

MINUTES OF MEETING
SHARON BOARD OF HEALTH
July 23, 2014
Community Center

The meeting of the Sharon Board of Health was called to order at 7:00 PM by Chuck Levine. In attendance were: Luba Raynus, Stanley Rosen, Jay Schwab and Ken Zoller.

Also in attendance were Jim Andrews, Health Agent for Engineering and Sheila Miller, Public Health Nurse. In addition, the following people were present: Jim Scanlon, Scanlon Engineering, Phil Henry, Civil Design Group, and Lisa Waller, abutter (19 Walpole Street.)

431 South Main Street Variance

Phil Scanlon presented an overview of the project (plans on file.) Existing Cumberland Farms and adjacent jewelry store to be razed and the two septic systems will be consolidated. The ZBA, Jim Andrews, Peter O’Cain, Fire, Police, and Joe Kent assisted with the design and the overall plan was reduced by 350 sq ft. J. Schwab expressed concerns about pedestrian safety and Phil assured the BOH that a traffic/pedestrian safety was part of the overall plans. New technology prevents drainage and potential spillage and the plans have been reviewed by Jim Andrews and Peter O’Cain.

Phil Henry presented the septic design (waiver letter on file) and explained the following do not meet Title V regulations:

- Minimum setback of 50 ft between the SAS and subsurface drain.
- Minimum setback of 10 ft between the primary leach and the reserve.

J. Andrews discussed that commercial sites in Zone 2 require variances and standard testing.

A motion was made by S. Rosen to grant the variance with the following:

- Article 7.14 – Reduction in the setbacks to provide a minimum of 10 ft.
- Article 7.05 – Reduction in the separation to one (1) foot.
- Use of an alternative technology as part of the septic system.

Schwab seconded. All in favor (5-0)

Approval of Minutes

The minutes from the Board of Health Meeting on 5/28/14 were reviewed. The following changes were made: **Approval of Minutes of May, 14, 2014**, second paragraph, remove, “...then it is passed onto personnel for their approval.” **Motions** – the addition of “if there are **exigent** permits” and **Routine permits require the majority the BOH members to sign.** (Zoller/Rosen) All in favor 5-0.

Minutes of the Board of Health Meeting on 6/18/14 were reviewed. Motion made to accept (Schwab/Zoller). All in favor (5-0)

Staff appointments

A motion to re-appoint Jim Andrews, Health Agent for Engineering and Sheila Miller, Assistant Health Agent for Sanitary Inspection and Enforcement. (Rosen/Zoller) All in favor 5-0.

Sanitarian Contract

PPSLLC contract and P.O. on file. P.O. not to exceed three months at \$50/5hours/month with a contract out to bid for annual services. Two hour response time included – paragraph five. (Rosen/Zoller) All in favor 5-0.

Motion to pay PPSLLC for period 6/24/14-7/3/14. (Raynus/Rosen) All in favor 5-0.

L.Raynus to edit contract and will distribute to the BOH. A modified motion for changes in paragraph 3,5,10. (Raynus/Schwab) All in favor 5-0.

Lake Testing

A discussion about twice weekly lake testing instead of once per week as required by DPH was initiated by C. Levine. S. Rosen presented the Marine and Freshwater Beach Testing in Massachusetts - Annual Report: 2013 Season. Copy on file. S. Rosen felt comfortable continuing with the twice weekly testing and J. Schwab agreed. S. Miller discussed that BOH Article 9 does not include twice weekly testing, but adheres to 105 CMR 445.000. Discussion was tabled and issue to be revisited with input from Lake Management Committee (Cliff Towner), Recreation and Conservation.

Health Office Move

Letters from BOS and C. Levine addressing the Health Department moving to the Community Center had been distributed to BOH members. Letters on file. S. Rosen questioned the department move as the Community Center is not centrally located and L. Raynus agreed. S. Rosen discussed the possibility of the Fire Department space when the public safety building was finished. L. Raynus did indicate that the Community Center is handicapped accessible. Several issues were raised concerning the vaccine refrigerator being on generator, privacy and plumbing. C. Levine will follow-up with BOS.

Health Administrator and Sanitarian Positions.

C. Levine discussed the Health Administer role – administrative vs. inspectional and Sanitarian position. Job descriptions on file. The following were decided:

- Candidate would have a background in Public Health and basic certifications (Health Administrator)
- R.S. for Sanitarian
- Email drop box for C. Levine would be set up to receive applications.
- Where to advertise – MHOA, Monster.com, etc.
- Process to start week of 8/4 with a 9/8/14 (5pm) deadline.

Next BOH meeting is scheduled for 8/20/14 7pm at the Community Center.

S.Rosen made a motion to adjourn with L. Raynus seconded. All in favor (5-0).

Meeting adjourned at 8:30 PM.

Sheila Miller
Recording Secretary