

**MINUTES  
CAPITAL OUTLAY COMMITTEE  
NOVEMBER 6, 2014**

**APPROVED**

The meeting of the Capital Outlay Committee was called to order in the Selectmen's Meeting Room at Sharon Town Hall at 7:00pm by Chair Paul Linehan.

**Members Present:**

Chair:	Paul Linehan
Board of Selectmen:	William A. Heitin
Finance Committee:	Gordon Gladstone and Alex Korin
School Committee:	Marcy Kaplan and Emily Smith-Lee
Planning Board:	Robert Maidman and Louis Modestino, Jr.*

**Others Present:**

Town Administrator:	Frederic E. Turkington, Jr. (Ex-Officio)
Finance Director:	Cynthia Doherty (Ex-Officio)
Animal Control:	Diane Malcolmson
Civil Defense Director	Michael Polimer
Fire Chief:	James Wright
Police Chief:	Joseph Bernstein

**Administrative Items**

Chair Paul Linehan requested that the Capital Outlay Committee members introduce themselves.

**MOTION:** (Korin-Heitin) To approve the Regular Session Minutes of October 30, 2014

**VOTED:** (6-0-0) **PASSES** unanimous

\*Louis Modestino, Jr. arrived after the vote was taken

**175 Pond Street Purchase**

Selectmen Bill Heitin indicated the capital request for the purchase is \$370,000 (roughly \$317,500 for property, \$20,000 for taxes, and \$40,000 toward demolition costs). Emily Smith-Lee indicated the purchase is not intended for one specific project such as parking but rather to enhance future expansion options.

**MOTION:** (Smith-Lee-Heitin) to approve the allocation of \$370,000 in funds for the acquisition of 175 Pond Street

**VOTED:** (7-0-0) **PASSES** unanimous

**Capital Requests – Animal Control**

**Fiscal Year 2017 Request – Van - \$29,395**

Diane Malcolmson discussed an FY-17 Capital request for new van to replace Animal Control's 2006 Ford Econovan with 29,650 miles. Quotes for a new Ford Transit have been obtained. If possible, the cages from the current van will be salvaged and modified to equip the new vehicle.

## Capital Requests – Fire Department

Chief James Wright was present to discuss the status of current Capital projects and future requests. Chief Wright requests the balance of \$38,362.86 from FY-13 be reallocated at 2014 Fall Town Meeting for Portable Radios. A MEMA grant will match a portion of the funds with the balance due allocated from the Ambulance Reserve Fund. Funds also remain from FY-14 and FY-15 capital outlays to be applied to electrical upgrades and building repairs/roof. Gordon Gladstone recommended the unused portion of the funds allocated for the Public Safety Study (\$13,546.47) be transferred to the Standing Building Committee for Public Safety Building Project use.

### Fiscal Year 2016 Request – Ladder Truck - \$925,000

Chief states current ladder truck is in very good condition and will last a few more years. New truck has a 1-year lead time- may see savings if chassis is purchased early with balance due at delivery.

### Fiscal Year 2016 Request – Ambulance Replacement - \$275,000

Funds are available from the Ambulance Reserve Fund. Chief is seeking Capital request as to not drain the fund since the majority is set aside for the Town's operational budget.

### Fiscal Year 2016 Request – Utility Pickup Replacement - \$50,000

Replace 1988 Ford/diesel truck. New Truck- F-350/gas w/ dual wheels for greater towing capacity.

#### Future Requests:

### Fiscal Year 2017 Request – Replacement Radio Fire Alarm System - \$50,000

Upgrade Radio Master Box system to a system with an automatic back-up switch

### Fiscal Year 2017 Request – Upgrade FD/PD Microwave Links - \$50,000

Discussed best location for new links and potentially moving hub

### Fiscal Year 2018 Request – F/F Bunker Gear - \$96,000

### Fiscal Year 2020 Request – Engine Replacement - \$500,000

### Fiscal Year 2020 Request – Chief's Vehicle- \$50,000

### Fiscal Year 2021 Request – Brush Truck Replacement - \$140,000

### Fiscal Year 2021 Request – Replace Radio Repeaters - \$100,000

**MOTION:** (Korin-Gladstone) to reallocate \$38,362.86 in funds from FY-13 for Fire Department Portable Radios recommending balance is allocated from the Ambulance Reserve Fund

**VOTED:** (7-0-0) **PASSES** unanimous

## Capital Requests – Civil Defense

Michael Polimer discussed his five-year capital plan. He proposes that the COC repurpose a \$15,000 appropriation from 2014 Town Meeting for Building Electrical Upgrades & Repairs (as building will likely be demolished) toward the Lighting Tower Trailers.

### Fiscal Year 2016 Request – Lighting Tower Trailers - \$15,000

Lighting Towers will be used for emergencies such as power outages, fire scenes, police activities, water main breaks, tree removal operations, community events.

#### Future Requests:

### Fiscal Year 2017 Request – 30 Kw Mobile Generators - \$20,000

### Fiscal Year 2018 Request – Facility Modification 1 - \$20,000

### Fiscal Year 2019 Request – Facility Modification 2 - \$15,000

### Fiscal Year 2020 Request – Facility Modification 3 - \$15,000

### Fiscal Year 2021 Request – F-150 Truck - \$30,000

## Capital Requests – Police Department

Chief Joseph Bernstein discussed the status of previous and upcoming Capital projects indicating \$102,000 in FY-15 funds allocated for defibrillators and 2 vehicles remains unused. He noted the defibrillators were funded through a grant with another budget source, as time was of the essence for the grant. Chief Bernstein indicated there is also approximately \$4,000 in funds from FY-14 and approximately \$152,000 remaining from FY-12 that was allocated for 4 new vehicles.

Chief Bernstein plans to purchase 4 vehicles this fiscal year with funds from FY-12 and hopes to purchase another 4 vehicles next fiscal year with funds from FY-15 and FY-16. Fred Turkington asked Chief Bernstein if leasing vehicles for administrators is a viable option. Bill Heitin said the Town's low interest purchasing power makes buying a better option. Fred Turkington discussed building 2 vehicles into the Police budget each year. Chief Bernstein indicated they can usually pay for one new vehicle each year out of the Police budget. Chief Bernstein noted vehicle turnover is roughly every two years for frontline patrol cars and the department replaces roughly 4 cars per year.

### Fiscal Year 2016 Request – Vehicle Replacement (3) - \$120,000

New vehicles will Ford Interceptor SUVs, 6 Cylinder, 4-wheel drive. Amount requested may be reduced to \$90,000.

### Fiscal Year 2016 Request – Finger Print Scanner - \$21,000

Grant funding not available. Required to buy based on State specs. On state bid list.

### Fiscal Year 2016 Request – Message Boards (2) - Electronic - \$40,000

For town-wide use. On State bid list.

#### Future Requests:

### Fiscal Year 2017 Request – Radio Equipment – vehs/portable - \$175,000

Replacement of portable radios and vehicle radios

### Fiscal Year 2018 Request – Electronic Control Weapon - \$50,000

### Fiscal Year 2019 Request – Handguns - \$50,000

### Fiscal Year 2021 Request – Radio Equipment – Boxes (T&R) - \$100,000

## Future Meeting and Agenda Items

Next meetings to be held at 7:00pm in the Selectmen's Meeting Room on:

November 20, 2014– Recreation, Council on Aging and Library

December 4, 2014– Department of Public Works

December 11, 2014– School Department

## Topics not reasonably anticipated forty-eight hours in advance of the meeting

None

## Adjournment

**VOTED: (7-0-0)** To adjourn the meeting at 8:33pm – unanimous