

Sharon Standing Building Committee Meeting Minutes April 14, 2015

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater - absent	Colleen Tuck
Matthew Baldassari	Bill Croteau	Steve Smith	
Deb Benjamin	Rick Rice	Roger Thibault	

Special Members

Joe Bernstein, Police Chief	Eric Hooper, DPW Superintendent	Jim Wright, Fire Chief
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Other Attendees

Joe Sullivan - Daedalus	Mike Dupuis - Consigli
Todd Costa - Kaestle Boos	Deputy Chief Kaufman
Kristen Smith – Kaestle Boos	

1. Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- Future scheduled meetings: 4/28, 5/12, 5/26, 6/9, 6/23
- Gordon Gladstone, Matt Baldassari and Rick Rice were appointed to the Committee for the subcontractor pre-qualifications. This is the Trade Contractor Selection Committee. Mr. Nolan, Mr. Costa and Mr. Dupuis will also be on the Committee.
- Chief Wright reviewed an estimated budget for the Sharon Civil Defense move to the existing Fire Station as \$20,189.00. He provided various costs and several options for container use. Chief Wright will work with Town Administrator Turkington regarding the leasing or purchasing of a storage container and if it is purchased the Recreation Department is interested in it. They will determine how the finances will work for this stage of the process. Gladstone/Smith moved to authorize Chief Wright to proceed with the Civil Defense move in an amount not to exceed \$20,189.00. The Committee voted unanimously in favor of approval.
- Smith/Tuck moved to authorize KBA to enter into contract with Universal Services for hazmat services within the Civil Defense Building in the amount not to exceed \$880.00. The Committee voted unanimously in favor.

2. Architect's Report

- Mr. Costa said the digital sign application presented to the Selectmen was accepted. Concerns were expressed about the visibility of the site and site sign so the design team will back light the lettering on the sign.
- Mr. Costa said the project went before the ZBA on 4/8 but the variances were tabled to allow board members to visit other similar sized projects for comparable building height.
- Mr. Costa said the project will go before the Board of Health on May 1, 2015.
- The interior finish scheme and color palette was reviewed. Chair Gladstone asked to see the colors/materials for the finishes in imagery so he can determine how it will actually look rather than just seeing samples on boards. Mr. Costa said he will have this prepared for the 5/12 meeting. At that time a decision will be made for the final color palette and material choices. Mr. Costa reported that all options are within the current budget. Colors will not change the cost but materials will. It was discussed that there will be hypoxy flooring in the fire station shower and toilet areas as well as in the fire apparatus vehicle floor and in the police detention area. There will be tiles in the police bathrooms. Final decisions were reserved for 5/12.
- The contract for Designer Services Amendment no. 2 for traffic design services was briefly discussed. This amendment was not voted as Chair Gladstone requested a complete package to better understand what was in the original contract.
- Mr. Costa presented a VHB soil testing contract to dig pits adjacent to the former DPW building. This testing will provide confirmation of what is in the ground. DPI and KBA recommended VHB as the most responsive and comprehensive contract out of three they received. Smith/Croteau voted to authorize KBA to enter into contract with VHB for a contract not to exceed \$6,875.00 in scope of services as provided in the handout.

3. Daedalus

- Mr. Sullivan stated that the 60% drawings are due for review and then will be provided to the estimators. On 5/26 the Committee will see the 60% packages.
- Mr. Sullivan said Cyber Com needs to increase capacity and capabilities so a 120 foot tower is needed. Mr. Sullivan said the ZBA members will be invited to Holden and Foxborough Public Safety sites to review height.
- Mr. Sullivan said the Trade Contractor qualification submissions are scheduled to be received about mid-May.
- Mr. Sullivan said DPI will prepare an RFP for building envelope commissioning services. He said the current \$28,000 budgeted item is unlikely to cover full

exterior commissioning services. He said commissioning ensures we get a quality product and he will therefore expand the scope of the RFP to determine what the numbers are and then the SSBC can decide how they would like to proceed.

4. Consigli

- Mr. Dupuis provided a brief update on their activities, reinforcing the previous presentation by DPI and KBA. He said that he will be looking forward to the 60% set as this will strike off further activities.
- Chair Gladstone said he wants cost reports starting at the end of the month and his focus will be on the final line item costs.

5. Meeting Minutes

Smith/Tuck moved/seconded approval of the meeting minutes of 3/31/15. The Committee voted unanimously in favor.

Rice/Croteau moved/seconded approval of the Executive Meeting Minutes of both 1/20/15 and 2/3/15. The Committee voted unanimously in favor.

Croteau/Smith moved/seconded approval of the Meeting Minutes of 1/20/15 as amended in the third bullet. The Committee voted unanimously in favor.

Ms. Levitts will provide a copy of the 1/20 and 2/3 executive minutes and the 1/20 and 2/3 regular minutes to town resident, Mr. Peter Madonna as requested. This will be sent via registered mail.

6. Invoices

Rice/Branca moved/seconded the payment for the invoices below. The Committee voted unanimously for approval.

\$ 5,000.00 – Daedalus
\$ 72,789.31 - Kaestle Boos

7. Adjournment

Through unanimous consent the meeting adjourned at 8:10 PM

8. Attachments

Daedalus Report
Kaestle Boos

Submitted:

Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.