

MINUTES
SHARON BOARD OF SELECTMEN
March 28, 2017

The meeting of the Sharon Board of Selectmen was called to order at 7:00pm in the Town Hearing Room at the Sharon Community Center with Chairman Walter B. Roach, Clerk John J. McGrath, Selectman William A. Heitin and Town Administrator Frederic E. Turkington, Jr.

Draft Sharon Hazard Mitigation Plan Presentation

Fire Chief James Wright explained that as part of the Hazard Mitigation Plan update, a public meeting is needed. Martin Pillsbury and Emma Schnur from the Metropolitan Area Planning Council (MAPC) appeared before the Board. Sharon hired MAPC to assist the town with this update. Ms. Schnur explained that the Federal Disaster Mitigation Act requires towns to adopt and update a Hazard Mitigation Plan to be eligible for FEMA mitigation grants.

Sharon's first plan was adopted in 2010 and now must be updated. This plan update will meet FEMA's requirement and help the town make good use of its resources. Ms. Schnur explained that the plan is addressing natural hazards, such as flooding, hurricanes, brush fires, earthquakes, drought, etc. She went on to describe what hazard mitigation is and noted that Sharon is doing quite a bit in preventative action. There are six main tools and techniques for hazard mitigation – prevention, property protection, public education, natural resources protection, structural projects and emergency services protection.

Sharon received a grant from FEMA to conduct this work, and MAPC is providing technical assistance for plan development. The town is coordinating the plan update through its Local Hazard Mitigation Team. They are seeking to have stakeholder engagement: residents, businesses, institutions, and community organizations. This is the first of two public meetings, for the purpose of plan development, and the second is to review the draft plan. Ms. Schnur explained in detail the six plan update development steps:

1. Map the hazards
2. Assess the risks and potential damages
3. Review existing mitigation
4. Develop mitigation strategies
5. Plan approval and adoption
6. Implement and update the plan

The working group has met two times, and will be meeting several more times to update existing mitigation measures, review the status of mitigation from 2010 plan, and develop and prioritize mitigation strategies for this Plan Update. The plan adoption and approval process is as follows:

- Draft plan reviewed by MEMA and FEMA, revisions made if necessary
- FEMA issues notice of "Approval Pending Adoption"
- Board of Selectmen vote to adopt the plan
- FEMA issues formal plan approval
- Approved plan in effect for 5 years
- Town is eligible for FEMA mitigation grants

Mr. Pillsbury explained the process of applying for grants and the need to have an updated Hazard Mitigation Plan in order to be eligible for grants. He recommends that communities begin a plan update in year three so as not to lapse.

The Board thanked Mr. Pillsbury and Ms. Shnur for their time.

Recreation Advisory Committee Action Items Discussion

Recreation Director Linda Berger appeared before the Board to discuss several matters that the Recreation Advisory Committee would like the Board to consider.

1. Vote to approve the proposal by Colin Snow to create and organize storage for Recreation's sailing program for his Eagle Scout project
2. Updated on the construction of Ezra's Park Pavilion (picnic pavilion) at Dr. Walter A. Griffin Playground, subject to Recreation Advisory Committee approval of design and Board of Selectmen approval of location.
3. Vote to approve the construction of 24 storage units for kayaks, SUP and/canoes to be stored at Veteran's Memorial Beach
4. Vote to approve use of Gavin's Pond Soccer Field's area for landing a helicopter in support of the Districts spring aerial larvicide application

Ms. Berger invited Colin Snow, an Eagle Scout candidate, to present his idea to the Board. Mr. Snow would like to create and organize wooden storage for the Recreation Department's sailing program. He hopes to complete this project in June.

MOTION: To approve the project as described tonight
(McGrath - Heitin) 3-0 **PASSES**

Ms. Berger explained that there is a desire to construct Ezra's Park Pavilion, a picnic pavilion, at Dr. Walter A. Griffin Playground, but the plans are still in the works, but there have been no discussions as to who will construct the pavilion. Gary Bluestein also noted that they are looking for a low-maintenance facility. More information will follow, and no action is needed this evening.

Due to large interest demonstrated in the community, the Recreation Advisory Committee recommends the construction of 24 storage units for kayaks, SUP/canoes to be stored at Veteran's Memorial Park Beach.

- An employee of the town will build 24 storage units.
- The seasonal rental fee will cover the cost of materials to build the storage units.
- Kayaks, canoes or SUP are to be stored in the non-motorized water craft area, for residents only.
- The cost for the 2017 season (Memorial Day through Columbus Day) will be \$75 per watercraft and available on a first come, first serve basis.
- In future years, the storage and purchase will begin April 1st, when beach tags go on sale.
- Owners must purchase beach passes separately to access the non-motorized boat area.
- Owners of the personal watercraft, must register through our online beach pass software City Hall systems.
- Residents will receive an assigned slot and must provide their own locks.
- Should individuals fail to remove their personal watercraft after Columbus Day, locks will be removed and remaining items will become property of the Sharon Recreation Department.
- Those who register for this kayak storage program must sign an indemnification form that has been drafted and approved by Town Counsel.

Chairman Roach asked if there is a chance that this could be expanded, and Ms. Berger explained that they want to see how this year goes first, but additional space is available at Community Center Beach. Selectman McGrath asked about security. Ms. Berger explained that the kayak owners are responsible for their own locks. Ms. Berger noted that Legal Counsel reviewed the proposal and the indemnification form.

MOTION: To approve the construction of 24 storage units for kayaks, SUP and canoes to be stored at Veteran's Memorial Beach

(Heitin - McGrath) 3-0 **PASSES**

Ms. Berger explained that the Norfolk County Mosquito Control District is requesting use of the Gavins Pond soccer fields for landing a helicopter in support of the District's spring aerial larvicide application. The town had previously given the District permission to land at this site from 2009-2012.

MOTION: To approve the landing areas of Gavin's Pond Soccer Field's area as discussed

(Heitin - McGrath) 3-0 **PASSES**

Annual Town Meeting Warrant Discussion

#	Article	Board of Selectmen Vote
1	Appoint Finance Committee Members and Nominating Committee of the Finance Committee Members	3-0 Support
2	Act on Reports	3-0 Support
3	Property Tax Workoff Program - Increase Maximum Credit	3-0 Support
4	Personnel By-Law	3-0 Support
5	FY2018 Budget & Compensation of Elected Officials	3-0 Support
6	Capital Outlay	3-0 Support
7	Community Preservation Act Annual Funding & Projects	3-0 Support
8	Norfolk County Retirement Annual Assessment	3-0 Support
9	Unemployment Fund	3-0 Support
10	Funding Other Post-Employment Benefits (O.P.E.B.) Trust Fund	3-0 Support
11	Funding Stabilization Fund	3-0 Support
12	Revolving Fund Authorizations	3-0 Support
13	Property Tax Exemptions	3-0 Support
14	Sharon Friends School Fund Records & Appointments	3-0 Support
15	Annual Audit Appropriation	3-0 Support
16	Heights Elementary Roof Funding	3-0 Support
17	Funding Master Plan	3-0 Support
18	Zoning By-Law change: Expansion of business uses & change design standards in Business District D	3-0 Support
19	Zoning By-Law change: Recreation and Residential Overlay District	3-0 Support
20	Schematic design documents for proposed One School Street library location	3-0 Support
21	Renumbering and Recaptioning of General Bylaws; Global Revisions; Strikethrough/Underline Revisions to <u>General</u> Bylaws	3-0 Support
22	Renumbering, Recaptioning and Revision of Zoning Bylaw; Strikethrough/Underline Revisions to Text of <u>Zoning</u> Bylaw	3-0 Support
23	General By-Law Change: By-Law Numbering	3-0 Support
24	Zoning By-Law Change: As of Right Siting	3-0 Support
25	General By-Law Change: Adoption of Stretch Energy Code	3-0 Support
26	Creation of a Special Needs Reserve Fund	3-0 Support
27	Increase Composition of School Committee from 6 to 7 Members	3-0 Support
28	Citizen Petition: Transfer Gavins Pond Land to Conservation Commission Management	Defer vote to future mtg.

Mr. Turkington explained that the Finance Committee has reservations about Article 28, the citizen's petition and voted 0-8-2. Selectman McGrath asked if the motion could be amended on the floor of Town Meeting, and Mr. Turkington noted that it is possible. A resident asked if residents will be notified if the motion changes prior to Town Meeting, and Mr. Turkington replied that information will be available at the Open Warrant Meeting and at Town Meeting itself.

Several residents that abut the soccer fields expressed concern of the helicopter landing at Gavins Pond soccer fields, and a lengthy discussion ensued.

Selectman Heitin noted that the thought process is that the Board enter into an agreement with the Conservation Commission, and any actions would then require approval of the Board of Selectmen, the Conservation Commission and Town Meeting. Selectman Heitin expressed concern about the costs associated with this citizen petition that the town has incurred now and will incur if this article were to pass.

Selectman McGrath noted that the intent of the article was to prevent more soccer fields. Selectman Heitin noted that this article is legally vague - the town can get the same result by doing it in a different way. Selectman McGrath will support this article. Mr. Turkington noted that the lead petitioner, Mr. Cheyer, was adamant about the Article 97 designation. Selectman Heitin would like to defer a vote until the Board's next meeting and Chairman Roach concurred.

Consent Calendar

- I. Vote to approve regular and executive session minutes of March 16, 2017 and regular session minutes of March 22, 2017
- II. Vote to approve the banner request from Friendship Circle for their banner to hang from April 17-24 in first position
- III. Vote to approve the banner request from Moose Hill Wildlife Sanctuary for their Moose Hill Camp banner from April 17-24 in second position
- IV. Vote to approve the one-day alcohol license for Rebecca Uva for their wedding celebration on April 15, 2017 from 5:30pm-10:30pm

MOTION: To approve the March 28, 2017 consent calendar, as read and understood
(McGrath - Heitin) 3-0 **PASSES**

Town Administrator's Report

Mr. Turkington reported the following:

- The Finance Committee approved all of the articles with the exception of the citizen's petition.
- The Board of Health has engaged a consultant to review their operational structure and functions. The consultant will issue a report at the end of May/beginning of June.
- There were two separate filming scouts inquiring about filming in Sharon.
- The Sustainable Sharon Coalition is sponsoring a Green Communities Forum on April 6 at 7:00pm at the Community Center.
- Staff has been working on the borrowing, which is scheduled for May 9.
- At the April 13 meeting, an update will be provided on the solid waste contract and recycling; Salmon will be coming to talk about Whitney Place.

Chairman Roach asked if a water rates program has been organized. Mr. Turkington noted that David Crosby and Eric Hooper have been in touch with Colleen Tuck, and a cable program is in the works, hopefully no later than June 1.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

None.

Executive Session – 8:01pm

MOTION: To enter into Executive Session to discuss contract negotiations with non-union personnel and collective bargaining, and at the end, to adjourn of the evening. Discussion of these items in open session would be detrimental to the bargaining position of the Town.

(McGrath - Heitin) 3-0 **PASSES**

Roach: Aye

McGrath: Aye

Heitin: Aye

Adjournment

MOTION: To adjourn at 8:15pm

(Heitin – McGrath) 3-0 **PASSES**

McGrath: Aye

Roach: Aye

Heitin: Aye

List of Documents

- Pre-disaster Mitigation Plan Promotional Flyer and presentation materials
- Memorandum from Linda Berger, Recreation Director – March 21, 2017
- Updated Memorandum from Linda Berger, Recreation Director – March 23, 2017
- Colin Mogan Snow's Eagle Scout Project Proposal
- Norfolk County Mosquito Control request to land helicopter for aerial larvicide application
- Proposed kayak permit application form & indemnification agreement
- List of Annual Town Meeting Articles
- Draft Warrant
- March 16, 2017 Board of Selectmen Minutes
- March 22, 2017 Board of Selectmen Minutes
- One-Day Alcohol License Application – Rebecca Uva
- Banner request applications: Friendship Circle, Moose Hill Sanctuary
- Report of the Town Administrator
- Miscellaneous Correspondence