

# Sharon Standing Building Committee

## Meeting Minutes

### 8/16/16

#### **SSBC Members**

Gordon Gladstone, Chair	Tony Branca <b>absent</b>	Richard Slater
Colleen Tuck	Bill Croteau	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

#### **Special Members**

Tilden Kaufman, Police Chief	Matthew Baldassari absent	Jim Wright, Fire Chief
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#### **Other Attendees**

Chandler Rudert - Consigli	Peter Gaudreau - Kaestle Boos
Todd Costa - Kaestle Boos absent	Eric Hooper
Joe Sullivan - Daedalus absent	

#### **Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:36 PM.
- Future scheduled meetings: 8/30, 9/13, 9/27, October TBD
- Chair Gladstone stated that it is very important that the 911 system is in place. There is an invoice for \$34,969.94 from Verizon. He is unsure who is responsible for payment but wanted to make the Committee aware that this was not accounted for within the budget.
- Chief Kaufman brought up the need for 6 TV jacks that were not included in the original plans but were included within the fire house plans. He expressed they are needed for emergency management. A brief discussion ensued. Chair Gladstone moved to approve the purchase of 6 TV jacks for the police station not to exceed \$9,007.00. Mr. Smith seconded the motion and the committee all voted unanimously in favor of approval.
- Chair Gladstone reported that 44 architects took out RFS for the Town Hall project. 6 of the 44 were present for the walk thru of the Town Hall. DPI provided a proposal for the project which offered three options.

#### **Architect's Report.**

- KBA is reviewing submittals and RFI's as received. There are 2 pending submittals, 3 open RFI's, 0 open proposal request and 28 open change order requests. 287 RFI's submitted to date.
- Mr. Gaudreau stated that the furniture is out to bid and they are awaiting numbers.
- Construction signs are still pending approval.

- Mr. Gaudreau provided and reviewed the Field Observation Report for July 31, 2016. A brief discussion ensued.
- The whole room UPS was discussed. The SBC will be procuring the equipment and there were three price quotes: \$21,158, \$21899, & \$23,399. A PO was issued for the lowest bidder for \$21,158 through NorthEast Electrical Distributors.
- The UPS installation estimate is currently at \$11,107 and is being vetted by the OPM

#### **Daedalus**

- Joe Sullivan was not present – no report.

#### **Consigli**

- Chandler Rudert reviewed the Construction Managers' Report. Mr. Rudert stated that some highlights include: the binder has been installed at the main entrance and around the DPW and Building C, the interior drywall tape and sand is 95% complete, communication and data fit out in communications room is ongoing and the elevator installation is scheduled for next week. They anticipate the police station to be complete by 9/30/16.
- A brief discussion was held regarding the type of weather vane to be placed on the fire house and if one is necessary. Chair Gladstone suggested this item be discussed when the fire station is completed.
- Mr. Rudert reviewed the change orders that were discussed within the change order meeting #6 on 7/19/16. He provided a brief description for each item. In total the change order was for a credit of \$7,301.00. Smith/Benjamin moved to approve change order #6 for \$7,301.00. All voted on favor of approval. Mr. Rudert commented that the original fire station was built in 1981 and a small amount of asbestos needs to be abated.
- Chair Gladstone moved to approve the requisition for Consigli in the amount of \$1,522,471.48. Mr. Croteau seconded the motion and the Committee voted unanimously in favor of payment.

#### **Meeting Minutes**

The Committee voted unanimously in favor of approval of the 7/19/16, 7/26/16 and 8/2/16 minutes.

The Change Order Subcommittee voted unanimously in favor of approval of the 7/16/16 change order minutes.

#### **Invoices**

The Committee voted unanimously in favor of approval of all invoices.

- ◆ Daedalus - \$19,375 for June and July
- ◆ Kaestle Boos - \$16,360.00
- ◆ Consigli - \$1,522,471.48

#### **Adjournment**

Through unanimous consent the meeting adjourned at 7:455 PM

**Attachments**

Kaestle Boos  
Consigli

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

\_\_\_\_\_  
(Gordon Gladstone)    Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.