

Sharon Standing Building Committee Meeting Minutes 5/9/17

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater
Colleen Tuck	Bill Croteau absent	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz		

Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa absent
Richard Marks DPI absent	Bill Roche absent
Michael Williams KBA absent	Pete Gaudreau
Dan Bradford KBA absent	Greg Walsh KBA absent
Matt Walsh KBA absent	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings, 5/16, 5/30, 6/13, 6/27, 7/11, 7/25
- Consigli Invoice #19 for \$458,619.23 was unanimously approved. Ms. Benjamin moved and Mr. Smith seconded the motion for approval.
- Change Order #12 for \$28,747.00 was approved by the Subcommittee at the 4/18 meeting. A motion was made by Mr. Smith and seconded by Mr. Rice to approve the change order this evening. All voted in favor of approval.

Town Hall Renovation Project

- Kevin Paton stated he met with Mr. Turkington and the vault size has been increased, a first floor meeting room added and the second floor Town Administrator waiting room size was increased. Also changed were the accounting space and a dedicated copy area was carved out near stair case #2.
- Chair Gladstone asked Mr. Paton to verify with Mr. Turkington if the vault space is indeed adequate. He also asked that Mr., Paton along with the Town Administrator, Board of Selectmen and Daedalus get together to create a program to inform the Town and solicit opinions regarding the new Town Hall.
- Chair Gladstone asked Mr. Paton to inquire if it is the appropriate time for the document management system that is in place at Town Hall be used to streamline current document processing.

**Public Safety Building
Kaestle Boos Architects Report**

- 1 pending submittal, 2 open RFI's, 15 open change order requests that Consigli is pricing or KBA is reviewing.
- Mr. Gaudreau stated that the design process is still underway for each of the awnings now changed to canopies. The canopies will be attached to two walls and posts. There are three at the Fires Station.
- Mr. Gaudreau said they are still working on correcting the rain water and snow melt issues at the front entry canopy. There are two options that are being priced.
- Mr. Gaudreau reviewed the front entry plaque. Two spelling changes were provided to him. Mr. Smith added his middle initial and there are two t's in Matthew Baldassari's name.

Consigli

- The Construction Managers Report was presented and reviewed. The current GMP is \$19,497,788.
- Mr. Rudert reviewed requisition #19 and change order #12.
- The infiltration system at the main entry has been installed.
- Slab at the apparatus bay was poured.
- Carpenters are installing PVC trim, cement board and siding around the residence end of the building.
- Apparatus bay overhead rough will commence on Monday.
- Target date for completion has been moved back to 9/12/17

Daedalus

- Mr. Sullivan stated that he is looking forward to the start of the exterior finishes.
- He stated that \$1,106,933 is the balance in the contingency. He said we are in good financial shape.
- Mr. Gladstone asked that Mr. Sullivan provide a spreadsheet of all of the change orders including technology.

Heights Elementary School Roof Project

- The bids from the roofers are due on 5/16.

Ms. Benjamin moved and Ms. Tuck seconded the motion to approve the minutes of 4/18/17. All voted in favor of unanimous approval.

Through unanimous consent, the Committee voted in favor of approval of the following invoices:

Briggs - \$361.00

Through unanimous consent the meeting adjourned at 7:30 PM.

Sharon Standing Building Committee

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.