

Town of Sharon



Transportation Advisory Board Meeting Minutes of 8/2/23

Transportation Advisory Board (TAB) Members

David Fixler Co-Chair absent	Sam Liao - arrived 7:45PM
Linda Hager Co-Chair	Terri Rawding
Neil Coplan	

Other Attendees

Kevin Davis, DPW Representative, Kiana Pierre-Lewis, Select Board – absent

Administration

- The meeting of the Transportation Advisory Board was called to order at 7:02 PM via ZOOM by Co-Chair Hager.
- Future scheduled meeting(s): 8/9, 8/16

Train Station Survey Report

- Station Parking Recommendation Report will be presented to the Select Board (SB) on 8/22/23. The report must be provided to the SB by 4 PM on 8/17.
- The TAB discussed that Co-Chair Fixler, Mr. Coplan and Ms. Rawding had provided initial edits. Co-Chair Hager said she will be providing her edits and Mr. Coplan said he will take additional edits and make changes.
- The Board reviewed several changes within the report and commented. With reference to technology on checking plates, Mr. Davis said the police do not currently utilize technology to check plates.
- The Board decided the flow for continued edits in preparation for the 8/9 meeting. Co-Chair David Fixler's edits were first edits to the document.

1. Neil is to send the doc to Terri on Wednesday, 7/2/23.
2. Terri then sends the doc to Linda on Friday, 8/4/23.
3. Linda then sends the doc to Sam by Sunday, 8/6/23.
4. Sam then sends the doc to Neil by Monday, 8/7/23.
5. Neil then sends the doc to Rachelle by Tuesday Morning 8/8/2023.
6. Rachelle to send the doc to all board members on Tuesday.
7. The group will review the edits together at the 8/9/2023 TAB Meeting.

- The goal is to have the sentence structure and wording correct and be concise to appear as if one person created the document. The final version will be sent to Co-Chair Fixler.
- Mr. Coplan noted that at the lot for the morning drop off – people are dropping off in numbered spots zone.
- Mr. Davis said this is an enforcement issue. This could be added to the recommendations section in the report that the police should reinstitute enforcement as per prior recommendation by the Sharon Police and TAB.
- Co-Chair Hager said the police were at the station pre-covid during peak hours to enforce signage and flow that we had established and agrees they should be at the station again if we are having issues.
- Mr. Davis will reach out to Chief Coffey so that he is aware and not surprised by seeing this recommendation within the report. The police should assess the situation

Minutes

- Mr. Coplan to approve the 6/28/23 TAB minutes as written. Ms. Rawding seconded the motion and the Board voted 3-0-0 in favor of approval.
- Ms. Rawding moved to approve the 7/12/23 TAB minutes with minor edits. The Board voted 3-0-0 in favor of approval.

E-bike Pad/Bike racks

- Mr. Davis said the barrier is up for the E-bikes.
- Mr. Davis said with reference to the bike racks, the MBTA said they can remain where they are but need to be bolted down. A new agreement was made with the MBTA.
- Mr. Davis said he is unsure if canopies can be added. The bike racks need to be against the wall and the DPW is working on this.
- Mr. Davis said if the E-bike process is not profitable then the Town can sell them after 3 years.

Stairs

- Mr. Davis said there was a safety meeting held regarding the stairs construction. Repairs will begin on Monday.

Charge of TAB

- Ms. Rawding said at the last SB meeting, Mr. Turkington commented that the TAB would be presenting the Station Parking Recommendation Report as well as the Charge of the TAB at the 8/22 SB meeting.
- Mr. Davis provided Co-Chair Hager with documents that he has regarding the charge. She commented that it is unclear what the mission should be based on the 1959 charge. It indicated that the charge is more than just the train station.
- Ms. Rawding commented that in a previous meeting SB member Pierre-Lewis had said TAB could push off the charge discussion and just focus on the Station Report.
- The TAB members agreed to review the charge at the 8/9 meeting.
- Mr. Coplan asked if we have a concept of what TAB should be.
- Mr. Davis said the charge is anything as long as the SB votes it. He said if you are an Advisory Committee then the SB can vote. If you are a Board with powers, that has to be approved at Town Meeting. He will reach out to Mr. Turkington for clarification for the TAB.

Adjournment

- Ms. Rawding moved to adjourn and Mr. Coplan seconded the motion. The TAB voted 4-0-0 in favor of adjournment at 8:30 PM.