

**Sharon Standing Building Committee  
Meeting Minutes  
March 17, 2015**

**SSBC Members**

Gordon Gladstone, Chair	Tony Branca	Richard Slater	Colleen Tuck
Matthew Baldassari	Bill Croteau	Steve Smith	
Deb Benjamin	Rick Rice	Roger Thibault	

**Special Members**

Joe Bernstein, Police Chief	Eric Hooper, DPW Superintendent	Jim Wright, Fire Chief
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**Other Attendees**

Shane Nolan - Daedalus	John Ford
Todd Costa - Kaestle Boos	
Chris Riordan - Consigli	

**1. Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:35 PM at the Community Center.
- Future scheduled meetings: 3/31, 4/14, 4/28

**2. Architect's Report**

- Mr. Costa reported that the design team held a meeting with N-Star to review the power delivery to the site and has determined that relocating the DPW trailer could save a fair amount of back charges from the power company.
- Mr. Costa said that radio/E911 meeting was held to review the requirements for the new E911 system. The completion of the main building will be too late for the state's deadline and will need to be installed within the existing Police Department and then transferred to the new building once completed.
- Mr. Costa said the digital sign option must go to the ZBA for approval and then the Board of Selectmen as the Town's Sign Committee.
- Mr. Costa said the central vacuum decision needs to be made but can be held at a later date. There is time to get more specifications and make the decision.
- Mr. Costa presented the interior finish scheme and color palette as prepared by Kristen Smith designer for Kaestle Boos. A discussion ensued regarding the

type of tiles to be used throughout the design as well as the costs. Mr. Croteau suggested that rubber tile will hold up best within the fire department as it is the most durable and easy to maintain. He said this is the best from an environmental and maintenance perspective. Chair Gladstone asked Chief Wright to survey his peers as to what is used within their newer fire houses. A decision needs to be made subsequently for vinyl versus rubber tiles.

- It was suggested that sealed concrete be used in the storage areas such as the evidence room. It was also suggested that rubber tiles be used in the internal staircases instead of porcelain tile. Mr. Croteau said do not use shiny tiles.
- Join Ford asked if there will be showcases to display police memorabilia within the new building and Mr. Costa said there will be.

### **3. Daedalus**

- Mr. Nolan said that in meeting with N-Star they will determine incentives we will qualify for and what we will receive at the end of the project.
- Mr. Nolan commented that a decision needs to be made regarding the communications tower. Chair Gladstone asked Mr. Nolan to put together a written plan on how to move the police station and the communications that need to remain.
- Mr. Nolan said the cost for the traffic signalization on South Main Street which was not included in KBA's design proposal is \$35,200.

### **4. Consigli**

Mr. Riordan stated that early estimates have been done.

### **5. Meeting Minutes**

Mr. Smith/Ms. Tuck moved/seconded approval of the meeting minutes of 3/3/15. The Committee voted unanimously in favor.

### **6. Invoices**

Ms. Benjamin/Ms. Tuck moved/seconded the payment for the invoices below. The Committee voted unanimously for approval.

\$ 5,000.00 - Daedalus  
\$ 34,325.88 - Consigli  
\$120,000.00 - Kaestle Boos

Chair Gladstone moved/Ms. Tuck seconded the payment for the invoice below.  
The Committee voted unanimously for approval.

\$463.00 for Gatehouse Media

Mr. Croteau moved/Ms. Benjamin seconded the payment for the invoice below  
as pertains to the Steel Building. The Committee voted unanimously for  
approval.

\$4,560 - Power Washer Sales

**7. Adjournment**

Through unanimous consent the meeting adjourned at 8:05 PM

**8. Attachments**

Daedalus Report  
Kaestle Boos

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

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(Gordon Gladstone)      Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the  
public to read at the Standing Building Committee office located at the Community Center upon  
request.