

**Change Order Subcommittee  
of the SSBC**

Zoom Meeting Minutes - draft  
Tuesday, February 21, 2023

**SSBC Subcommittee Members and Attendees:**

Gordon Gladstone, Chair* -present	Roger Thibault*-present	Chandler Rudert Consigli –HS -present
Rick Rice * -present	Emily Burke - SHS	Matt Gulino – PMA – HS
Chris Blessen*-present	Kevin Nigro – PMA – HS	Mike Winters – Consigli – HS
Marty Richards*	Kevin Smith – PMA - HS	Ryan O'Neil – Consigli-present

\*indicate the five voting members

**Open the meeting --** The Chair read from the script from Town Administrators Office regarding the remote meeting. The meeting opened at 6:00 PM.

**AGENDA**

**Changes for Review:**

**Motion:** Chair moved CR249 – RFP 042 Owner Request for Blinds in the amount of \$1,872. Rice seconded. Approved 4-0-0.

**Motion:** Chair moved to hold CR251 – RFP 029 Extra Coat of Poly at Gym in the amount of \$12,320 for full SSBC committee discussion. Reported scuff marks, scratches, some gaps from natural wood expansion, normal for this type of floor. Matte finish, so not intended to be glossy. Thibault seconded. Approved 4-0-0.

**Motion:** Chair moved CR252 – RFI 634 P-5 Sink in 1143 in the amount of \$745. Rice seconded. Approved 4-0-0. Held for SSBC meeting to consider this solution, CR253 – RFP 028 Exterior Signage Finish Change in the amount of \$1,319.

**Motion:** Chair moved CR254 – AT045 Septic Pumping in the amount of \$49,584. Rice seconded. Approved 4-0-0.

**Motion:** Chair moved CR264 – Salvaged Sign Prep & Install in the amount of \$4,881. Rice seconded. Approved 4-0-0. Salvage was owned but repurpose wasn't.

**Motion:** Rice moved CR265 – Wing Wall Roofing Details in the amount of \$3,576. Gladstone seconded. Approved 3-0-1.

**Total Changes = \$151,217**

**Transfer Change Orders (Not an increase to the GMP):**

**Motion:** Chair moved CT059 – Zen Garden Fill Material. Rice seconded. Approved 4-0-0. Three tons of sand and labor to place it included.

**Motion:** Chair moved CT071 – Repair AVB Canopy A Building. Thibault seconded. Approved 4-0-0.

**Motion:** Chair moved CT072 – Caulking Steel to Dens Glass AVB Canopy. Thibault seconded. Approved 4-0-0. Member noted normally this is a workmanship issue.

Next meeting planned for March 14, 2023, from 5:30 PM to 6:25 PM prior to the regular SSBC meeting.

Chair assumed unanimous consent to adjourn. Meeting adjourned at 6:40 PM.