

Sharon Board of Health Meeting
Sharon Community Center
June 18, 2014

Members present: Chuck Levine, Chair; Jay Schwab, Vice Chair; Ken Zoller; Stan Rosen. Jim Andrews, Health Agent for Engineering was also present.

Agenda was taken out of order this evening.

Discussion of Consultants in Large Developments:

Chair consulted with Town Attorney Gellerman process for hiring outside consultants to assist the BOH with variances for large developments. According to Gellerman, there is a State regulation in place (MGL ch.44, sec 53G) which would allow BOH to impose reasonable fees to pay for outside consultants to review applications. In order to adopt the regulation, it must be advertised for two weeks prior to the Board adopting. Once regulation is in place and voted upon, the Board will then be able to hire consultant(s) and bill the applicant. This regulation will be voted on at the next meeting.

Discussion – Remote Participation

Attorney General’s regulation 940 CMR 29.10 allowing remote participation was voted at the April 16, 2014 meeting of the Board of Selectman. There should be video/audio link to meeting and all members must be able to hear. If Board votes to adopt, them members will be available to use. In the past, when not enough members present, would have to defer votes.

Motion: to adopt remote participation according to the law allowing members unable to attend the meeting to be able to vote. Rosen, Zoller. 4-0-0

Off hours & Signatures and packets

Off hour signatures. In the past the system was to put material in file cabinet located in the basement at Town Hall for members to sign during off business hours. Members had a key to the back door as well as to the file cabinet. How do members wish to proceed moving forward? Is there a place where material could be left for members to sign? Firehouse or police station? Concern with confidentiality. It was determined that those members who prefer to have a key, will be given one and the other members will come in during business hours when papers need signing.

Packets: How do members want to receive? Paper? Electronically? Think about, but would like to wait until Luba is present to discuss. Meeting materials for distribution could be transmitted electronically. Large plans could be reduced into pdf format, with applicant submitting three large copies for members to review.

**7:30pm Industrial Metal Products Company, Inc. (InMetal), 15 Merchant Street
Variance Request**

Present for the applicant: Joel Fishman, Lawyer. Craig Perry, GM of Industrial Metals; Bill Buckley, Engineer, and Jim Pare, contractor for the project.

Applicant is requesting a variance from Article 7, paragraph 7.11(a). (Whenever a building permit is requested, then any system located in the Groundwater Protection District shall be upgraded to meet current State and Town standards, regardless of whether or not it has failed.) There are 8 abutters to the property and all have been notified of the filing.

The company currently resides in 15 and 9 Merchant Street. They are a precision sheet metal fabrication and assembly firm, a family owned business in operation for over 60 years. There are 45 employees who work the first shift, with a reduced workforce who work the second shift. Employees work in/between both facilities. At this time, the company would like to consolidate operations to 15 Merchant Street. To accomplish this they would like to construct a 17,500 sf addition to accommodate the equipment and personnel.

Business is set up similar to that of an office, there is no runoff, no floor drains. Existing septic system was constructed in 1980 and consists of a 1,500 gallon septic tank. The system was designed for 60 people with a design flow of 900 gpd. The current system is in good working order. It is pumped yearly and has passed Title V. No additional bathrooms will be constructed and there will be no additional water flow.

Andrews, Health Agent for Engineering reviewed the project and was comfortable with variance request. Levine, Chair of BOH, spoke with Town Engineer. There was no problem on his end. 9 Merchant Street has its own septic system.

Two test pits were put in. No groundwater was encountered to a depth of 12 feet. Soil borings found bedrock at approximately 25 feet, and no ground water to a depth of 30 feet.

It was not known if there was a variance request for the initial system. Equipment from 9 Merchant Street will be moved into the addition. There will be high bays in order to accommodate the equipment. There are no plans to purchase additional equipment.

Motion to approve variance requirement from Article 7, paragraph 7.11(b)
Rosen, Schwab 4-0-0

Member mentioned that Norman Katz informed no longer has horse and goats. He only has chickens so hopefully odor should no longer be a problem.

Sanitarian contract discussion and vote:

Discussion - contracting inspectional services.

*How many hours will be needed for inspections? Levine passed out a schedule outlining the number of establishments in Town requiring inspections.

The Board is looking to contract with Public Protection Specialists.

*Number of hours to contract

*Length of service

If services required are for one year, then the contract will need to go out to bid. Inspection services are needed now. For the interim, it is suggested that a six month contract be offered at a maximum of 5 hours per week at \$50 per hour. Payment would be paid in monthly installments. It is anticipated that permit fees should off-set some of the costs associated with hiring Sanitarian. There will be some weeks when number of hours required will be less than five, and other weeks when hours will be in excess of five. On average, over the course of 26 weeks, it should equal out. There is the possibility to renegotiate if hours routinely exceed 5 hours per week. After six months can re-evaluate.

It is important to have an arrangement in place as soon as possible.

Need to have response time clarified. There should be cancellation clause.

Sanitarian services coordinated through the BOH office.

Upcoming inspections: July 3rd celebration (food trucks), Farmers Market.

Sheila Miller is the Assistant Health Agent and can perform inspections if needed.

Andrews can also perform inspections.

At some point the Board should look at permit fees and re-inspection fees.

If changes made to fees then will need to be advertised then voted on by the Board.

The fee schedule will be provided to the Board for the next meeting.

Motion: to retain as proposed by PPS for one month to give the board a chance to review contract when submitted. Vote to accept a one month proposal pending receipt of contract, and voting by the board to accept that contract.

Schwab, Rosen 4-0-0.

Dates for future meeting:

July 16 or 23 Rosen to check his schedule

August 20 or 27

Levine has heard nothing back from the Personnel Board regarding Health Administrator position.

Motion to adjourn at 8.29pm

Rosen, Zoller 4-0-0