

Sharon Standing Building Committee Meeting Minutes 11/29/16

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater
Colleen Tuck	Bill Croteau	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
------------------------------	--------------------	------------------------

Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Peter Gaudreau
Richard Marks	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM.
- Future scheduled meetings: 12/13, 12/27, 1/10, 1/24

Town Hall Project

- Kevin Paton from BKA Architects stated that they have completed the mechanical and electrical survey of the building. He provided an existing conditions report of the Town Hall which includes some highlights of his findings: no backup lighting at Town Hall, no fire protection in the facility and there is no premise fire alarm system. He also provided a timeline of actions to be taken to complete the review prior to town meeting. He said they will interview the staff next week and complete a floor plan of the existing town hall and fire station within the week.
- Mr. Gladstone commented that BKA is charged with looking at Town Hall not just for how it functions today but how it will function best over the next 50 years.
- Mr. Patton said he will be meeting with Mr. Turkington along with Mr. Marks to determine what will work best for the Town. He commented that there are three options they will complete: a) make Town Hall accessible, 2) make an addition which will address more space needs or c) build a new building.

Kaestle Boos Architects Report

- 5 pending submittals, 5 open RFI's, 23 open change order requests that Consigli is pricing.
- Mr. Gaudreau provided pictures of the footings and foundation South Main Street East Elevation.

- Also provided was a draft of the construction sign. The Committee provided changes and a discussion ensued.
- Pictures of the sign for the actual safety facility were provided and a discussion ensued. The Committee discussed how they would like the sign to look regarding placement and materials. Mr. Gaudreau will create a sample for viewing at the next meeting.
- Also discussed was the electronic messaging sign for the front of the building. A discussion ensued. KBA recommended that the construction sign be located on the fence along South Main Street so as not to obstruct any views for traffic.

Consigli

- The Construction Managers Report was presented and reviewed. Mr. Rudert stated that the current GMP is \$19,391,775
- The punch list has 40 open items and all is going well.
- The storage building is almost completed. Unsuitable soils have been identified in some areas. \$9,000 has been spent on this so far to date.
- Steel is on schedule for mid- December.
- Anticipated completion date for the fire station is now 9/6/17

Daedalus

- Joe Sullivan provided a monthly progress report for November. He reviewed the total project budget report and stated there is \$1.2 million dollars left in the contingency.

Minutes

Mr. Smith moved and Mr. Slater seconded the motion to approve the minutes of 11/15/16. All voted in favor of approval.

Invoices

Through unanimous consent, the Committee voted in favor of approval of the following invoices:

Daedalus - \$3,637.00
 Ricktel Communication - \$4,275.00
 Adtech - \$68,269.00

 Hubtech - \$3,887.96

Adjournment

Through unanimous consent the meeting adjourned at 7:55 PM

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.