

Sharon Standing Building Committee Meeting Minutes 9/19/17

SSBC Members

Gordon Gladstone, Chair	Robert Atwood	Richard Slater
Colleen Tuck	open	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz		

Additional Attendees

Joe Sullivan absent	Chandler Rudert
Kevin Paton	Todd Costa absent
Richard Marks DPI absent	Bill Roche
Michael Williams KBA absent	Pete Gaudreau
Dan Bradford KBA	Greg Walsh KBA
Matt Walsh KBA absent	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings: 10/3, 10/17, 10/31, 11/14, 11/28
- Chair Gladstone introduced new member Robert Atwood to the Committee.
- Mr. Atwood volunteered to be the 4th member of the Change Order Subcommittee.
- Chair Gladstone provided the Committee with a cost report review and estimated that a contingency of 1.18 million dollars would be available from the Public Safety project. He received approval from the Committee to discuss with Mr. Turkington the potential return of \$750,000 to the Town to assist with the financing of the new proposed Town Hall project.
- The Committee was provided with fencing prices for fence work in the back of the DPW yard and the small space between the gate at the entrance. This will be discussed at the next meeting.

Town Hall Renovation Project

- Mr. Paton provided a project study document to each Committee member. This document memorializes discussions and status of the project to date. He commented on his thoughts on various suggestions received from townspeople. The Committee had a brief discussion.

- Mr. Smith suggested a supplement be added to the document as to the reasons why Town Hall is not compliant; what the issues are and what the deficiencies are.
- After a brief discussion with the Committee it was determined that Chair Gladstone would let Mr. Turkington know that it is suggested he ask Town Meeting for \$13,250,000 for the new Town Hall project. The Committee voted in favor of this decision.

Public Safety Building Kaestle Boos Architects Report

- The watch room awning design was reviewed and is awaiting pricing.

Consigli

- Requisition #24 in the amount of \$845,100.50 was presented which brings the billing to 94%. The committee voted unanimously in favor of approval.
- Manafort will clean out the detention pond as silt has been accumulating.
- The traffic consultant will be on site next week to review the timing/programming issue for the lights at the entry to the station.

Daedalus

- Mr. Roche stated that the vehicle exhaust system still needs to be installed.
- The Fire Department has moved into the new space.

Heights Elementary School Roof Project

- Mr. Walsh presented the requisition for \$85,542.74. Mr. Slater moved and Ms. Benjamin seconded the motion for approval. The Committee voted unanimously in favor of approval.
- Mr. Walsh commented that the balance left to complete the project is \$107,580.00. They are effectively 100% complete with the work but are addressing the punch list. They still owe the warranty and close out documentation including the as-builts.
- Mr. Walsh provided documentation on the change orders to be reviewed at a later date by the Change Order Subcommittee.

Minutes

Ms. Benjamin moved to accept the minutes of 9/5/17. Mr. Rice seconded the motion and the Committee voted unanimously in favor of approval.

Invoices

Mr. Rice moved to approve all invoices. Mr. Thibault seconded the motion and the Committee voted unanimously in favor of approval.

Knight Bagge - \$25,497.47
Daedalus - \$19,375.00
BKA Architects \$14,175.68
Northeast Laundry - \$6,325.00

Koopman Lumber - \$2,331.14 and \$150.37
Briggs - \$628.50 and \$35.00
Chief Wright - \$235.35

Adjournment

Through unanimous consent the meeting adjourned at 8:15 PM.

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.