

Sharon Standing Building Committee Meeting Minutes 1/10/17

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater absent
Colleen Tuck	Bill Croteau	Steve Smith absent
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa
Richard Marks DPI absent	Bill Roche absent
Rory Marty	Pete Gaudreau
Dan Bradford KBA absent	Greg Walsh KBA absent
Matt Walsh KBA absent	Michael Williams KBA absent

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:40 PM at the Public Safety Building.
- Future scheduled meetings: 1/24, 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16, 5/30, 6/13, 6/27, 7/11
- Officer elections were held.
 - Ms. Tuck nominated Mr. Gladstone for Chair of the Sharon Standing Building Committee and Ms. Winthrop seconded the motion. The Committee voted unanimously in favor of appointment.
 - Ms. Tuck nominated Ms. Benjamin for Vice Chair of the Sharon Standing Building Committee and Ms. Winthrop seconded the motion. The Committee voted unanimously in favor of appointment.
- Mr. Gladstone stated he received minimal changes to his draft of the SSBC Town report and will submit to Lauren Barnes.
- A subcommittee will meet to discuss change orders after this meeting.

Town Hall Project

- Kevin Paton from BKA Architects provided a project review to date. He presented a two story alternative to the Committee as an option if a completely new building is decided upon at Town Meeting. He provided a layout of what the plan would look like for this choice. It is located on the site of the old fire department building. The benefits of using this site is that it can be constructed without interrupting the staff, power, gas or water until it is complete. There would be 65 parking spots and an elevator to the second

floor. A traffic engineer would be required to analyze the need for traffic lights at East Chestnut Street.

- Mr. Paton stated he had not yet reviewed this option with Mr. Turkington.

Kaestle Boos Architects Report

- 1 pending submittal, 2 open RFI's, 24 open change order requests that Consigli is pricing.
- Chief Kaufman requested stone be placed on the both sides of a walkway at the station. This is out for pricing and will replace a grass option.
- Mr. Gaudreau commented that sight lines and location for the monument sign were confirmed with the traffic engineer. Ms. Benjamin commented that she would like to see the sign as far back as possible as long as it is visible Ms. Benjamin requested that the architects provide a 3D image of how the sign and electrical box will look from the street.
- Mr. Gaudreau provided a drawing of the weather vane for the fires station at a cost of \$2,500. Mr. Rice moved to approve this purchase and Ms. Tuck seconded the motion, The Committee voted 10 – 1 (Gladstone) in favor of approval.

Consigli

- The Construction Managers Report was presented and reviewed. Mr. Rudert stated that the current GMP remains at \$19,411,004.
- Backfilling at the Fire Building to be completed this week, hose reels are scheduled for delivery and install this week.
- Steel arrived and erection has begun.
- Chief Kaufman stated he was pleased with the resolution of outstanding items.
- Four screening samples for the generator were provided. After a brief discussion the Committee voted unanimously in favor of using thuja occidentalis at a cost of \$225 each. They will be 6 – 7 feet in height.

Daedalus

- Joe Sullivan reported that the contingency is \$1,171,528 as of 12/31/16. Unsuitable soils have cost approximately \$121,000 to date leaving a balance of \$79,000.

Heights Elementary Roof

- There were no representatives present for this project.
- Mr. Gladstone discussed the draft Letters of Intent for both Potomac and for Knight, Bagge & Anderson. These were reviewed and commented upon by Attorney Whalen of Gelerman and Cabral. The Committee commented that it was satisfactory. Mr. Gladstone stated we need to hear from Potomac and

the BKA Architects. Then the document can be signed. The Committee will need to then approve a fee schedule.

Minutes

Ms. Benjamin moved and Mr. Croteau seconded the motion to approve the minutes of 12/27/16. All voted in favor of approval.

Invoices

Through unanimous consent, the Committee voted in favor of approval of the following invoices:

Safety Building

Briggs \$1,431.00

Daedalus - \$19,375.00

Kaestle Boos - \$16,360.00

Town Hall

Daedalus \$1,550.00

BKA \$67,038.70

Adjournment

Through unanimous consent the meeting adjourned at 7:40 PM

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.