

MINUTES
CAPITAL OUTLAY COMMITTEE
March 19, 2015

APPROVED

The meeting of the Capital Outlay Committee was called to order in the Selectmen's Meeting Room at Sharon Town Hall at 7:00pm by Chair Paul Linehan.

Members Present:

Chair:	Paul Linehan
Board of Selectmen:	William A. Heitin, Walter "Joe" Roach, and John J. McGrath
Finance Committee:	Gordon Gladstone and Alex Korin
School Committee:	Marcy Kaplan* and Emily Smith-Lee
Planning Board:	Robert Maidman and Louis Modestino

Others Present:

Town Administrator:	Frederic E. Turkington, Jr. (Ex-Officio)
Finance Director:	Cynthia Doherty (Ex-Officio)

Administrative Items

Chair Paul Linehan requested that the Capital Outlay Committee members introduce themselves.

MOTION: To approve the Regular Session Minutes of February 12, 2015
(Heitin-Roach) 5-0-2 **PASSES** (Korin and Maidman Abstaining)

*Marcy Kaplan arrived after the vote was taken.

Final Capital Deliberations and Vote

The Committee gave final review to the FY2016 Capital Spreadsheet.

<u>Capital Projects Requested FY16 @ 4.0% variable terms</u>		<u>Term</u>	<u>Est 1st Year Principal</u>	<u>Est 1st Year Int @ 4%</u>	<u>Est 1st Year Cost</u>
03/19/15					
Civil Defense					
Lighting Tower	15,000.00	5	3,000.00	600.00	3,600.00
	15,000.00	5	3,000.00	600.00	3,600.00
Police					
Vehicle Replacement (3 to 1) - \$40K cash capital FY2017		5	0.00	0.00	0.00
Message Boards - Electronic (\$40K cash capital in FY2017 or Chap 90)	-	5	0.00	0.00	0.00
Fingerprint Scanner	21,000.00	5	4,200.00	840.00	5,040.00
	21,000.00	5	4,200.00	840.00	5,040.00
Fire					
Ladder Truck (\$925K defer to FY2017 borrowing)	-	5	0.00	0.00	0.00
Utility Pick Up Replacement	50,000.00	5	10,000.00	2,000.00	12,000.00
	-	5	0.00	-	-
	-	5	0.00	-	-
	-	5	0.00	-	-
	50,000.00	5	10,000.00	2,000.00	12,000.00
Recreation					

Court Repair - Deb Sampson Tennis/Basket Courts		67,500.00	10	6,750.00	2,700.00	9,450.00
Bldg Repair - Ames St. Concession & Restrooms		52,000.00	10	5,200.00	2,080.00	7,280.00
		119,500.00	10	11,950.00	4,780.00	16,730.00
Council on Aging						
Comm Ctr - Pergola (\$65K in CPC funding)		-	5	0.00	0.00	0.00
		-	5	0.00	0.00	0.00
Library						
Renovations - New Library Floors		68,000.00	5	13,600.00	2,720.00	16,320.00
		68,000.00	5	13,600.00	2,720.00	16,320.00
Public Works						
Roads - Sidewalks						
South Walpole St		135,000.00	10	13,500.00	5,400.00	18,900.00
Massapoag Lane		50,000.00	10	5,000.00	2,000.00	7,000.00
Billings St		205,000.00	10	20,500.00	8,200.00	28,700.00
Equipment - Vehicles						
Large Dump Truck		180,000.00	10	18,000.00	7,200.00	25,200.00
Specialty Equipment		164,350.00	10	16,435.00	6,574.00	23,009.00
Building Improvements		-	5	0.00	0.00	0.00
Town Building Assessment		55,000.00	5	11,000.00	2,200.00	13,200.00
DPW/ConCom - Dam						
Hammershop Dam Removal (CPC funding \$430K)		-	5	0.00	0.00	0.00
		789,350.00		84,435.00	31,574.00	116,009.00
TOTAL TOWN		1,062,850.00		127,185.00	42,514.00	169,699.00
School						
District-Wide (DW) Technology						
Macbook Airs - High (reduce from \$275K)		260,000.00	5	52,000.00	10,400.00	62,400.00
Ipad's & Carts - Elementary		120,000.00	5	24,000.00	4,800.00	28,800.00
Projectors - DW (defer half to cash capital FY2017)		13,000.00	5	2,600.00	520.00	3,120.00
Wireless Access Points - DW (defer half to cash capital FY2017)		10,000.00	5	2,000.00	400.00	2,400.00
Phone System Upgrade - Elementary		19,000.00	5	3,800.00	760.00	4,560.00
Air Conditioning and Server Rm Improvements - Heights		15,000.00	5	3,000.00	600.00	3,600.00
Laptops for Elem Teachers - Elementary		120,000.00	5	24,000.00	4,800.00	28,800.00
		557,000.00		111,400.00	22,280.00	133,680.00
SPEC Acoustics						
Acoustics - Cottage		36,800.00	5	7,360.00	1,472.00	8,832.00
Furniture						
SMS Furniture - Middle (defer \$15K to cash capital FY2017)		-	5	0.00	0.00	0.00
DW Replacement - DW		15,000.00	5	3,000.00	600.00	3,600.00
		15,000.00		3,000.00	600.00	3,600.00
District-Wide Projects						
Installation 2 Pedestrian Push Button Lights - Middle		10,000.00	5	2,000.00	400.00	2,400.00
Replace Existing Fire Alarm - High		34,500.00	10	3,450.00	1,380.00	4,830.00
Library small room build - High (defer \$68K to cash capital FY2017)		-	5	0.00	0.00	0.00
Front Office Security Double Doors - Heights		25,000.00	10	2,500.00	1,000.00	3,500.00
Roof Design Services - Heights		243,950.00	10	24,395.00	9,758.00	34,153.00
		313,450.00		32,345.00	-	44,883.00
Vehicles						
Van for Pathways Program SPED - High(Cash \$27k)		-	5	0.00	0.00	0.00
Replacement vans Special Ed fleet (3) - DW(Cash \$81k)		-	5	0.00	0.00	0.00
		-		-	-	-
TOTAL SCHOOL		922,250.00		154,105.00	24,352.00	190,995.00

TOTAL TOWN AND SCHOOL	1,985,100.00	281,290.00	66,866.00	360,694.00
------------------------------	---------------------	-------------------	------------------	-------------------

Water

SCADA Improvemtns	67,400.00	5	13,480.00	2,696.00	16,176.00
Brook Road System	900,000.00	5	180,000.00	36,000.00	216,000.00
Emergency Connection MWRA	750,000.00	5	150,000.00	30,000.00	180,000.00
Leak Detection	30,000.00	5	6,000.00	1,200.00	7,200.00
Conservation Program	50,000.00	5	10,000.00	2,000.00	12,000.00
TOTAL WATER	1,797,400.00	5	359,480.00	71,896.00	431,376.00

TOTAL ALL CAPITAL - Borrowing

	3,782,500.00		640,770.00	138,762.00	792,070.00
Total Town 5 Year	2,625,200.00	5	525,040.00	105,008.00	630,048.00
Total Town 10 Year	1,157,300.00	10	115,730.00	46,292.00	162,022.00
	3,782,500.00		640,770.00	151,300.00	792,070.00

Total - Town cash capital in FY2017

80,000.00

Total - Schools cash capital in FY2017

214,000.00

Other Financing Sources

CPA Funds	Pergola	65,000.00			
Amb Res Receipt	Ambulance Replacement	275,000.00	Gross Budget FY16	\$73,770,085.00	
CPA Funds	Hammershop Dam Rehab	430,000.00	Less: Exempt Debt 16	\$(6,701,443.00)	FY 2017 est
Chapter 90 Projects	Various Road Projects	951,000.00	Net Budget	\$67,068,642.00	68,745,358.05
Total Other Financing Sources		1,721,000.00			4,124,721.48
			6% Net Operating Budget FY17	\$ 4,124,721.48	
			Less FY16 Other Debt	\$(3,193,461.00)	(3,848,155.00)
TOTAL ALL CAPITAL PROJECTS		5,503,500.00	Available FY16 Add'l Debt	931,260.48	5.6%
				654,694.00	
				276,566.48	

After deliberation of all the Capital Outlay Requests for FY2016, the Committee voted to approve the items noted on the spreadsheet above and further summarized below by way of omnibus vote:

MOTION: To approve all of the capital items including the lighting towers discussed this evening and hold for separate vote the MacBook Airs for the Sharon High School in the amount of \$260,000.
(Heitin – Maidman) 7-0-1 **PASSES** – Roach Abstained

CIVIL DEFENSE

- To approve the purchase of the *Lighting Tower* in the amount of \$15,000 with 5-year borrowing.

POLICE

- To reduce the requested amount of Police Vehicles from 3 to 1 and defer the purchase of *1 Vehicle* in the amount of \$40,000 to cash capital FY2017.
- To approve the purchase of *Electronic Message Boards* in the amount of \$40,000 with cash capital FY2017 or Chapter 90 funding.

- To approve the purchase of a *Fingerprint Scanner* in the amount of \$21,000 with 5-year borrowing.

FIRE

- To defer the *Ladder Truck* purchase for consideration for capital FY2017 borrowing.
- To approve the replacement of the *Utility Pickup* in the amount \$50,000 with 5-year borrowing.
- To approve the purchase of a replacement *Ambulance* from the Ambulance Reserve Fund in the amount of \$275,000.

RECREATION

- To approve the *Tennis and Basketball Court Repairs at Deborah Sampson Park* in the amount of \$67,500 with 10-year borrowing.
- To approve the *Building Repairs to the Ames Street Concession Stand and Restrooms* in the amount of \$52,000 with 10-year borrowing.

COUNCIL ON AGING

- To defer the request of the Council on Aging pending action by the Community Preservation Committee to fund the *Pergola Project* in the amount of \$45,000.

LIBRARY

- To approve the installation of *New Library Floors* in the amount of \$68,000 with 5-year borrowing.

DEPARTMENT OF PUBLIC WORKS

- To approve the *roads and sidewalks project at South Walpole Street* in the amount of \$135,000 with 10-year borrowing.
- To approve the *road and sidewalks project at Massapoag Lane* in the amount of \$50,000 with 10-year borrowing.
- To approve the *roads and sidewalks project at Billings Street* in the amount of \$205,000 with 10-year borrowing.
- To approve the equipment purchase of a *Large Dump Truck* in the amount of \$180,000 with 10-year borrowing.
- To approve the *specialty equipment purchase of a Bombardier Tractor* in the amount of \$164,350 with 10-year borrowing.

- To approve the *Town Building Assessment* in the amount of \$55,000 with 5-year borrowing.
- To defer the request of the Department of Public Works pending action by the Community Preservation Committee to fund the *Hammershop Pond Dam Rehabilitation Project* in the amount of \$430,000.

SCHOOL DEPARTMENT

- To approve the purchase of *Ipads & Carts for the elementary schools* in the amount of \$120,000 with 5-year borrowing.
- To approve the purchase and replacement of *Projectors - district wide* in the amount of \$13,000 with 5-year borrowing and defer \$13,000 to cash capital FY2017.
- To approve the purchase of *Wireless Access Points – district wide* in the amount of \$10,000 with with 5-year borrowing and defer \$10,000 to cash capital FY2017.
- To approve the *Phone System Upgrade at East Elementary* in the amount of \$19,000 with 5-year borrowing.
- To approve *Air Conditioning and Server Room Improvements at Heights Elementary* in the amount of \$15,000 with 5-year borrowing.
- To approve the purchase of *Laptops for Elementary Teachers* in the amount of \$120,000 with 5-year borrowing.
- To approve the *Acoustics Project at Cottage Elementary* in the amount of \$36,800 with 5-year borrowing.
- To defer the purchase of *Furniture at Sharon Middle School* in the amount of \$15,000 to cash capital FY2017.
- To approve the purchase of *Furniture Replacement – district wide* in the amount of \$15,000 with 5-year borrowing.
- To approve the *Installation of 2 Pedestrian Push Button Lights – Sharon Middle School* in the amount of \$10,000 with 5-year borrowing.
- To approve the *replacement of Existing Fire Alarm Panel at Sharon High School* in the amount of \$34,500 with 10-year borrowing.
- To defer the *Library Small Room Build out at Sharon High School* in the amount of \$68,000 to cash capital FY2017.
- To approve the *Front Office Security Vestibule with Double Doors at Heights Elementary* in the amount of \$25,000 with 10-year borrowing.

- To approve the *Roof Design Project at Heights Elementary* in the amount of \$243,950 with 10-year borrowing.
- To defer the purchase of a *Van for the Pathways Program (SPED) at Sharon High School* in the amount of \$27,000 to cash capital FY2017.
- To defer the purchase of *(3) Replacement Vans for Special Education Fleet – district wide* in the amount of \$81,000 to cash capital FY2017.

A separate motion was made for a School Department's request that will fund an initiative to provide students at the High School with laptops. The request was for \$275,000- that amount was reduced to \$260,000. Alexander Korin was opposed to the request expressing concerns over implementation of the plan, the cost of the laptops proposed (MacBook Airs), and issues related to the responsibility of replacing devices that may be lost or broken by students. Speaking to Mr. Korin's concerns, Chairman Linehan noted that how the School Committee implements the plan for this initiative is out of the purview of the COC. Marcy Kaplan noted that the School Committee is doing thorough research before deciding which laptops they will purchase.

Mrs. Doherty noted the purchase was reviewed by Bond Counsel and is eligible for 5-year borrowing.

MOTION: To approve the technology purchase by the School Department in the amount of \$260,000 with 5-year borrowing.
(Heitin – Kaplan) **7-1-0 PASSES** Korin Opposed

Adjournment

VOTED: (8-0-0) To adjourn the meeting at 8:04pm – unanimous