

## November 17, 2016

The meeting of the Capital Outlay Committee was called to order in the Town Hearing Room at Sharon Community Center at 7:00 pm by Chair Paul Linehan.

Members Present:

Chair:	Paul Linehan
Board of Selectmen:	William A. Heitin, John J. McGrath
Finance Committee:	Gordon Gladstone, Alexander Korin
School Committee:	Emily Smith-Lee
Planning Board:	Robert Maidman, Louis Modestino, Jr.
Town Administrator:	Frederic E. Turkington, Jr.

*Others Present:*

Council on Aging Director: Kathleen Medeiros  
DPW Superintendent: Eric Hooper

*Members Absent:*

School Committee: Katie Currul-Dykeman  
Finance Director: Cynthia Doherty

## ADMINISTRATIVE ITEMS

Chair Paul Linehan asked the Capital Outlay Committee members to introduce themselves.

**MOTION:** (Heitin-Gladstone) To approve the Regular Session Minutes of October 20, 2016  
**VOTED:** (7-0-0) PASSES

## COUNCIL ON AGING REQUESTS

<b><i>FY'18 Request -</i></b>	<i>Lift-equipped van</i>	<b>\$57,000</b>
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Council on Aging Director Kathie Medeiros presented her capital requests to the Committee. She explained that the van was a 2011 model with just over 30,000 miles. The general recommendation from the state has been replacement after 5 years or 100,000 miles. Committee members asked for a mechanical and structural evaluation to determine whether the van needs to be replaced at this time. Mr. Turkington noted that the two mini-bus vehicles are of comparable age, mileage and condition, so the Committee should consider staggering the replacement based on condition over the next 3-5 years to spread the cost. Potential for 80/20 state/town grant funding was discussed.

## DEPARTMENT OF PUBLIC WORKS REQUESTS

<b><i>FY'18 Requests -</i></b>	<b><i>Equipment replacement</i></b>	<b><i>\$240,500</i></b>
-	<i>Roadway – Capital</i>	<i>\$736,145</i>
-	<i>Building maintenance</i>	<i>\$ 80,200</i>
-	<i>Plotter Hardware &amp; Software</i>	<i>\$105,616</i>

DPW Superintendent Eric Hooper presented his capital requests to the Committee. He reviewed the status of open capital projects, noting \$14,731 remained from Town Hall ADA study and \$4,250 from demolition of building at 22 South Main Street. Mr. Turkington explained that a list of closed projects would be provided to the Committee prior to the meeting at which funding recommendations are made.

**Equipment Replacement – \$240,500**

*6-Wheel Dump Truck w/Hook & Lift System - \$215,500*

Dump trucks are used daily for construction activities and plowing. This vehicle is a mid-sized, dual axle version that will replace a 1995 model with 186,000 miles that is no longer roadworthy. Similar replacement trucks are planned for each year of the five-year capital plan.

*Flail Mower Deck for Trackless - \$25,000*

Trackless flail mower is used for rough roadside mowing.

**Roadway – Capital – \$736,145**

Norwood Street – Island to Maskowonicut, Massapoag Avenue – Water Tank to Thorney Lea

Norwood Street sidewalk – Island to Terrapin, Terrapin to Maskowonicut

Ames Street sidewalk – South Main Street to Pond Street

These projects involve sidewalk replacement or new sidewalk construction to complete gaps and resurfacing of a portion of Norwood Street from Island House to Maskowonicut Street.

Mr. Hooper also reviewed about \$800,000 of road resurfacing or reconstruction funded by state Chapter 90 highway funds (East Foxboro Street, Mohawk Street and Massapoag Avenue).

**Building Maintenance – \$80,200**

DPW equipment storage container replacement. Community Center façade repainting and repair.

Building maintenance necessary to maintain Community Center building life (expected useful life – 10 years) and replace DPW equipment storage containers (expected useful life – 20 years). Exterior painting and repair of columns. Storage containers would be similar to corrugated metal self-storage units on concrete slab.

**Administration – \$105,616**

Maintenance of DPW/Engineering computer and software requirements (AutoCAD, ArcGIS updates; permitting software; address file data-base creation \$42,616; address file scanning (\$63,000 labor).

There was a lengthy discussion about the capability of the software to integrate with all other departments, experience of other communities, whether bonding could be used for the address file scanning portion, and whether the large format printer qualified for capital funding. Staff to research and provide additional information.

**TOPICS NOT REASONABLY ANTICIPATED FORTY-EIGHT HOURS IN ADVANCE OF THE MEETING**

**ADJOURNMENT**

**VOTED:** (Heitin-McGrath) - To adjourn the meeting at 8:23pm – unanimous (7-0-0)