

Talked about the Morgan, Brown and Joy bill and Mass NAHRO, Worker's Compensation Policy. Zannati Rahman motioned to accept the June, 2021 check register totaling \$64,439.16. Xander Shapiro seconded. All in favor.

6. May, 2021 Financial Statements:

Talked about renaming the Wrentham Management Account. Zannati Rahman motioned to approve May, 2021 financial statements. Xander Shapiro seconded. All in favor.

7. Executive Director Report:

A. The ED will take the board to look at 2 units after the meeting.

ED explained the energy audit is a go after being rescheduled due to the pandemic. Talked about the health insurance incentive and it will be put on the agenda for the next meeting. Talked about maintenance on-call stipend and that will be put on the agenda for the next meeting.

8. Other Business

Board talked about the amendment #12 for additional funds for the CFA 5001. The additional funds being awarded is \$202,249.00 This brings the revised Award to \$1,971,229.20. Zannati Rahman motioned to approve and Xander Shapiro seconded. All in Favor. No further discussion.

9. Adjournment:

Susan Price will be leaving the meeting. Susan Saunders motioned to adjourn the meeting at 10:15 am. Zannati Rahman seconded. All in favor. No further discussion