November 20th, 2017
219 Massapoag Avenue Sharon, MA

**Present:** Ira Miller, Gordon Gladstone, Patricia-Lee Achorn, Hanna Switlekowski, Anja Bernier, William Brack, Alexander Korin, Edward Philips, Daniel Lewenberg, Arnold Cohen and Charles Goodman

1. **Special Town Meeting De-brief**

The Finance Committee members discussed Special Town Meeting.

* It was the first meeting where the town voted consistently with the Finance Committee’s recommendations.
* One weakness of the meeting was regarding the Planning Board. Concern was expressed with them not presenting.
* Modernizing the meetings so that more members can attend was suggested.
* Microphones were not helpful in regards to sharing too much information.
* Anja Bernier had an excellent presentation regarding the moratorium.
1. **Reserve Fund Transfer for Animal Control van**

Krishan Gupta, Finance Director, presented the request for a new animal control van.

* The van has not been used in over a month.
* It is supposed to go on the Capital Outlay budget in FY19 due to being turned down for FY18.
* The van is 11 years old and has 36,000 miles on it.
* The total cost for the request is $29,307.70.
* Fred Turkington stated they are looking into the new van being garaged to prevent this in the future.
* Other towns were contacted and used van was unavailable.
* If they went to Capital Outlay Committee, then the van would not be replaced until next summer.

**MOTION:** to Gordon Gladstone to approve the reserve fund transfer of $29,307.70 for a new animal control van **SECONDED:** by William Brack **VOTED:** 10-0-1. Alexander Korin abstained.

1. **Tax Recap – Krishan Gupta & Fred Turkington**

Krishan Gupta, Finance Director, presented the Tax Rate Recapitulation for FY18.

* The FY18 recapitulation is the town’s appropriations since the prior year.
* Page four summarizes the two town meetings.
* Page three summarizes local receipts for FY17 and what has been projected for FY18.
* Page one summarizes the commercial and residential taxes.
* The major element of local receipts not allocated were motor vehicle excise taxes.
* In FY18 there were a few one-time items such as cell towers and billboards.
* The town needed to raise $92,406,838.55.
* It will be raised via local estimated receipts and revenue sources that were appropriated for particular purposes.
* The total receipts amount is $26,129,340.52.
* The town needed to raise $66,277,498,03 in taxes.
* The tax rate in FY18 is 19.37%. The prior year the rate was 19.62%.
* The town is leaving approximately $2,275,989 on the table in terms of levy capacity.
* The spring town meeting for FY19 will be used to appropriate funds for the high school. Taxes would be affected in FY21.
* The document has not yet been reviewed or certified for the DOR yet.
1. **ATM & Budget Schedule - Fred Turkington**

Fred Turkington, Town Administrator, gave the following information regarding the ATM & Budget Schedule.

* The Priorities Committee will meet on December 14th, 2017.
* The Board of Selectman will have a budget draft available by December 19th, 2017.
* In January the open warrant will open.
* Dr. Greer and the School Committee will be invited to discuss their budget in early January.
* On January 22nd, 2018 the Finance Committee will have the Personnel Board at their meeting and sector budgets and warrant drafts will be given.
* Capital Outlay will complete their budget by January 25th, 2018.
* On February 5th, 2018 the Finance Committee will assign write ups and start discussing articles.
* By the end of February, the Board of Selectman will review and order the ATM articles.
* The Finance Committee set a deadline to be done with the write ups by March 26th, 2018.
* Town Meeting will take place on May 7th, 2018.
* Town election will happen on May 15th, 2018.
1. **Elected boards to FinCom and appointed boards to BOS for budgeting - Fred Turkington**

Fred Turkington, Town Administrator, presented the proposed change regarding the budget.

* The change states that the Finance Committee will be responsible for the elected boards and the Board of Selectman for the appointed boards.
* The Finance Committee agreed to this change.
* Fred Turkington will prepare the proposed sector allocations and then speak to the boards being affected to receive comments.
1. **Vote outstanding minutes: September 18th & 25nd, October 2nd & 5th & 30th**

**MOTION:** by Alexander Korin to approve the September 18th, 2017 minutes **SECONDED:** by William Brack **VOTED:** 10-0-1. Edward Philips abstained.

**MOTION:** by Alexander Korin to approve the September 25th, 2017 minutes **SECONDED:** by William Brack **VOTED:** 11-0-1.

**MOTION:** by Edward Philips to approve the October 2nd, 2017 minutes **SECONDED:** Arnold Cohen **VOTED:** 9-0-2. William Brack and Alexander Korin abstained.

**MOTION:** by Edward Philips to approve the October 3rd, 2017 minutes **SECONDED:** by Hanna Switlekowski **VOTED:** 9-0-2. William Brack and Alexander Korin abstained.

**MOTION:** by Alexander Korin to approve the October 30th, 2017 minutes **SECONDED:** by Hanna Switlekowski **VOTED:** 11-0-0.

1. **Topics not reasonably anticipated by the chair in 48 hours**

Laura Nelson has resigned from the Finance Committee. The position will be filled at the May Town Meeting. Fred Turkington, Town Administrator can be contacted if interested.

1. **Adjournment**

**MOTION:** by Edward Philips to adjourn **SECONDED:** by Anja Bernier **VOTED:** 11-0-0.

The meeting was adjourned at 9:20 pm.