

# Sharon Standing Building Committee Meeting Minutes 12/13/16

## **SSBC Members**

Gordon Gladstone, Chair	Tony Branca absent	Richard Slater
Colleen Tuck	Bill Croteau	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

## **Special Members**

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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## **Additional Attendees**

Joe Sullivan absent	Chandler Rudert
Kevin Paton	Peter Gaudreau
Richard Marks DPI	Bill Roche
Rory Marty	Greg Walsh KBA
Michael Williams KBA	Matt Walsh KBA

## **Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:15 PM at the Police Station. The Committee walked outside to the corner to view a mockup of the entry sign and its placement. The meeting then reconvened at 6:45 PM.
- Change Order #8 for \$19,409.00 previously approved by the subcommittee was approved by the entire committee. Chair Gladstone commented that the remaining contingency is 1.2 million dollars.
- Mr. Gladstone reported that the office copier is nonfunctioning and said he met with Ricoh regarding a replacement. The Committee voted unanimously to approve the purchase of an office copier for \$1,633.00.
- Future scheduled meetings: 12/27, 1/10, 1/24, 2/7, 2/21, 3/7, 3/21

## **Town Hall Project**

- Kevin Paton from BKA Architects stated that they have completed the interview process with each Town Hall Department. Geotechnical and structural reviews will be conducted tomorrow. They will also be doing a soil investigation.
- Chief Wright will review old documents to determine if there are any tanks under the building.
- Mr. Paton reviewed his preliminary plans to relocate and expand certain departments. This was a preliminary review that was not yet seen at Town Hall for their comments. This approach is one with minimal impact in order to make the building handicap accessible

### **Kaestle Boos Architects Report**

- 2 pending submittals, 2 open RFI's, 24 open change order requests that Consigli is pricing.
- The Committee reviewed the lettering for the front entry signage and approved of the sample. Mr. Gaudreau provided pictures of how it would appear. Mr. Slater moved and Ms. Benjamin seconded approval of the front entry signage with stainless letters at the top and aluminum black lettering down the sides. All voted in favor.
- The Committee also moved to approve the construction sign.
- The Committee walked outside to the corner to view a mockup of the electronic message monument entry sign. Mr. Gladstone asked that their traffic people weigh in on the placement of the electronic messaging sign for safety. Consigli will install it in the spring.

### **Consigli**

- The Construction Managers Report was presented and reviewed. Mr. Rudert stated that the current GMP is \$19,391,775
- Change order #8 dated 12/12/16 for \$19,409 will be completed.
- The next requisition is being worked on.
- 885 yards of unsuitable soil has been removed to date. They are 85% through the foundation excavation. There are 15 punch list items left. Anticipated completion date for the fire station is now 9/6/17

### **Daedalus**

- Bill Roche stated 800 plus yards of unsuitable soils were removed and he estimates the total to be about 1300 yards of material. The unsuitable soils have been replaced with structural fill. He reviewed his packet and said the overall project progress is 63% through November.

### **Heights Elementary Roof**

- The State appointed Architects and OPM for this project came before the Board. The School Committee had submitted an SOI to MSBA to become a participant in the accelerated repair program. They appoint the Architect and OPM. Contracts were signed by Fred Turkington.
- Existing conditions survey is being conducted. Rory Marty Head of Maintenance for the School is working with the architect and OPM. It needs to be determined what the roofing systems options are for roof replacement. This is an accelerated repair program. In February we know if the project is approved and then it would need a Town Meeting vote for funding. The architects said they performed a feasibility study of the roof and structure below and any system that might be affected. The current roof is both from 1955 and part from 1994. Roof types and benefits of each were reviewed with the Committee. The roof is approximately 60,000 square feet. The Town is responsible for 56% of the cost of the entire project and MSBA

reimburses 44 %. A discussion of how to pay KBA architects up front ensued. Mr. Gladstone said he would check into the payment proposal by the architects. The Committee decided they wanted a price on a 090EPDM roof.

- Chair Gladstone discussed the timing of plan preparation and bidding. He asked the architect and OPM whether they would be willing to go forward with plans and specs through the bidding phase knowing that Town Meeting had appropriated funds only for feasibility and that if they did go forward and the May 2017 Town Meeting refused to appropriate funds, that neither the architect nor the OPM would seek payment from the Town for the work performed beyond feasibility. Both the architect and the OPM agreed.

### **Minutes**

Mr. Smith moved and Mr. Slater seconded the motion to approve the minutes of 11/29/16. All voted in favor of approval.

### **Invoices**

Through unanimous consent, the Committee voted in favor of approval of the following invoices:

DSS Corporation - \$590.00  
Ricktel - \$180  
Kaestle Boos - \$16,360 and \$16,360  
Daedalus - \$3,000 and \$19,375

### **Adjournment**

Through unanimous consent the meeting adjourned at 9:00 PM

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

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(Gordon Gladstone) Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.