

TOWN OF SHARON, MASSACHUSETTS

Annual Financial Statements

For the Year Ended June 30, 2013

Town of Sharon, Massachusetts

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Sharon, Massachusetts

Additional Offices:

Nashua, NH
Manchester, NH
Greenfield, MA
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Sharon, Massachusetts, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town of Sharon, Massachusetts' basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and

fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Sharon, Massachusetts, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 24, 2014 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Melanson Heath

July 24, 2014

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Sharon, we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2013.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, health and human services, and culture and recreation. The business-type activities include water activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide

financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for water operations.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water operations, which is considered to be a major fund.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$92,720,922 (i.e., net position), a change of \$1,528,943 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$8,973,994, a change of \$(3,327,809) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$774,120, a change of \$(2,140,007) in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$52,682,064, a change of \$(6,099,701) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Current and other assets	\$ 23,806	\$ 21,661	\$ 2,119	\$ 1,296	\$ 25,925	\$ 22,957
Capital assets	<u>142,197</u>	<u>140,556</u>	<u>9,139</u>	<u>9,668</u>	<u>151,336</u>	<u>150,224</u>
Total assets and deferred outflows	166,003	162,217	11,258	10,964	177,261	173,181
Long-term liabilities outstanding	66,007	67,585	931	938	66,938	68,523
Other liabilities	<u>17,290</u>	<u>13,345</u>	<u>312</u>	<u>121</u>	<u>17,602</u>	<u>13,466</u>
Total liabilities	83,297	80,930	1,243	1,059	84,540	81,989
Net position:						
Net investment in capital assets	87,140	74,485	8,374	8,121	95,514	82,606
Restricted	8,303	7,812	-	-	8,303	7,812
Unrestricted	<u>(12,737)</u>	<u>(1,010)</u>	<u>1,641</u>	<u>1,784</u>	<u>(11,096)</u>	<u>774</u>
Total net position	<u>\$ 82,706</u>	<u>\$ 81,287</u>	<u>\$ 10,015</u>	<u>\$ 9,905</u>	<u>\$ 92,721</u>	<u>\$ 91,192</u>

CHANGES IN NET POSITION

	<u>Governmental</u>		<u>Business-Type</u>		<u>Total</u>	
	<u>Activities</u>		<u>Activities</u>			
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Revenues:						
Program revenues:						
Charges for services	\$ 6,439	\$ 5,880	\$ 2,850	\$ 2,449	\$ 9,289	\$ 8,329
Operating grants and contributions	16,607	16,821	-	-	16,607	16,821
Capital grants and contributions	4,624	6,552	-	-	4,624	6,552
General revenues:					-	
Property taxes	55,389	52,423	-	-	55,389	52,423
Excises	2,626	2,490	-	-	2,626	2,490
Penalties and interest on taxes	296	329	-	-	296	329
Grants and contributions not restricted to specific programs	1,302	1,366	-	-	1,302	1,366
Investment income	98	140	-	-	98	140
Other	221	751	-	-	221	751
Total revenues	<u>87,602</u>	<u>86,752</u>	<u>2,850</u>	<u>2,449</u>	<u>90,452</u>	<u>89,201</u>
Expenses:						
General government	2,290	2,114	-	-	2,290	2,114
Public safety	6,490	6,506	-	-	6,490	6,506
Education	54,350	53,653	-	-	54,350	53,653
Public works	4,866	3,813	-	-	4,866	3,813
Human services	843	871	-	-	843	871
Culture and recreation	1,285	1,336	-	-	1,285	1,336
Employee benefits	12,365	13,464	-	-	12,365	13,464
Interest on long-term debt	2,095	2,134	-	-	2,095	2,134
Intergovernmental	753	695	-	-	753	695
Miscellaneous	836	679	-	-	836	679
Water operations	-	-	2,740	2,759	2,740	2,759
Total expenses	<u>86,173</u>	<u>85,265</u>	<u>2,740</u>	<u>2,759</u>	<u>88,913</u>	<u>88,024</u>
Change in net assets before transfers	1,429	1,487	110	(310)	1,539	1,177
Transfers in (out)	<u>(10)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(10)</u>	<u>-</u>
Change in net position	1,419	1,487	110	(310)	1,529	1,177
Net position - beginning of year	<u>81,287</u>	<u>79,800</u>	<u>9,905</u>	<u>10,215</u>	<u>91,192</u>	<u>90,015</u>
Net position - end of year	<u>\$ 82,706</u>	<u>\$ 81,287</u>	<u>\$ 10,015</u>	<u>\$ 9,905</u>	<u>\$ 92,721</u>	<u>\$ 91,192</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$92,720,922, a change of \$1,528,943 from the prior year.

The largest portion of net position \$95,514,080 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$8,303,260 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is \$(11,096,418).

Governmental activities. Governmental activities for the year resulted in a change in net position of \$1,418,975. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ (942,519)
Major school building capital project fund - accrual basis	2,040,150
Nonmajor fund - accrual basis	459,705
Internal service fund operating results	(811,663)
Principal debt service in excess of depreciation expense	2,800,115
Other post employment benefits liability	(3,924,062)
Other GAAP accruals	<u>1,797,249</u>
Total	<u>\$ 1,418,975</u>

Business-type activities. Business-type activities for the year resulted in a change in net position of \$109,968 which is due to operating costs exceeding user fee revenue.

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$8,973,994, a change of \$(3,327,809) in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$	(942,519)
Major school building capital project fund operating results		(269,137)
Nonmajor fund operating results		<u>(2,116,153)</u>
Total	\$	<u><u>(3,327,809)</u></u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$774,120, while total fund balance was \$3,810,389. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>6/30/13</u>	<u>6/30/12</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance*	\$ 774,120	\$ 2,914,127	\$ (2,140,007)	1.0%
Total fund balance	\$ 3,810,389	\$ 4,752,908	\$ (942,519)	5.0%

* These figures include the general stabilization fund

The total fund balance of the general fund changed by \$(942,519) during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$	140,241
Expenditures less than budget		99,416
Use of free cash and overlay surplus as a funding source		(1,322,531)
Shortfall of tax collection		17,869
Expenditures current year encumbrances in excess of prior year		143,960
Other		<u>(21,474)</u>
Total	\$	<u><u>(942,519)</u></u>

Included in the total general fund balance are the Town's stabilization accounts with the following balances:

	<u>6/30/13</u>	<u>6/30/12</u>	<u>Change</u>
General stabilization	\$ 100,378	\$ 100,378	\$ -

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net position of the enterprise funds at the end of the year amounted to \$1,640,528, a change of \$143,267 in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no major differences between the original budget and the final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year-end amounted to \$151,335,799 (net of accumulated depreciation), a change of \$1,111,484 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- \$2,309,287 - Construction in progress for the middle school

Additional information on capital assets can be found in the Notes to the Financial Statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$52,682,064, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Sharon's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Finance Director
Town of Sharon, Massachusetts
90 Main Street
Sharon, Massachusetts 02067

TOWN OF SHARON, MASSACHUSETTS

STATEMENT OF NET POSITION

JUNE 30, 2013

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
ASSETS			
Current:			
Cash and short-term investments	\$ 5,963,716	\$ 1,189,051	\$ 7,152,767
Investments	12,121,838	-	12,121,838
Receivables, net of allowance for uncollectibles:			
Property taxes	1,055,099	-	1,055,099
Excises	196,093	-	196,093
User fees	261,750	929,341	1,191,091
Intergovernmental and other	3,546,740	-	3,546,740
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	609,855	-	609,855
Betterments	51,709	-	51,709
Capital assets:			
Land and construction in progress	63,048,984	1,929,982	64,978,966
Other capital assets, net of accumulated depreciation	<u>79,147,588</u>	<u>7,209,245</u>	<u>86,356,833</u>
TOTAL ASSETS AND DEFERRED			
OUTFLOWS OF RESOURCES	166,003,372	11,257,619	177,260,991
LIABILITIES			
Current:			
Warrants payable	1,152,471	-	1,152,471
Accounts payable	1,550,835	-	1,550,835
Accrued liabilities	2,963,452	-	2,963,452
Notes payable	4,555,950	255,000	4,810,950
Other current liabilities	1,560,277	-	1,560,277
Current portion of long-term liabilities:			
Bonds payable	5,381,701	55,000	5,436,701
Compensated absence	99,912	1,738	101,650
Landfill closure	25,000	-	25,000
Noncurrent:			
Bonds payable, net of current portion	46,535,363	710,000	47,245,363
Compensated absence, net of current portion	1,898,321	33,028	1,931,349
Landfill closure, net of current portion	450,000	-	450,000
Accrued other post employment benefits	<u>17,123,923</u>	<u>188,098</u>	<u>17,312,021</u>
TOTAL LIABILITIES AND DEFERRED			
INFLOWS OF RESOURCES	83,297,205	1,242,864	84,540,069
NET POSITION			
Net investment in capital assets	87,139,853	8,374,227	95,514,080
Restricted for:			
Grants and other statutory restrictions	7,999,226	-	7,999,226
Permanent funds:			
Nonexpendable	43,070	-	43,070
Expendable	260,964	-	260,964
Unrestricted	<u>(12,736,946)</u>	<u>1,640,528</u>	<u>(11,096,418)</u>
TOTAL NET POSITION	<u>\$ 82,706,167</u>	<u>\$ 10,014,755</u>	<u>\$ 92,720,922</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expenses) Revenues and Changes in Net Position</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Governmental Activities:							
General government	\$ 2,290,170	\$ 591,773	\$ 198,471	\$ -	\$ (1,499,926)	\$ -	\$ (1,499,926)
Public safety	6,489,744	623,139	67,588	-	(5,799,017)	-	(5,799,017)
Education	54,350,007	3,494,409	16,251,898	3,990,775	(30,612,925)	-	(30,612,925)
Public works	4,866,348	1,337,751	14,605	632,780	(2,881,212)	-	(2,881,212)
Health and human services	842,901	73,640	24,108	-	(745,153)	-	(745,153)
Culture and recreation	1,285,214	318,650	50,547	-	(916,017)	-	(916,017)
Employee benefits	12,364,816	-	-	-	(12,364,816)	-	(12,364,816)
Interest	2,095,271	-	-	-	(2,095,271)	-	(2,095,271)
Intergovernmental	752,898	-	-	-	(752,898)	-	(752,898)
Miscellaneous	835,941	-	-	-	(835,941)	-	(835,941)
Total Governmental Activities	86,173,310	6,439,362	16,607,217	4,623,555	(58,503,176)	-	(58,503,176)
Business-Type Activities:							
Water services	<u>2,740,267</u>	<u>2,849,983</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>109,716</u>	<u>109,716</u>
Total	<u>\$ 88,913,577</u>	<u>\$ 9,289,345</u>	<u>\$ 16,607,217</u>	<u>\$ 4,623,555</u>	<u>(58,503,176)</u>	<u>109,716</u>	<u>(58,393,460)</u>
General Revenues, Contributions, and Transfers:							
Property taxes					55,388,500	-	55,388,500
Excises					2,625,753	-	2,625,753
Penalties, interest, and other taxes					296,361	-	296,361
Grants and contributions not restricted to specific programs					1,301,849	-	1,301,849
Investment income					98,305	252	98,557
Miscellaneous					220,959	-	220,959
Transfers, net					(9,576)	-	(9,576)
Total general revenues					<u>59,922,151</u>	<u>252</u>	<u>59,922,403</u>
Change in Net Position					1,418,975	109,968	1,528,943
Net Position:							
Beginning of year					<u>81,287,192</u>	<u>9,904,787</u>	<u>91,191,979</u>
End of year					<u>\$ 82,706,167</u>	<u>\$ 10,014,755</u>	<u>\$ 92,720,922</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2013

	<u>General</u>	<u>School Building Capital Project Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and short-term investments	\$ 4,350,691	\$ 665,870	\$ 892,139	\$ 5,908,700
Investments	5,257,491	-	6,864,347	12,121,838
Receivables:				
Property taxes	1,854,085	-	-	1,854,085
Excises	250,850	-	-	250,850
Departmental	350	-	79,127	79,477
Intergovernmental	29,181	-	3,344,351	3,373,532
Other assets	827	-	-	827
TOTAL ASSETS	\$ 11,743,475	\$ 665,870	\$ 11,179,964	\$ 23,589,309
LIABILITIES				
Warrants payable	\$ 1,152,471	\$ -	\$ -	\$ 1,152,471
Accounts payable	1,448,820	-	102,015	1,550,835
Accrued liabilities	2,575,045	-	-	2,575,045
Notes payable	-	2,000,000	2,555,950	4,555,950
Other liabilities	896,628	-	878	897,506
TOTAL LIABILITIES	6,072,964	2,000,000	2,658,843	10,731,807
DEFERRED INFLOWS OF RESOURCES	1,860,122	-	2,023,386	3,883,508
FUND BALANCES				
Nonspendable	-	-	43,070	43,070
Restricted	386,521	869,921	7,228,038	8,484,480
Committed	143,578	-	1,754,018	1,897,596
Assigned	2,506,170	-	-	2,506,170
Unassigned	774,120	(2,204,051)	(2,527,391)	(3,957,322)
TOTAL FUND BALANCES	3,810,389	(1,334,130)	6,497,735	8,973,994
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 11,743,475	\$ 665,870	\$ 11,179,964	\$ 23,589,309

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET POSITION OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

JUNE 30, 2013

Total governmental fund balances	\$ 8,973,994
<ul style="list-style-type: none">• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	142,196,572
<ul style="list-style-type: none">• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	3,308,285
<ul style="list-style-type: none">• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.	129,943
<ul style="list-style-type: none">• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(388,407)
<ul style="list-style-type: none">• Long-term liabilities, including bonds payable and OPEB liability, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	<u>(71,514,220)</u>
Net position of governmental activities	<u><u>\$ 82,706,167</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2013

	<u>General</u>	<u>School Building Capital Project Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Property taxes	\$ 53,650,716	\$ -	\$ 405,506	\$ 54,056,222
Excises	2,581,512	-	-	2,581,512
Penalties, interest, and other taxes	288,661	-	-	288,661
Charges for services	356,436	-	4,894,223	5,250,659
Intergovernmental	16,229,358	2,040,149	4,213,462	22,482,969
Licenses and permits	470,684	-	-	470,684
Fines and forfeitures	106,311	-	-	106,311
Investment income	97,994	-	108	98,102
Miscellaneous	204,305	-	440,499	644,804
	<u>73,985,977</u>	<u>2,040,149</u>	<u>9,953,798</u>	<u>85,979,924</u>
Total Revenues				
Expenditures:				
Current:				
General government	1,965,183	-	441,014	2,406,197
Public safety	6,297,174	-	300,124	6,597,298
Education	43,036,504	2,309,286	7,289,907	52,635,697
Public works	3,332,740	-	2,461,199	5,793,939
Health and human services	578,137	-	43,610	621,747
Culture and recreation	1,065,498	-	194,007	1,259,505
Employee benefits	10,468,948	-	-	10,468,948
Debt service	7,991,937	-	570,603	8,562,540
Intergovernmental	752,898	-	199,388	952,286
	<u>75,489,019</u>	<u>2,309,286</u>	<u>11,499,852</u>	<u>89,298,157</u>
Total Expenditures				
Excess (deficiency) of revenues over expenditures	(1,503,042)	(269,137)	(1,546,054)	(3,318,233)
Other Financing Sources (Uses):				
Transfers in	560,523	-	3,606	564,129
Transfers out	<u>-</u>	<u>-</u>	<u>(573,705)</u>	<u>(573,705)</u>
	<u>560,523</u>	<u>-</u>	<u>(570,099)</u>	<u>(9,576)</u>
Total Other Financing Sources (Uses)				
Excess (deficiency) of revenues and other sources over expenditures and other uses	(942,519)	(269,137)	(2,116,153)	(3,327,809)
Fund Equity, at Beginning of Year	<u>4,752,908</u>	<u>(1,064,993)</u>	<u>8,613,888</u>	<u>12,301,803</u>
Fund Equity, at End of Year	<u>\$ 3,810,389</u>	<u>\$ (1,334,130)</u>	<u>\$ 6,497,735</u>	<u>\$ 8,973,994</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013

Net changes in fund balances - total governmental funds	\$ (3,327,809)																		
<ul style="list-style-type: none"> • Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <table border="0" style="margin-left: 40px;"> <tr> <td>Capital outlay purchases</td> <td style="text-align: right;">4,885,145</td> </tr> <tr> <td>Depreciation</td> <td style="text-align: right;">(3,244,586)</td> </tr> </table> • Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">1,621,289</td> </tr> </table> • The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <table border="0" style="margin-left: 40px;"> <tr> <td>Repayments of debt</td> <td style="text-align: right;">6,044,701</td> </tr> </table> • In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">51,352</td> </tr> </table> • Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. <table border="0" style="margin-left: 40px;"> <tr> <td>Compensated absences</td> <td style="text-align: right;">99,608</td> </tr> <tr> <td>Net OPEB obligation</td> <td style="text-align: right;">(3,924,062)</td> </tr> <tr> <td>Landfill</td> <td style="text-align: right;">25,000</td> </tr> </table> • Internal service funds are used by management to account for health insurance and workers' compensation activities. The net activity of internal service funds is reported with Governmental Activities. <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;"><u>(811,663)</u></td> </tr> </table> 		Capital outlay purchases	4,885,145	Depreciation	(3,244,586)		1,621,289	Repayments of debt	6,044,701		51,352	Compensated absences	99,608	Net OPEB obligation	(3,924,062)	Landfill	25,000		<u>(811,663)</u>
Capital outlay purchases	4,885,145																		
Depreciation	(3,244,586)																		
	1,621,289																		
Repayments of debt	6,044,701																		
	51,352																		
Compensated absences	99,608																		
Net OPEB obligation	(3,924,062)																		
Landfill	25,000																		
	<u>(811,663)</u>																		
Change in net position of governmental activities	\$ <u>1,418,975</u>																		

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES,
AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
Revenues and Other Sources:				
Taxes	\$ 53,632,847	\$ 53,632,847	\$ 53,632,847	\$ -
Excise	2,462,500	2,462,500	2,581,512	119,012
Penalties, interest, and other taxes	326,795	326,795	288,661	(38,134)
Charges for services	395,738	395,738	356,436	(39,302)
Intergovernmental	10,007,113	10,007,113	9,980,751	(26,362)
Licenses and permits	425,829	425,829	470,684	44,855
Fines and forfeits	96,200	96,200	106,311	10,111
Investment income	138,546	138,546	97,994	(40,552)
Miscellaneous	100,000	100,000	204,305	104,305
Transfers in	554,215	554,215	560,523	6,308
Use of overlay surplus	400,000	400,000	400,000	-
Use of fund balance (free cash)	922,531	922,531	922,531	-
Other sources	<u>21,474</u>	<u>21,474</u>	<u>21,474</u>	<u>-</u>
Total Revenues and Other Sources	69,483,788	69,483,788	69,624,029	140,241
Expenditures and Other Uses:				
General government	2,011,291	2,011,291	1,999,736	11,555
Public safety	6,224,997	6,224,997	6,219,851	5,146
Education	37,243,861	37,243,861	37,175,583	68,278
Public works	3,308,680	3,308,680	3,294,906	13,774
Health and human services	582,919	582,919	535,902	47,017
Culture and recreation	1,067,731	1,067,731	1,061,398	6,333
Debt service	7,923,954	7,923,954	7,991,937	(67,983)
Intergovernmental	719,500	719,500	752,898	(33,398)
Employee benefits	<u>10,400,855</u>	<u>10,400,855</u>	<u>10,352,161</u>	<u>48,694</u>
Total Expenditures and Other Uses	<u>69,483,788</u>	<u>69,483,788</u>	<u>69,384,372</u>	<u>99,416</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>239,657</u>	\$ <u>239,657</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET POSITION

JUNE 30, 2013

	Business-Type Activities <u>Enterprise Funds</u>	Governmental <u>Activities</u>
	Water <u>Fund</u>	Internal Service <u>Funds</u>
ASSETS		
Current:		
Cash and short-term investments	\$ 1,189,051	\$ 55,016
User fees, net of allowance for uncollectibles	929,341	-
Other receivables	<u>-</u>	<u>737,698</u>
Total current assets	2,118,392	792,714
Noncurrent:		
Capital assets:		
Land and construction in progress	1,929,982	-
Other capital assets, net of accumulated depreciation	<u>7,209,245</u>	<u>-</u>
Total noncurrent assets	<u>9,139,227</u>	<u>-</u>
TOTAL ASSETS	11,257,619	792,714
LIABILITIES		
Current:		
Accrued liabilities	-	662,771
Notes payable	255,000	-
Current portion of long-term liabilities:		
Bonds payable	55,000	-
Compensated absence	<u>1,738</u>	<u>-</u>
Total current liabilities	311,738	662,771
Noncurrent:		
Bonds payable, net of current portion	710,000	-
Compensated absence, net of current portion	33,028	-
Net OPEB obligation	<u>188,098</u>	<u>-</u>
Total noncurrent liabilities	<u>931,126</u>	<u>-</u>
TOTAL LIABILITIES AND DEFERRED	1,242,864	662,771
NET POSITION		
Net investment in capital asassets	8,374,227	-
Unrestricted	<u>1,640,528</u>	<u>129,943</u>
TOTAL NET POSITION	<u>\$ 10,014,755</u>	<u>\$ 129,943</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED JUNE 30, 2013

	Business-Type Activities <u>Enterprise Funds</u>	Governmental <u>Activities</u>
	Water <u>Fund</u>	Internal Service <u>Fund</u>
Operating Revenues:		
Charges for services	\$ 2,849,983	\$ -
Employee and employer contributions	<u>-</u>	<u>9,491,010</u>
Total Operating Revenues	2,849,983	9,491,010
Operating Expenses:		
Operating expenses	2,194,731	-
Depreciation	529,076	-
Employee benefits	<u>-</u>	<u>10,302,876</u>
Total Operating Expenses	<u>2,723,807</u>	<u>10,302,876</u>
Operating Income (Loss)	126,176	(811,866)
Nonoperating Revenues (Expenses):		
Interest expense	(16,460)	-
Investment income	<u>252</u>	<u>203</u>
Total Nonoperating Revenues (Expenses), Net	<u>(16,208)</u>	<u>203</u>
Change in Net Position	109,968	(811,663)
Net Position at Beginning of Year	<u>9,904,787</u>	<u>941,606</u>
Net Position at End of Year	<u>\$ 10,014,755</u>	<u>\$ 129,943</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED JUNE 30, 2013

	<u>Business-Type Activities</u> <u>Enterprise Funds</u>	<u>Governmental</u> <u>Activities</u>
	<u>Water</u> <u>Fund</u>	<u>Internal</u> <u>Service</u> <u>Fund</u>
<u>Cash Flows From Operating Activities:</u>		
Receipts from customers and users	\$ 2,866,719	\$ 8,753,313
Payments to vendors and employees	<u>(2,210,886)</u>	<u>(10,478,748)</u>
Net Cash Provided By (Used For) Operating Activities	655,833	(1,725,435)
<u>Cash Flows From Capital and Related Financing Activities:</u>		
Proceeds of bond anticipation notes	255,000	-
Principal payments on bonds	(55,000)	-
Interest expense	<u>(16,460)</u>	<u>-</u>
Net Cash (Used For) Capital and Related Financing Activities	183,540	-
<u>Cash Flows From Investing Activities:</u>		
Investment income	<u>252</u>	<u>202</u>
Net Cash (Used For) Investing Activities	<u>252</u>	<u>202</u>
Net Change in Cash and Short-Term Investments	839,625	(1,725,233)
Cash and Short-Term Investments, Beginning of Year	<u>349,426</u>	<u>1,780,249</u>
Cash and Short-Term Investments, End of Year	<u>\$ 1,189,051</u>	<u>\$ 55,016</u>
<u>Reconciliation of Operating Income to Net Cash</u>		
<u>Provided by (Used For) Operating Activities:</u>		
Operating income (loss)	\$ 126,176	\$ (811,865)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:		
Depreciation	529,076	-
Changes in assets and liabilities:		
User fees	16,736	-
Other receivables	-	(737,698)
Warrants and accounts payable	(45,373)	(160,955)
Accrued liabilities	(29,168)	(14,917)
Accrued other post employment benefits	<u>58,386</u>	<u>-</u>
Net Cash Provided By (Used For) Operating Activities	<u>\$ 655,833</u>	<u>\$ (1,725,435)</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS
 FIDUCIARY FUNDS
 STATEMENT OF FIDUCIARY NET POSITION
 JUNE 30, 2013

	<u>Private Purpose Trust Funds</u>	<u>Agency Funds</u>
<u>ASSETS</u>		
Cash and short-term investments	\$ 14,336	\$ -
Investments	91,190	205,684
Cash held by others	-	50,086
Accounts receivable	-	55,425
Total Assets	105,526	311,195
 <u>LIABILITIES</u>		
Other liabilities	-	311,195
Total Liabilities	-	311,195
 <u>NET POSITION</u>		
Total net assets	\$ 105,526	\$ -

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

FOR THE YEAR ENDED JUNE 30, 2013

	<u>Private Purpose Trust Funds</u>
Additions:	
Contributions	\$ 2,250
Investment income	242
Transfers in	<u>8,584</u>
Total additions	11,076
Deductions:	
Miscellaneous expenditures	<u>933</u>
Total deductions	<u>933</u>
Net increase	10,143
Net position:	
Beginning of year	<u>95,383</u>
End of year	<u>\$ 105,526</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF SHARON, MASSACHUSETTS

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Sharon, Massachusetts (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2013, it was determined that no entities met the required GASB 39 criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *school building capital project fund* accounts for funds used in the construction of, and renovations to, school buildings.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with

a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town reports the following major proprietary fund:

- Water operations

The *self-insured employee health program* is reported as an internal service fund in the accompanying financial statements.

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds, and short-term money market investments. Investments are carried at market value.

F. Property Tax Limitations

Legislation known as “Proposition 2½” has limited the amount of revenue that can be derived from property taxes. The prior fiscal year’s tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override is voted. The actual fiscal year 2013 tax levy reflected an excess capacity of \$3,278,879.

G. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	30 - 75
Vehicles	5
Office equipment	5
Computer equipment	5

H. Compensated Absences

It is the Town’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary

fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance”. Fund equity for all other reporting is classified as “net position”.

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance (free cash) voted to be used in the subsequent fiscal year.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. **Stewardship, Compliance, and Accountability**

A. Budgetary Information

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Proprietary Funds. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

B. Budgetary Basis

The general fund final appropriation appearing on the “Budget and Actual” page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 73,985,977	\$ 75,489,019
Other financing sources/uses (GAAP basis)	<u>560,523</u>	<u>-</u>
Subtotal (GAAP Basis)	74,546,500	75,489,019
Adjust tax revenue to accrual basis	(17,869)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(530,787)
Add end-of-year appropriation carryforwards from expenditures	-	674,747
To record use of free cash	922,531	-
To record use of overlay surplus	400,000	-
To record use of fund balance for excluded debt	21,474	-
To reverse the effect of non-budgeted State contributions for teachers retirement	<u>(6,248,607)</u>	<u>(6,248,607)</u>
Budgetary basis	<u>\$ 69,624,029</u>	<u>\$ 69,384,372</u>

D. Deficit Fund Equity

The following funds had deficits as of June 30, 2013:

<u>Special Revenue Funds:</u>	
Fire awareness MEMA grant	\$ (169)
Conservation advertising	(254)
Selectmen peer review	(5,511)
Fire donation	(1,878)
 <u>Capital Projects Funds:</u>	
Middle school	(2,204,051)
Technology equipment	(94,869)
Police vehicles	(10,500)
Public safety remodel	(15,000)
Fire equipment	(60,637)
Emergency management - building repair	(25,000)
Emergency management - equipment	(14,445)
DPW 2009 equipment	(83,000)
Sidewalks and roads	(672,292)
DPW 2013 equipment	(115,733)
DPW building repairs	(11,560)
Recreation building repairs	(59,028)
School capital 2009	(93,751)
School building remodel	(472,695)
School track repairs	(85,538)
FY10 computer/equipment	<u>(705,531)</u>
	<u>\$ (4,731,442)</u>

The deficits in these funds will be eliminated through future departmental revenues, bond proceeds, and transfers from other funds.

3. Cash and Short-Term Investments

Custodial credit risk for deposits is the risk that in the event of a bank failure, the deposits may not be returned. The custodial credit risk for investments is the risk that, in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the Town's deposits "in a bank or trust company or banking company to an amount not exceeding sixty percent of the capital and surplus of such bank or trust

company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess.” The Town does not have a deposit policy for custodial credit risk.

As of June 30, 2013, \$6,169,851 of the Town’s bank balances of \$7,168,293 was exposed to custodial credit risk as uninsured or uncollateralized.

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law, Chapter 44, Section 55, limits the Town’s investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs).

Presented below (in thousands) is the actual rating as of year-end for each investment of the Town. (All federal agency securities have an implied credit rating of AAA.):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>		
				<u>Aaa</u>	<u>Aa</u>	<u>Not Rated</u>
U.S. Treasury bonds	\$ 317		\$ -	\$ 317	\$ -	\$ -
Certificates of deposits	11,350	N/A	11,350	-	-	-
Corporate bonds	63		-	-	-	63
Corporate equities	182	N/A	182	-	-	-
Mutual funds	29	N/A	29	-	-	-
Federal agency securities	<u>478</u>		<u>-</u>	<u>478</u>	<u>-</u>	<u>-</u>
Total investments	<u>\$ 12,419</u>		<u>\$ 11,561</u>	<u>\$ 795</u>	<u>\$ -</u>	<u>\$ 63</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. The Town does not have an investment in one issuer greater than 5% of total investments.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>				<u>N/A</u>
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>More Than 10</u>	
Debt Related Securities:						
U.S. Treasury bonds	\$ 317	\$ -	\$ 317	\$ -	\$ -	\$ -
Certificates of deposit	11,350	-	-	-	-	11,350
Corporate bonds	63	-	63	-	-	-
Corporate equities	182	-	-	-	-	182
Mutual funds	29	-	-	-	-	29
Federal agency securities	478	52	426	-	-	-
Total	<u>\$ 12,419</u>	<u>\$ 52</u>	<u>\$ 806</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,561</u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

5. Taxes Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1 of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a quarterly basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The Town has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2013 consist of the following (in thousands):

Real Estate		
2013	\$ 463	
2012	<u>18</u>	481
Personal Property		
2013	28	
2012	3	
2011	<u>1</u>	32
Tax Liens		677
Deferred Taxes		<u>665</u>
Total		<u>\$ 1,855</u>

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

	<u>Governmental</u>	<u>Business-Type</u>
Property taxes	\$ 190	\$ -
Excises	\$ 55	\$ -
Utilities	\$ -	\$ 17
Other	\$ 331	\$ -

7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2013.

8. Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 79,126	\$ 3,004	\$ -	\$ 82,130
Machinery, equipment, and furnishings	14,195	727	-	14,922
Infrastructure	<u>20,919</u>	<u>1,080</u>	<u>-</u>	<u>21,999</u>
Total capital assets, being depreciated	114,240	4,811	-	119,051
Less accumulated depreciation for:				
Buildings and improvements	(22,873)	(1,938)	-	(24,811)
Machinery, equipment, and furnishings	(9,973)	(828)	-	(10,801)
Infrastructure	<u>(3,813)</u>	<u>(478)</u>	<u>-</u>	<u>(4,291)</u>
Total accumulated depreciation	<u>(36,659)</u>	<u>(3,244)</u>	<u>-</u>	<u>(39,903)</u>
Total capital assets, being depreciated, net	77,581	1,567	-	79,148
Capital assets, not being depreciated:				
Land	20,885	-	-	20,885
Construction in progress	<u>42,090</u>	<u>74</u>	<u>-</u>	<u>42,164</u>
Total capital assets, not being depreciated	<u>62,975</u>	<u>74</u>	<u>-</u>	<u>63,049</u>
Governmental activities capital assets, net	<u>\$ 140,556</u>	<u>\$ 1,641</u>	<u>\$ -</u>	<u>\$ 142,197</u>
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-Type Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 1,104	\$ -	\$ -	\$ 1,104
Machinery, equipment, and furnishings	16,609	-	-	16,609
Infrastructure	<u>3,057</u>	<u>-</u>	<u>-</u>	<u>3,057</u>
Total capital assets, being depreciated	20,770	-	-	20,770
Less accumulated depreciation for:				
Buildings and improvements	(600)	(27)	-	(627)
Machinery, equipment, and furnishings	(12,195)	(430)	-	(12,625)
Infrastructure	<u>(237)</u>	<u>(72)</u>	<u>-</u>	<u>(309)</u>
Total accumulated depreciation	<u>(13,032)</u>	<u>(529)</u>	<u>-</u>	<u>(13,561)</u>
Total capital assets, being depreciated, net	7,738	(529)	-	7,209
Capital assets, not being depreciated:				
Land	<u>1,930</u>	<u>-</u>	<u>-</u>	<u>1,930</u>
Total capital assets, not being depreciated	<u>1,930</u>	<u>-</u>	<u>-</u>	<u>1,930</u>
Business-type activities capital assets, net	<u>\$ 9,668</u>	<u>\$ (529)</u>	<u>\$ -</u>	<u>\$ 9,139</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 66
Public safety	287
Education	1,904
Public works	652
Culture and recreation	230
Health and human services	<u>105</u>
Total depreciation expense - governmental activities	<u>\$ 3,244</u>
Business-Type Activities:	
Water	<u>\$ 529</u>
Total depreciation expense - business-type activities	<u>\$ 529</u>

9. Warrants and Accounts Payable

Warrants payable represent 2013 expenditures paid by July 15, 2013.
Accounts payable represent 2013 expenditures paid after July 15, 2013.

10. Anticipation Notes Payable

The Town had the following notes outstanding at June 30, 2013:

	Interest Rate	Date of Issue	Date of Maturity	Balance at 6/30/13
Middle school renovation	1.50%	6/28/2013	8/30/2013	\$ 2,000,000
Police remodeling	1.50%	6/28/2013	8/30/2013	400,000
DPW sidewalks & roads	1.50%	6/28/2013	8/30/2013	696,000
DPW departmental equipment	1.50%	6/28/2013	8/30/2013	323,200
DPW building remodeling	1.50%	6/28/2013	8/30/2013	110,000
School building remodeling	1.50%	6/28/2013	8/30/2013	260,750
School department equipment	1.50%	6/28/2013	8/30/2013	457,000
Fire department equipment	1.50%	6/28/2013	8/30/2013	99,000
Information technology equipment	1.50%	6/28/2013	8/30/2013	100,000
Recreation building remodeling	1.50%	6/28/2013	8/30/2013	70,000
Emergency building remodeling	1.50%	6/28/2013	8/30/2013	25,000
Emergency department equipment	1.50%	6/28/2013	8/30/2013	15,000
Water department equipment	1.50%	6/28/2013	8/30/2013	125,000
Water mains	1.50%	6/28/2013	8/30/2013	<u>130,000</u>
Total				<u>\$ 4,810,950</u>

The following summarizes activity in notes payable during fiscal year 2013:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
Governmental activities	\$ -	\$ 4,555,950	\$ -	\$ 4,555,950
Business-type activities	-	255,000	-	255,000
Total	<u>\$ -</u>	<u>\$ 4,810,950</u>	<u>\$ -</u>	<u>\$ 4,810,950</u>

11. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities.

General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 6/30/13
Municipal Purpose Loan	1/15/2018	4.60%	\$ 1,500,000
Municipal Purpose Loan	3/15/2018	4.44%	1,665,000
Septic Loan	8/1/2018	0.00%	65,212
Septic Loan	8/1/2019	0.00%	86,852
Municipal Purpose Loan	5/1/2021	4.27%	3,480,000
Municipal Purpose Loan	3/15/2022	3.99%	5,790,000
Municipal Purpose Loan	10/15/2014	2.88%	270,000
Municipal Purpose Loan of 2005	9/15/2025	4.00%	2,460,000
Municipal Purpose Loan of 2006	2/1/2026	4.00%	8,110,000
General Obligation Land Acquisition	8/15/2017	6.25%	1,950,000
General Obligation	8/30/2031	2.81%	24,010,000
General Obligation	5/1/2027	1.81%	<u>2,530,000</u>
Total Governmental Activities:			<u>\$ 51,917,064</u>
<u>Business-Type Activities:</u>	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 6/30/13
Water improvements	5/1/2027	1.81%	\$ <u>765,000</u>
Total Business-Type Activities:			<u>\$ 765,000</u>

B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2013 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 5,381,701	\$ 1,939,245	\$ 7,320,946
2015	5,331,697	1,733,657	7,065,354
2016	5,186,697	1,533,297	6,719,994
2017	4,176,697	1,314,209	5,490,906
2018	3,961,697	1,134,872	5,096,569
2019 - 2023	15,043,575	3,653,532	18,697,107
2024 - 2028	9,295,000	1,456,106	10,751,106
2029 - 2031	3,540,000	251,856	3,791,856
Total	<u>\$ 51,917,064</u>	<u>\$ 13,016,774</u>	<u>\$ 64,933,838</u>

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 55,000	\$ 15,832	\$ 70,832
2015	55,000	14,732	69,732
2016	55,000	13,632	68,632
2017	55,000	12,531	67,531
2018	55,000	11,431	66,431
2019 - 2023	275,000	40,655	315,655
2024 - 2028	215,000	12,175	227,175
Total	<u>\$ 765,000</u>	<u>\$ 120,988</u>	<u>\$ 885,988</u>

C. Changes in General Long-Term Liabilities

During the year ended June 30, 2013, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 7/1/12	Additions	Reductions	Total Balance 6/30/13	Less Current Portion	Equals Long-Term Portion 6/30/13
<u>Governmental Activities</u>						
Bonds payable	\$ 57,962	\$ -	\$ (6,045)	\$ 51,917	\$ (5,382)	\$ 46,535
Other:						
Compensated absences	2,098	-	(100)	1,998	(100)	1,898
Landfill closure	500	-	(25)	475	(25)	450
Accrued other post- employment benefits	13,200	3,924	-	17,124	-	17,124
Totals	<u>\$ 73,760</u>	<u>\$ 3,924</u>	<u>\$ (6,170)</u>	<u>\$ 71,514</u>	<u>\$ (5,507)</u>	<u>\$ 66,007</u>
<u>Business-Type Activities</u>						
Bonds payable	\$ 820	\$ -	\$ (55)	\$ 765	\$ (55)	\$ 710
Other:						
Compensated absences	45	-	(10)	35	(2)	33
Accrued other post- employment benefits	130	58	-	188	-	188
Totals	<u>\$ 995</u>	<u>\$ 58</u>	<u>\$ (65)</u>	<u>\$ 988</u>	<u>\$ (57)</u>	<u>\$ 931</u>

12. Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and postclosure care costs will be paid in future years, the Town reports a portion of these postclosure care costs as a liability in the financial statements in each period for the number of years remaining.

The landfill is closed and the Town has recognized a liability of \$475,000 based on what it would cost to perform all postclosure care in 2013. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

13. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The following is a summary of deferred inflow of resources balances as of June 30, 2013:

	<u>General Fund</u>	<u>Nonmajor</u>
Unearned revenue	\$ 1,860,122	\$ 2,023,386

14. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

15. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town has implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at June 30, 2013:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing, special article appropriations approved at Town Meeting, and various special revenue funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period.

Unassigned - Represents amounts that are available to be spent in future periods.

Following is a breakdown of the Town's fund balances at June 30, 2013:

	General Fund	School Building Capital Project Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable				
Nonexpendable permanent funds	\$ -	\$ -	\$ 43,070	\$ 43,070
Total Nonspendable	-	-	43,070	43,070
Restricted				
Reserve for excluded debt	386,521	-	-	386,521
Special revenue funds	-	-	6,253,020	6,253,020
Capital project fund	-	869,921	714,054	1,583,975
Expendable permanent funds	-	-	260,964	260,964
Total Restricted	386,521	869,921	7,228,038	8,484,480
Committed				
Special articles				
General government	142,176	-	-	142,176
Public safety	402	-	-	402
Culture and recreation	1,000	-	-	1,000
Special revenue funds	-	-	1,754,018	1,754,018
Total Committed	143,578	-	1,754,018	1,897,596
Assigned				
Encumbrances				
General government	42,085	-	-	42,085
Public safety	36,745	-	-	36,745
Education	388,323	-	-	388,323
Public works	19,113	-	-	19,113
Health and human services	14,044	-	-	14,044
Culture and recreation	30,860	-	-	30,860
Reserve for overlay surplus	475,000	-	-	475,000
Reserved for expenditures	1,500,000	-	-	1,500,000
Total Assigned	2,506,170	-	-	2,506,170
Unassigned				
General fund	673,742	-	-	673,742
Stabilization	100,378	-	-	100,378
Special revenue fund	-	-	(7,812)	(7,812)
Capital project fund	-	(2,204,051)	(2,519,579)	(4,723,630)
Total Unassigned	774,120	(2,204,051)	(2,527,391)	(3,957,322)
Total Fund Balances	\$ 3,810,389	\$ (1,334,130)	\$ 6,497,735	\$ 8,973,994

16. Transfers

Transfers between Governmental and Business-type Activities do not offset by \$(9,576). This is due to a transfer between the Fiduciary funds and Governmental funds.

17. Commitments and Contingencies

Outstanding Legal Issues - There are several pending legal issues in which the Town is involved. The Town's management is of the opinion that the

potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

18. Post-Employment Healthcare and Life Insurance Benefits

Other Post-Employment Benefits

GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment healthcare and life insurance benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions, and employer contributions are governed by Chapter 32 of the Massachusetts General Laws. As of July 1, 2012, the actuarial valuation date, approximately 403 retirees and 831 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, mental health/substance abuse, and life insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Retirees contribute 10% - 40% of the cost of the health plan, as determined by the Town. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's fiscal 2013 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending June 30, 2013, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of July 1, 2012.

Annual Required Contribution (ARC)*	\$ 5,133,358
Interest on net OPEB obligation	-
Adjustment to ARC	<u>915,903</u>
Annual OPEB cost	6,049,261
Contributions made*	<u>(2,066,813)</u>
Increase in net OPEB obligation	3,982,448
Net OPEB obligation - beginning of year	<u>13,329,573</u>
Net OPEB obligation - end of year	<u><u>\$ 17,312,021</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2013	\$ 5,133,358	0%	\$ 17,312,021
2012	\$ 5,447,345 *	31%	\$ 13,329,573
2011	\$ 5,109,893	28%	\$ 8,776,857
2010	\$ 4,256,580	28%	\$ 5,937,915
2009	\$ 4,339,482	28%	\$ 3,098,973

*Amounts are estimated based on amounts reported in the July 1, 2010 actuarial valuation.

The Town's net OPEB obligation as of June 30, 2013 is recorded as a component of the "other long-term liabilities" line item.

E. Funded Status and Funding Progress

The funded status of the plan as of July 1, 2012, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 66,289,774
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 66,289,774</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	<u>\$ 35,016,439</u>
UAAL as a percentage of covered payroll	<u>189.3%</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the Notes to the Financial Statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2012 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 7%, which decreases to a 5% long-term rate for all healthcare benefits after ten years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on a closed basis. This has been calculated assuming level dollar amortization over 30 years at transition.

19. Pension Plan

The Town follows the provisions of GASB Statement No. 27, (as amended by GASB 50) *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds.

A. Plan Description

The Town contributes to the Norfolk Retirement System (the System), a cost-sharing multiple-employer, defined benefit pension plan administered by a county retirement board. The System provides retirement, disability, and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan and grant cost-of-living increases. The System issues a publicly available financial report that can be obtained through the Norfolk Retirement System at 614 High Street, Suite 201, Dedham, Massachusetts 02027-0310.

B. Funding Policy

Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the remaining system-wide actuarially determined contribution plus administration costs which are apportioned among the employers based on active covered payroll. The contributions of plan members and the Town are governed by Chapter 32 of the Massachusetts General Laws. The Town's contributions to the System for the years ended June 30, 2013, 2012, and 2011 were \$2,665,364, \$2,539,486, and \$2,354,551, respectively, which were equal to its annual required contributions for each of these years.

C. Massachusetts Teacher Retirement System (MTRS) - Plan Description

As required by State Statutes, teachers of the Town are covered by the Massachusetts Teachers Retirement System (MTRS). The MTRS is funded by contributions from covered employees and the Commonwealth of Massachusetts. The MTRS was established under Chapter 15, Section 16 of the Massachusetts General Laws, however, Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan, and the State legislature has the authority to grant cost-of-living increases. The Town is not required to contribute.

All persons employed on at least a half-time basis, who are covered under a contractual agreement requiring certification by the Board of Education are eligible and must participate in the MTRS.

Based on the Commonwealth of Massachusetts' retirement laws, employees covered by the pension plan must contribute a percentage of gross earnings into the pension fund. The percentage is determined by the participant's date of entry into the system and gross earnings, up to \$30,000, as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7% *
January 1, 1984 - June 30, 1996	8% *
July 1, 1996 - June 30, 2001	9% *
Beginning July 1, 2001	11%

*Effective January 1, 1990, all participants hired after January 1, 1979, who have not elected to increase to 11%, contribute an additional 2% of salary in excess of \$30,000.

In fiscal year 2013, the Commonwealth of Massachusetts contributed \$6,248,607 to the MTRS on behalf of the Town. This is included in the education expenditures and intergovernmental revenues in the general fund.

20. Self-Insurance

The Town self-insures against claims for workers compensation, unemployment, and most employee health coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

Workers Compensation

The Town contracts with an insurance consultant for claims processing of the Town's workers compensation policy, which has no excess liability coverage for any employees. The Workers Compensation claims liability represents an estimate of future costs based on a historical analysis of similar claims for all employees excluding public safety. The Town is unable to make any reasonable estimate of its liability for public safety employees.

Health Insurance

The Town contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the Town is liable for claims up to \$100,000 per individual. The claims liability represents an estimate of claims incurred but unpaid at year-end, based on past historical costs and claims paid subsequent to year-end.

Changes in the aggregate liability for claims for the year ended June 30, 2013 are as follows:

	<u>Health Coverage</u>
Claims liability, beginning of year	\$ 677,688
Claims incurred/recognized in fiscal year 2013	10,302,876
Claims paid in fiscal year 2013	<u>(10,317,793)</u>
Claims liability, end of year	<u>\$ 662,771</u>

21. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

22. Implementation of New GASB Standards

The GASB has issued Statement 68 *Accounting and Financial Reporting for Pensions*, which is required to be implemented in fiscal year 2015. Management's current assessment is that this pronouncement will have a significant impact on the Town's basic financial statements by recognizing as a liability and expense, the Town's applicable portion of the Norfolk Retirement System's actuarially accrued liability.

**TOWN OF SHARON, MASSACHUSETTS
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION**

June 30, 2013
(Unaudited)

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
07/01/12	\$ -	\$ 66,289,774	\$ 66,289,774	0.0%	\$ 35,016,439	189.3%
07/01/10	\$ -	\$ 51,261,193	\$ 51,261,193	0.0%	\$ 32,012,340	160.1%
07/01/08	\$ -	\$ 45,886,431	\$ 45,886,431	0.0%	\$ 31,016,752	147.9%

**NORFOLK COUNTY RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
(Unaudited)**

**Employees' Retirement System
Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
01/01/10	\$ 600,790,835	\$ 1,001,881,055	\$ 401,090,220	60.0%	\$ 223,332,595	179.6%
01/01/08	\$ 596,157,147	\$ 907,719,124	\$ 311,561,977	65.7%	\$ 223,814,977	139.2%

**Employees' Retirement System
Schedule of Employer Contributions**

Plan Year End	System Wide			Town of Sharon	
	Annual Required Contributions	Actual Contributions	Percent Contributed	Actual Contributions	Town Contributions as a % of Actual Contributions
12/31/12	\$ 42,714,639	\$ 42,714,639	100%	\$ 2,665,364	6.2%
12/31/11	\$ 41,206,587	\$ 41,206,587	100%	\$ 2,539,486	6.2%
12/31/10	\$ 39,749,857	\$ 39,749,857	100%	\$ 2,354,551	5.9%

See Independent Auditors' Report.