

Sharon Standing Building Committee Meeting Minutes 1/24/17

SSBC Members

Gordon Gladstone, Chair	Tony Branca absent	Richard Slater
Colleen Tuck	Bill Croteau	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop absent		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa absent
Richard Marks DPI	Bill Roche absent
Rory Marty	Pete Gaudreau
Dan Bradford KBA	Greg Walsh KBA
Matt Walsh KBA absent	Michael Williams KBA absent

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:40 PM at the Public Safety Building.
- Future scheduled meetings: 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16, 5/30, 6/13, 6/27, 7/11

Town Hall Project

- Kevin Paton from BKA Architects along with Richard Marks discussed the new Town Hall Project. Mr. Paton stated he has met with Mr. Turkington and reorganized the layout for the various town departments within a two story building option. He provided a new drawing of a proposed building and a conversation ensued. Mr. Gladstone questioned the expense of this particular structure and requested to have a better understanding of what a more traditional building might look like and cost. Mr. Gladstone commented that phase one option of just making the building handicap compliant within the existing building is not a rational choice. He wants to however see a design for a more traditional building and what it could cost.

Kaestle Boos Architects Report

- 2 pending submittal, 1 open RFI's, 18 open change order requests that Consigli is pricing or KBA is reviewing.
- Mr. Gaudreau discussed the final design of the electronic message monument sign. A brief conversation ensued. The SSBC vote unanimously in favor of approval of this sign.
- A conversation ensued regarding the generator screen. Ms. Tuck moved and Mr. Rice seconded approval to move ahead with the generator screen

comprised of 6-7 feet shrubs at a cost of \$225 each. The Committee voted unanimously in favor of approval.

Consigli

- The Construction Managers Report was presented and reviewed. Mr. Rudert stated that the current GMP remains at \$19,411,004.
- Hose reels for delivery at storage building was pushed back a week.
- Exterior stud framing at residence area of fire station is ongoing.
- Mr. Rudert reviewed the details behind change order #9 in the amount of \$19,662 and it was unanimously approved by the committee.
- Requisition #16 in the amount of \$497,508.05 was unanimously approved by the committee.

Daedalus

- Joe Sullivan reported that the project is 66% completed. There are 5-6 items left on the punch list. There were 1,568 yards of unsuitable soils behind us. He stated we are on schedule for a fall completion.
- Chief Wright provided an estimate for a Zetron 6200 Fire Station Alerting System at a cost of \$48,194.24 from CyberComm. A discussion ensued and a motion was made by Croteau/Benjamin to engage CyberComm for this project. The Committee voted unanimously in favor of approval.

Heights Elementary Roof

- Dan Bradford and Greg Walsh came before the Committee regarding the Heights Roof Project. It was stated that Town Council approved the language for the article for the roof to be in the Spring Town Meeting warrant.
- It was stated that the OPM and Designer have considered going at risk for fees and design and all are on board. Town Counsel has drafted a letter that has embodied the notion for each firm. A discussion ensued.
- A motion was made to authorize Chair Gladstone to enter into the letter of intent with Potomac Capital Advisors and KBA. The Committee voted unanimously in favor of approval.
- The fee schedule for this project was also reviewed. Potomac would request \$139,500 which is 7.51 percent of construction costs and the architect would request \$121,000 based on 6.25 percent. Mr. Rice moved and Ms. Benjamin seconded the motion to approve the fee schedules. The Committee voted unanimously in favor of approval.
- The prequal process for a roofer was reviewed and an RFP circulated. A brief discussion ensued regarding the language and scoring criteria and process. Suggested language changes were provided. Once complete this will be posted in the Central Register, local papers and in Town Hall.

- At the 2/7/17 SSBC meeting, two Committee members will need to be assigned as members of a subcommittee to choose the roofer.

Minutes

Ms. Benjamin moved and Mr. Smith seconded the motion to approve the minutes of 1/10/17 and 12/13/16 restated. All voted in favor of approval.

Invoices

Through unanimous consent, the Committee voted in favor of approval of the following invoices:

Safety Building

Ricoh \$1,633.00

WB Mason \$1601.00

Mini Warehouse - \$110.00

DSS - \$6,590.000

WSP - \$1,000.00

CyberComm - \$62,561.66

Height Roof

Gelman - \$676.50

Adjournment

Through unanimous consent the meeting adjourned at 8:50 PM.

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.