

Sharon Board of Health

Meeting Minutes

January 27, 2016

7:00 PM

Conference Room, Community Center

Present: C. Levine, Chair; Ed Welch; Luba Raynus; Ken Zoller; Jim Andrews; Beverly Anderson.

Absent: Jay Schwab

Public: Donna McNamara; John McNamara; Kate Hermann; Joe McPherson

The meeting began at 7:12 PM. Levine asked that the hearing regarding a wastewater system at 25 East Street continue. No abutters of the property were present. The Board reviewed a revised plan for the system that was based on comments from the January 13, 2016 meeting. It was noted that the information on the notes section of the plan that identified the specific variances requested was not consistent with the actual system plan. Corrections were requested as follows. Under the "Notes" section, the following changes should be made to the elements of Section 4A, as numbered in order: 1) Keep first note; 2) need additional dimensions added to this specification; 3) change specifications to 20' and 10'; 4) keep information as noted; 5) strike information; 6) keep information as noted. Jim Andrews recommended that the plan be approved with the changes; however, the groundwater variances need to be reviewed upon the submission of a new set of plans, with the specifications on the variances in place. The applicants, Donna and John McNamara, were told that they would not need to return for another meeting, as Jim Andrews would review the plan. Levine moved to approve the plans for 25 East Street including the variances requested upon revision of the plans to the Health Agent for Engineering's satisfaction. Ed Welch seconded the motion and all present voted in favor.

The Board next heard from Joseph McPherson and Kate Herman regarding a proposed home at 354 Old Post Road. A brief description of the proposal was heard. The current home would be reduced to 4 bedrooms from 5, and the square footage reduced from 4809 square feet to 2976. Andrews noted that the property is in a Zone 2 for Walpole, and that there are wetlands in the rear of the property. No formal septic plan was presented.

The minutes of the January 13, 2016 meeting of the Board were reviewed, and minor corrections and a revision to the reference to 12 Bradford Street housing issue was requested. Raynus moved to accept the January 13, 2016 minutes with revisions; Zoller seconded; all present voted in favor.

The Board reviewed a compilation of past decisions and policies voted by the Board of Health over several years. Anderson indicated she was reorganizing the existing information and would review past minutes to include any missing information on the document.

A meeting for March 23, 2016 was agreed upon.

Anderson reviewed progress related to artificial nail salons and indicated that all four establishments in town had been inspected.

Anderson spoke to the Board regarding the development of an annual operational plan for the Health Department. She noted that she had asked staff for ideas and priority issues for the upcoming year in order to assemble such a plan, with the goal of presenting a draft plan to the Board. Levine had asked that one or two Board members join in the discussion with staff in the initial planning sessions. Anderson agreed with this approach. Raynus indicated she was more interested in finding out what staff current practices are first and Anderson agreed to provide a description of general activities in the department.

Levine indicated to the Board that at this time, only the Chair and Vice-Chair could sign the payroll. After discussion Levine moved to allow another Board of Health member to sign the payroll for the Health Department upon notification that the Chair and Vice-Chair would not be available to do so. Welch seconded the motion, all present voted unanimously to approve the motion.

Chuck Levine asked that the issue of "comp time" for employees be discussed. Anderson explained how comp time was allowed in the Health Department, i.e., that the three Health Department employees were given hour for hour comp time. Jim Andrews, Health Agent for Engineering, noted that the employee contracts required time and a half pay for overtime. Andrews noted that the requirement for direct pay is required in the management contract for employees. Levine asked for the current amount of time for each employee on record and asked that it be sent to the Board.

Zoller moved to adjourn the meeting; Raynus seconded; all present voted in favor.