

MINUTES
SHARON BOARD OF SELECTMEN
November 13, 2018

The meeting of the Sharon Board of Selectmen was called to order at 7:00pm in the Town Hearing Room at the Sharon Community Center with Chairman William A. Heitin, Clerk Walter B. Roach, Jr., Selectwoman Emily E. Smith-Lee, Town Administrator Frederic E. Turkington, Jr. and Assistant to the Town Administrator Lauren Barnes. The meeting commenced with the recitation of the Pledge of Allegiance.

Tax Classification Hearing – Mark Mazur, Administrative Assessor

MOTION: To open the Tax Classification Public Hearing.
(Roach-Smith-Lee) 3-0 **PASSES**

Mr. Mazur presented information on total assessments by class for the past two years. He outlined the consequences of shifting the tax burden from residential to commercial, industrial or personal property tax bases. Based on this information, the Board of Assessors recommends that the Board of Selectmen chose a residential factor of “one” for Fiscal Year 2019 and that they chose not to adopt either a residential exemption or a small commercial exemption for Fiscal Year 2019.

MOTION: To close the Tax Classification Public Hearing.
(Heitin-Roach) 3-0 **PASSES**

MOTION: To set a residential factor of “one” for Fiscal Year 2019.
(Heitin-Smith-Lee) 3-0 **PASSES**

MOTION: To not adopt a residential exemption for Fiscal Year 2019.
(Heitin-Roach) 3-0 **PASSES**

MOTION: To not adopt a small commercial exemption for Fiscal Year 2019.
(Heitin-Roach) 3-0 **PASSES**

MOTION: To authorize Fred Turkington, Town Administrator, to sign the Tax Recap LA-5 Options and Certification form on their behalf.
(Heitin-Smith-Lee) 3-0 **PASSES**

Update from Conservation Commission – Peg Arguimbau, Chair

Ms. Arguimbau presented a brief update of Conservation Commission activities which include updating the open space and recreation master plans in conjunction with group working on Town master plan. Ms. Arguimbau will share the results when they are available which is expected to be early in 2019.

The Commission is also working on what’s happening with the cranberry bogs on South Main Street. The present caretaker of the property agrees that the bogs look unkempt and is working with the Sharon Gallery owner to improve esthetics. They are also investigating the possibility of having another party take over the bog harvest.

Mr. Roach expressed concerns regarding the Walter Griffin Field maintenance which seems like getting done later and later as each year passes. He is concerned with the possibility of it going back to its natural state.

Ms. Argimbau agreed and suggested that it may require more conversation jointly with both Boards and the Audubon to have the field maintain by certain date.

The Conservation Commission is now a full board once again. The new appointees are productive members. Ms. Argimbau expressed her appreciation for the Board's having made timely appointments and for all of the Board's assistance.

Update from Water Management Advisory Committee – David Crosby, Chair

Mr. Crosby presented a brief update on the activities of the Water Management Advisory Committee. He stated that next few years will be busy. They are making progress with Norwood Emergency MWRA Connection and are hoping to break ground next year.

There are some rather large capital projects expected, such as the second phase of the Heights project and the tank replacement project on Massapoag Avenue. A meter replacement program is being planned for 2021. This will involve consideration of a new vendor and new water meter reading system. It has been roughly 12 or 13 years since meters were replaced. An irrigation policy is being investigated and will likely be implemented.

The recent history of discolored water is being addressed. The number of active complaints is recently reduced. It is unclear whether residents are more accepting of its occurrence or whether the right people are being reached. The cause of the discoloration is attributed to high concentrations of the naturally occurring minerals iron and manganese. The relatively new EPA requirements in water treatment causes more iron and manganese to settle out. In particular, lower elevations are more susceptible to the discoloration. It is thought that outfitting homes with a history of frequent discoloration with a water filtration system will be the more cost effective solution for the problem.

Revenues were roughly \$300,000 short last year therefore; the budget forecast reflects this. Water conservation efforts have resulted in historical pumping lows. It is expected that the base and block rates will be increased.

Update from Zoning Board of Appeals – Seth Ruskin, Chair

Mr. Ruskin presented a brief update to the Board of Selectmen and stated that it is expected Sharon Gallery will be in soon regarding their project. Four Daughters Compassionate Care on Route 1 is moving forward. Civil Defense had requested to be on a ZBA Agenda, but the Board hasn't heard back from them since. It was suggested that they are waiting for information on the land swap. Barry Barth of the Zoning Board of Appeals will be moving out of town soon. He hasn't resigned yet but it is anticipated. The Zoning Board of Appeals always welcomes input from the Board of Selectmen with respect to possible Candidates.

Town Hall Project Update

Assistant to the Town Administrator, Lauren Barnes, provided the Board with an activity update of the New Town Hall project. Ms. Barnes shared the following information with the Board:

Solid progress is being made on the project. Some of the items that have been completed are:

- Foundation set
- Installed underground electric piping
- Installed roof drains and underground piping

- Placed elevator pit slab & sump and placed elevator walls

Crews have been working daily until 4:00/4:30pm to keep up with the schedule.

Town Hall Project – First Floor Slab Placement

Thursday, November 15 or Friday, November 16 – depending on the weather; a final decision will be made tomorrow afternoon. Information will be posted to the website, Facebook & Twitter. The contractor is pushing to go on Thursday.

On either Thursday, November 15 or Friday, November 16, the first floor slab of the new Town Hall will be placed. This will be a long duration event, as the concrete will be placed and finish work will all occur in one day. As colder temperatures are setting in, particularly in the overnight hours, it is important that the concrete be set now. Steps are being taken to ensure the disruption is kept to a minimum, and we apologize in advance for the noise and lighting. The schedule of work is as follows:

6:00-6:30am – pump truck arrives and is set up on site

7:00am – first round of concrete trucks arrive (5 trucks per hour) – concrete placement will take approximately 3-4 hours

12:00pm – concrete finishing is expected to begin

5:00pm until completion – light towers will be in use

9:00pm – saw cutting of slab is expected to begin. Once the cuts are complete, the concrete will be blanketed over the rest of the night and morning to protect it from the low temperatures.

12:00am – 1:00am – the light towers will be turned off and the site secured.

Steel Delivery – week of November 19

A meeting was held today to discuss the steel delivery. Here are the major points:

- Trucks will be coming in off of South Main and then exit out to Bradford.
- A detail will be present to help direct traffic.
- This will be several days of deliveries. Trucks will be staggered during deliveries so the trucks can be unload properly.
- All the trucks are coming from Canada.
- If any trucks show up at night Colantonio has directed them to Park at Cobbs Corner for the night by the old Rite Aid or Shaw's Plaza.
- Erection of the steel will probably happen end of next week into the next 3 to 4 weeks depending on the weather.
- A crane, couple of lulls (telescopic handler) and lifts will be onsite.
- Work will be from 7am to 4:30pm.

Reappointments to Town Boards, Committees and Commissions and Town Annual Appointments

The lists of candidates whom are eligible and have indicated their desire for reappointment have been reviewed by the Board. The Board expressed that they have no exceptions to these reappointments. The list of candidates for reappointment is as follows:

Board of Health	Charles	Levine	18 Birchwood Circle
Board of Health	Jay	Schwab	13 Talcott Road
Commission on Disabilities	Paul	Remy	33B Hixson Farm Road
Commission on Disabilities	Susan	Myerson	104 No. Main Street

Commission on Disabilities	Richard	Seronick	3324 Avalon Drive
Commission on Disabilities	Amy	Karas	15 Richards Avenue
Community Preservation Committee	Eli	Hauser	58 Ames Street
Conservation Commission	Meredith	de Carbonnel	36 Pine Grove Avenue
Conservation Commission	Stephen	Cremer	6 Alden Street
Council on Aging Board	Robert	Maidman	52 Wilshire Drive
Council on Aging Board	Madhav	Kacker	78 Furnace Street
Council on Aging Board	Mildred	Berman	31 Bayberry Drive, #1
Council on Aging Board	Mindy	Kempner	100 Pond Street
Historical Commission	Michaela	Jergensen	31 Highland Avenue, H2
Historical Commission	Susan	Rich	14 DeHart Avenue
Lake Management Study Committee	Stanley	Rosen	9 Marie Avenue
Recreation Advisory Committee	Richard (Rick)	Schantz	28 Falcon Road
Recreation Advisory Committee	Steven	Ferrara	65 South Pleasant Street
Registrar of Voters	Linda	Kaufman	7 Sumac Lane
Housing Partnership	Susan	Saunders	260 Massapoag Avenue
Housing Partnership	Alan	Lury	15 Lakeview Street
Sharon Cable and Telecommunications Oversight Committee	Richard	Kates	11 Livingston Road
Water Management Advisory Committee	David	Crosby	23 Aztec Way
Water Management Advisory Committee	Rory	McGregor	52 Upland Road
Water Management Advisory Committee	David	Hearne	76 Brook Road
Water Management Advisory Committee	Anne	Carney	41 Pole Plain Road
Water Management Advisory Committee	Christopher	Pimental	21 Walpole Street
Zoning Board of Appeals	Barry	Barth	28 Turning Mill Road
Zoning Board of Appeals	Stephen	Weiss	27 Livingston Road
Animal Control Officer	Diane	Malcolmson	Animal Control Officer
Animal Inspector	Edwin	Little	Animal Inspector
Auxiliary Police	David	Skulsky	Auxiliary Police
Building Inspector	Joseph	Kent	Building Inspector
Capital Outlay Committee Chairman	Paul	Linehan	Capital Outlay Committee Chairman
Crossing Guard	Leah	Stella	Crossing Guard
Crossing Guard	Sheila	Kahaly	Crossing Guard
Crossing Guard	Simone	Rudinsky	Crossing Guard
Crossing Guard	Andrea	Sullivan	Crossing Guard
Crossing Guard	Irene	Hixson	Crossing Guard
Crossing Guard	Valeriy	Tsinman	Crossing Guard

Crossing Guard	Julianne	Vachon	Crossing Guard
Crossing Guard	Mario	Raynor	Crossing Guard
Director of Civil Defense	Michael	Polimer	Director of Civil Defense
Fence Viewer	Edward	Welch	Fence Viewer
Finance Director	Krishan	Gupta	Finance Director
Norfolk County Advisory Board Representative	Edwin	Little	Norfolk County Advisory Board Representative
Parking Officer	Lisa	Clark	Parking Officer
Parking Clerk	Michael	Teixeira	Parking Clerk
Parking Clerk	Elizabeth	Curley	Parking Clerk
Plumbing & Gas Inspector	Anthony	Piazza	Plumbing & Gas Inspector
Sealer of Weights and Measures	Mark	Coyne	Sealer of Weights and Measures
Special Police	Sean	Somers	Special Police
Special Police	Gale	Simpson	Special Police
Special Police	Kelly	Troy	Special Police
Special Police	Neil	McGrath	Special Police
Special Police	Philip	McEnany	Special Police
Special Police	Jenna	Shulsk	Special Police
Special Police	Kristopher	Demeris	Special Police
Special Police	Max	Simon	Special Police
Special Police	Matthew	MacDonald	Special Police
Town Counsel	Richard	Gelman	Town Counsel
Veterans Agent	Paul	Bergeron	Veterans Agent
Wiring Inspector	Paul	Connors	Wiring Inspector

MOTION: To approve the Board and Committee reappointments in aggregate based on the lists provided.
(Roach – Smith-Lee) 3-0 **PASSES**

Review status of Objectives for Selectmen and Town Administrator

A bulleted list of accomplishments and actions taken to address global objectives was provided. Highlights include improved financial reporting and an online tool for residents to see how revenue is distributed and how Sharon compares to surrounding communities. The audit was completed on time this year and minimized the management recommendations from auditors for improvements resolved this year. This year was a successful year with the self-insurance fund and finished in a positive position. A Chief selection process was completed for the Police Department and the organizational structure was altered to assure better management control.

There is a working draft of objectives for the Selectmen and Town Administrator for the upcoming year. Mr. Turkington will suggest a few ideas before the December 4 meeting so that a new document may be voted in.

Consent Calendar

- I. Vote to approve minutes of October 30, 2018
- II. Vote to approve Common Victauler's License for Simcha Restaurant

MOTION: To approve the November 13, 2018 consent calendar
(Smith-Lee-Heitin) 3-0 **PASSES**

Town Administrator's Report

The Town Administrator reported the following:

- Discussed MWRA emergency water connection with Norwood General Manager Tony Mazzucco including framework for paying fee over 15-20 year period within water budget through an intermunicipal agreement.
- The preliminary Capital Improvement Plan for FY2020 through FY 2024 has been distributed to the committee. The School department requests were distributed on November 9 for review on November 15. We will update the spreadsheets by the end of November as we consider the scope of this year's request against our funding model.
- Library use appointments will be discussed at the December 4 meeting along with goals and objectives for the next year.
- Operating budgets are due one month from today.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Supplemental Agenda

1. Proposed renewal of the Intermunicipal Agreement for Primary Fire Department Dispatch System between the Town of Sharon and the Town of Holbrook.

MOTION: To approve the renewal of the Intermunicipal Agreement for Primary Fire Department Dispatch System between the Town of Sharon and the Town of Holbrook.

(Heitin-Smith-Lee) 3-0 **PASSES**

2. Vote to approve request to display a Menorah in Sharon Center from Sunday, December 2, 2018 through Sunday, December 9, 2018.

MOTION: To approve the request to display a Menorah in Sharon Center from Sunday, December 2, 2018 through Sunday, December 9, 2018.

(Heitin-Roach) 3-0 **PASSES**

Adjournment

MOTION: To adjourn at 7:59 pm

(Smith-Lee-Roach) 3-0 **PASSES**

List of Documents

- Tax Classification Hearing Materials
- Town Hall Project Updates
- List of Board, Committee & Commission members for Reappointment
- List of Annual Appointments
- Board of Selectmen Objectives and Priorities through October, 2018
- October 30, 2018 Minutes
- Simcha Restaurant Common Victauller's License Application Materials
- Town Administrator's Report
- Renewal Intermunicipal Agreement for Primary Fire Department Dispatch System
- Request to Display Menorah in Sharon Town Center