

Sharon Standing Building Committee Meeting Minutes 9/13/16

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater absent
Colleen Tuck	Bill Croteau	Steve Smith absent
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Other Attendees

Chandler Rudert - Consigli	Peter Gaudreau - Kaestle Boos absent
Todd Costa - Kaestle Boos	Chris Reavey
Joe Sullivan - Daedalus absent	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:35 PM.
- Chair Gladstone reviewed the total project budget and contingency log figures with the Committee. He stated there have been \$196,000 in change orders to date.
- At the conclusion of the meeting regarding the Safety Building the Committee shortlisted the submittals received from architects in response to the Town Hall RFP. The 4 applicants included Beacon, BKA, KBA and RGB. The Committee voted and the scores were Beacon - 19, BKA - 21, KBA - 12 and RGB - 33. It was determined that the top three lowest scored firms would be asked to present at the next SSBC meeting on 9/27/16.
- Future scheduled meetings: 9/19 (Change Order Meeting), 9/27, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13

Architect's Report.

- KBA is reviewing submittals and RFI's as received. There are 2 pending submittals, 4 open RFI's, 0 open proposal request and 29 open change order requests. 318 RFI's submitted to date.
- A pictorial view of the building to date was reviewed. A brief discussion ensued.

Consigli

- Chandler Rudert reviewed the Construction Managers' Report. Mr. Rudert stated that some highlights include: sidewalks at the rear of the building are being poured, final paving at the rear parking lot will be installed, gas has been turned on in the building, millwork is ongoing, locker installation is to commence next week. They are still tracking that the building be live on 10/17 for the Police Department, including dispatch.

Daedalus

- Chris Reavey reviewed the audio visual budgetary proposal for the new safety building. Chief Wright reviewed the proposal for cost comparison and said that the package submitted was fairly priced. The total of the package is \$88,911.20. Chair Gladstone asked that the package be reviewed again by both chiefs to determine if this package is exactly what they believe is needed. He said he will determine if this is in the budget under FFE loose equipment or communication. He will look at it in aggregate and will prepare an analysis for next meeting.

Meeting Minutes

The Committee voted unanimously in favor of approval of the 8/30/16 minutes.

Invoices

Through unanimous consent the Committee voted in favor of approval of the following invoices:

Motorola - \$21,690.12
Kaestle Boos - 16.360.00
Daedalus - \$10,897.48
Briggs - \$255.00
Comcast - \$153.60

Adjournment

Through unanimous consent the meeting adjourned at 7:30 PM

Attachments

Kaestle Boos
Consigli
Daedalus

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.