

**Sharon Standing Building Committee
Meeting Minutes
Approved on 4/14/15
March 31, 2015**

SSBC Members

Gordon Gladstone, Chair	Tony Branca - absent	Richard Slater	Colleen Tuck- absent
Matthew Baldassari	Bill Croteau - absent	Steve Smith	
Deb Benjamin	Rick Rice - absent	Roger Thibault - absent	

Special Members

Joe Bernstein, Police Chief	Eric Hooper, DPW Superintendent	Jim Wright, Fire Chief
-----------------------------	------------------------------------	------------------------

Other Attendees

Shane Nolan - Daedalus	Mike Dupuis - Consigli
Todd Costa - Kaestle Boos	

1. Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- Future scheduled meetings: 4/14, 4/28, 5/12, 5/26, 6/9, 6/23

2. Architect's Report

- Mr. Costa reported that they received three quotes for additional exploration for 5 test pits around the DPW building. Cost for this falls under the geo-tech engineering line item.
- Mr. Costa said that the DPW trailer is being placed back at the entry to the DPW yard.
- Mr. Costa said the digital sign application is being presented to the Selectmen this evening by KBA.
- Mr. Costa discussed a \$400,000 alternative to bring storage space to the fire department. Chair Gladstone stated he wants to wait on making this decision until the 60% estimate is reviewed. Mr. Gladstone also asked for a more definitive quote for the central vacuum to include both the main building and fire dormitory. There is time to get more specifications and make the decision he said.
- Mr. Costa said the project will go before the ZBA on 4/8.

- All finish changes discussed at the last meeting are being incorporated into the 60% estimate. Chair Gladstone asked for an additional finish discussion and presentation to occur to review changes.

3. Daedalus

- Mr. Nolan reviewed that a meeting was held with Cyber Com, the Town's communication vendor and the current communication tower is approximately 60 feet tall and is attached to the current Civil Defense building. A temporary communication tower will be required during construction. A new permanent tower will be provided as part of the project. If the Town wants to increase capacity and capabilities a 120 foot tower may be required. He said that a decision on this needs to be made as it has to go before the ZBA for approval. Chair Gladstone said that we need a plan and cost for the plan to keep the police communication intact as we transition to the new building. Chief Bernstein said that the existing police station is stand alone and new station is stand alone. Mr. Nolan will put together a plan. Ms. Benjamin suggested that both Chiefs need to sign off on the plan, giving their approval.
- Mr. Nolan commented that the Trade Contractor Selection Committee needs to be established. This will include one rep from the Architect, one rep from the CM and 2 from the Committee. Chair Gladstone said he will be on the committee and another member is needed.
- Mr. Nolan said the cost for the traffic signalization on South Main Street which was not included in KBA's design proposal is \$35,200. A subsequent proposal of \$6,600 for construction phase services has been submitted bringing the total cost to \$41,800.
- Mr. Nolan said DPI will prepare an RFP for building envelope commissioning services.

4. Consigli

- Mr. Dupuis provided a brief update on their activities, reinforcing the previous presentation by DPI and KBA. He said that he will be meeting with his superintendent to walk the site and develop a schedule to install utilities.
- Mr. Smith asked if there will be a neighborhood review after construction starts and it was suggested that a webcam be placed on site.

5. Meeting Minutes

Slater/Smith moved/seconded approval of the meeting minutes of 3/17/15. The Committee voted unanimously in favor.

6. Invoices

Benjamin/Smith moved/seconded the payment for the invoice below. The Committee voted unanimously for approval.

\$ 1,303.50 - Gelerman

7. Adjournment

Through unanimous consent the meeting adjourned at 7:35 PM

8. Attachments

Daedalus Report
Kaestle Boos

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.