

Sharon Standing Building Committee Meeting Minutes 7/11/17

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater
Colleen Tuck	Bill Croteau absent	Steve Smith
Deb Benjamin absent	Rick Rice	Roger Thibault
Sara Winthrop absent		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz		

Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa absent
Richard Marks DPI absent	Bill Roche absent
Michael Williams KBA absent	Pete Gaudreau
Dan Bradford KBA	Greg Walsh KBA
Matt Walsh KBA absent	Allen Kealy roof on site rep

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Chair Gladstone stated that Bill Croteau resigned as a long standing member of the SSBC due to his recent move to Washington DC. Chair Gladstone said he wanted to publicly recognize Bill's outstanding contribution to the SSBC as one of its founding members. He put processes in place in 1999 that are still used today. Tony Branca also announced at the meeting that he will be resigning when his term expires. Two open positions will be available to new members. An ad has been placed in the Advocate.
- The SSBC voted unanimously to reimburse the SFD Local 1880 the amount of \$3,995.40 that they expended to purchase higher quality mattresses for the new station.
- Future scheduled meetings: 7/25, 8/8, 8/22, 9/5, 9/19, 10/3, 10/17, 10/31

Town Hall Renovation Project

- Mr. Paton stated that he is moving toward the completion of a feasibility study that he will provide to Mr. Turkington during the first week of August. Mr. Turkington has been provided with a mounted rendering to be used during the community outreach process.
- Chair Gladstone stated that there has been some discussion on Facebook regarding the design for Town Hall. He said the responsibility for design rests with the SSBC and we will consider all factors. Chair Gladstone will go to the BOS to solidify their agreement for the plan. He stated that substantively this is it but there could be some tweaking. The BOS

unanimously approved the plan in mid- June and Chair Gladstone commented that he expects unanimity will continue. A brief discussion ensued.

Public Safety Building

Kaestle Boos Architects Report

- 0 pending submittal, 2 open RFI's, 13 open change order requests that Consigli is pricing or KBA is reviewing.
- The SSBC took a field trip around the building to look at each proposed canopy site.
- It was determined that 4 doors need canopies; one to be attached to the building and the remaining three to be free standing.
- Mr. Baldassari along with the OPM and architects will work on researching the free standing canopies.

Consigli

- The Construction Managers Report was presented and reviewed. The current GMP is \$19,589, 971.
- Mr. Rudert stated that we are on track for the end of August turnover.
- The traffic light installation will be completed by the end of the summer. Chief Kaufman requested that the traffic light be phased in to blink first in order to get people used to it being there.
- Chair Gladstone asked Mr. Rudert to provide a schedule of what was paid to Riggs in all change orders. He requested it be broken down by labor, overhead, bond, profit and markups.
- A brief discussion ensued regarding the cost of \$46,000 to pave behind the steel structure behind the detention pond. The DPW would prep for paving. From a safety perspective, it was noted that paving would make this a safer, cleaner site.

Daedalus

- Mr. Sullivan commented that a lot of the finishes are now in place. He stated that 1.4 million of the contingency and has been used and he will provide more details at the next meeting on 7/25.
- Mr. Sullivan stated that he thinks the general contractor's costs for installation of needed canopies at the new facility are too expensive and suggested looking at canopies that can be affixed.

Heights Elementary School Roof Project

- Mr. Walsh stated that the project is entering the third week. On 7/6 the first section was put up. There have been 4 rain days so from the schedule for project tracking; they are a week behind but still ok schedule wise. Roofers will work Saturdays and potentially 10 hours per day or a second shift will be added with no cost to the Town. There will be no impact to the budget. He

did however state that there have been communication issues with Greenwood and the onsite project manager. Mr. Walsh said he is unhappy with some performance issues. He also stated that there is a problem with drain extensions. Due to the tight time frame he said we need to move forward. Mr. Rice moved and Mr. Smith seconded a motion that was unanimously approved by the SSBC that stated that approval is given to issue a construction change directive with time and materials not to exceed \$35,400 to replace 26 drains at Heights Elementary School. This accounts for a little over 1/3 of the eligible construction contingency. The project is approximately 15% completed.

Minutes

Mr. Rice moved to accept the minutes of 6/27/17. Mr. Smith seconded the motion and the Committee voted in favor of approval.

Invoices

Mr. Rice moved to approve all invoices. Mr. Smith seconded the motion and the Committee voted unanimously in favor of approval.

Jordan's - 9,322.74 PS
Kaestle Boos - \$16,360.00 PS
Daedalus - \$19,375.00 PS
Knight Bagge - \$54,679.35 Heights Roof
Gelman - \$1,881.00 and \$412.50 Heights Roof

Adjournment

Through unanimous consent the meeting adjourned at 8:35 PM.

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.