

Minutes of Board of Health Meeting

December 14, 2017

3:00 pm

Sharon Community Center

Present: Ken Zoller, Chair; Jay Schwab; Luba Raynus, Beverly Anderson

Also present: Leslie Alper

The meeting began at 3:00 pm. The Chair allowed Ms. Alper to speak regarding her concern related to inspections of an innovative/alternative wastewater processing system (I/A system), the availability of inspectors and the cost of inspections. She was provided with information from the Massachusetts Department of Environmental Protection and from a Board of Health decision from 2017 as to the requirements for maintaining such a system. Anderson noted concerns related to documentation on the systems, use of the revolving fund supported by the annual permit fees for these systems, and inspection reports. The Board asked that Jim Andrews and Anderson review the program in place for I/A systems and provide the Board with their conclusions and recommendations.

The Board reviewed material describing fees for food establishments and related businesses charged by other neighboring towns. After some discussion, the Board voted to change the fee structure for food facilities and vendors starting in January of FY 19, as follows.

Food Establishment <24 seats	\$150
Food Establishment 25-100 seats	\$200
Food Establishment 101 + seats	\$250
Retail food facilities	\$150
Retail food + food service	\$200
Bakeries	\$100
Mobile food (trucks)	\$100

The Board also voted to change the list of establishments licensed for frozen dessert manufacturing and milk licenses, based upon the determination that the classifications for many of the establishments had

been incorrect. The price and classification for individuals and establishments involved in resident catering, one day catering, farmer's market sales and other food vendors were not changed.

Raynus moved to approve the new food permit fees and described the specific changes: Schwab seconded the motion. All voted in favor.

Anderson noted that since the Chair is changed every three months, the same person is presenting the budget to the Finance Committee each year. The Board asked that the matter be discussed before the budget is scheduled to be reviewed.

Anderson noted that a presentation on radon would be given at the Sharon Council on Aging on December 19, 2017 at 1:00 pm.

The Board then discussed the Health Department Report. The Board also reviewed Anderson's memorandum regarding the use of the two revolving accounts for various uses, including inspections and legal fees. The Board agreed that the use and status of both funds should be reviewed. Anderson noted that the Board could make a request at town meeting that the specific purpose of each fund be changed or expanded, based on a review of the uses to be held at an upcoming Board of Health meeting.

The Board discussed a draft set of regulations for motels and hotels based on an ordinance passed by the City of Malden. The Board asked for clarification on whether requirements related to police duties could be addressed in a health regulation and requested a review by town counsel.

The Board asked Anderson to look into whether the State had made any rulings related to the sale of tobacco that might affect whether the Board would need to adopt proposed regulations discussed earlier in 2017.

Raynus moved to adjourn the meeting. Schwab seconded. All voted in favor. The meeting ended at 4:30 pm.