

**Change Order Subcommittee
of the SSBC**

Zoom Meeting Minutes
Tuesday, November 28, 2023

SSBC Subcommittee Members and Attendees:

Gordon Gladstone, Chair* -present	Roger Thibault*-present	Chandler Rudert Consigli –HS -present
Rick Rice * - present	Emily Burke - SHS	Matt Gulino – PMA- present
Chris Blessen* -present	Kevin Nigro – PMA – HS-	Johnathan Seibel – Consigli – HS -present
Marty Richards* -	Kevin Smith – PMA - HS	Mike Winters -Consigli

*Indicates the five voting members

Open meeting -- The Chair noted that the meeting was being held remotely consistent with MA laws. The meeting opened at 5:36 PM. For future Change Order subcommittee meetings, there will be no public comment.

1. Changes and Transfers for Review

Transfers for Review (not an increase to the GMP)

CT122_-_Polished_Concrete_Remediation

MOTION by Chair to approve CT122_-_Polished_Concrete_Remediation. Seconded by Thibault. Unanimously approved 4-0-0.

Architect said he was satisfied with the joint filling that was additional scope once slab was done moving. If other work comes up on walk through it will be handled separately.

CT118_-_Premium_Time_Contingency_Draw_#07

MOTION by Chair to approve CT118_-_Premium_Time_Contingency_Draw_#07. Seconded by Rice. Unanimously approved 4-0-0.

This was for JR Vinagro premium time for work done during April vacation week 2023 to turn over parking lots, special maintenance.

CT110_-_Relocation_of_Duct_Supports

MOTION by Chair to approve CT110_-_Relocation_of_Duct_Supports. Seconded by Rice. Unanimously approved 4-0-0.

Change Requests for Review (increase to the GMP) Total = \$17,708

CR358 – RFP 060R1 Furnish and Install Edge Sealant for Security Film = \$17,708

MOTION by Chair to approve CR358 – RFP 060R1 Furnish and Install Edge Sealant for Security Film = \$17,708. Seconded by Rice. Unanimously approved 4-0-0.

List of open items sent to Consigli and Tappe with a request that they respond with dates and resolution by December 1, 2023. Mr. Gulino said 39 outstanding changes currently. Some are credits and some may be voids. Two big ones: WWTP generator and change for the dark room cooling, RFP 66.

2. Meeting Minutes

a. Approve minutes from November 14, 2023 Change Order Subcommittee Meeting.

MOTION by chair to approve the November 14, 2023 minutes. Seconded by Thibault. Approved 3-0-1. Rice abstained.

MOTION: absent any objections, chair assumes unanimous consent to adjourn. Meeting adjourned at 5:59 PM.

The above minutes were approved at the January 9, 2024 SSBC Change Order Subcommittee meeting.