

Sharon Standing Building Committee
Meeting Minutes
March 5, 2013

Members Present: Chair Gordon Gladstone, Vice-Chair Deb Benjamin, Fred Clay, Bill Croteau, Rick Rice, Steve Smith, Roger Thibault, Rich Slater and Colleen Tuck

Others Present: DPW Superintendent, Eric Hooper

The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 p.m. in the Conference Room at the Community Center.

1. **Administration**

Approval of Minutes

MOTION: To approve the Regular Session minutes of the Sharon Standing Building Committee meeting of February 19, 2013 (Smith/Croteau) – unanimous Abstention: R. Slater

Future Meetings: March 19, 2013 and April 2 – 16 and 30, 2013

2. **Sharon Middle School Project Updates**

Chair Gladstone reported that the subcontractors worked on finishing up the punch list of the Middle School during February vacation week.

3. **Proposed DPW Steel Building**

Selection of OPM and Architect

- The Committee received two proposals for Owner's Project Manager services:

- a. Pomroy Associates: \$40,300
- b. Daedalus Projects, Inc: \$22,000

- **MOTION:** To authorize the Chair or Vice-Chair to enter into contract with Daedalus Projects Incorporated for the position of Owner's Project Manager for the DPW steel building subject to reaching an agreeable contract and funding by the May 2013 Annual Town Meeting. (Slater/Croteau) – unanimous

The Committee received two proposals for architectural services;

- a. STV: Fixed Fee: \$12,684; Hourly Rate \$123
- b. Kaestle Boos Assoc: Fixed Fee: \$17,000; Hourly Rate per attached schedule

MOTION: To authorize the Chair or Vice-Chair to enter into contract with Kaestle Boos Associates for the position of Services for the DPW steel building subject to reaching an agreeable contract and

funding by the May 2013 Annual Town Meeting.
VOTED: 5-3-1 (R. Thibault recused himself from voting)

Budget

- Chair Gladstone presented to the SSBC a “Proposed DPW Fabricated Steel Building Project Cost Estimate” in the amount of \$1,495,142 of which \$400,000 has already been requested at the Capital Outlay Committee (COC). Chair Gladstone will be presenting to the COC a request of \$1,095,000 re DPW the steel building.

The meeting adjourned at 7:10 p.m. (Smith/Tuck) – unanimous

Submitted:

Linda V. Morse

Sharon Standing Building Committee

Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.