

# **Sharon Standing Building Committee Meeting Minutes January 6, 2015**

## **SSBC Members**

Gordon Gladstone, Chair	Tony Branca	Richard Slater	Colleen Tuck
Matthew Baldassari	Bill Croteau - absent	Steve Smith	
Deb Benjamin - absent	Rick Rice - absent	Roger Thibault - absent	

## **Special Members**

Joe Bernstein, Police Chief - absent	Eric Hooper, DPW Superintendent - absent	Jim Wright, Fire Chief - absent
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## **Other Attendees**

Shane Nolan - Daedalus	Mike McKeon - Kaestle Boos - absent
Todd Costa - Kaestle Boos	

### **1. Administration**

- a. The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center. A quorum of members was not present therefore; no votes were taken for minutes or invoice payments.
- b. Future Scheduled Meetings: 2/3,2/17

### **2. Architect's Report**

- Mr. Costa reported that the Design Development set is at the Design Estimator.
- Traffic counts have been reviewed.
- The latest site plan was reviewed for all Committee members and Mr. Costa stated that they are trying to scale the building down into the neighborhood context.
- It was determined that the size of the detention pond at the DPW is acceptable and it does not have to be placed underground.
- Mr. Costa will provide Town Engineer Peter O'Cain with a data regarding traffic impact if traffic lights are placed outside of the site. A drop wire will trigger this light.
- At the next meeting, Mr. Costa will bring color palettes and material samples for the exterior of the building and an interior color scheme will be provided at the 2/3/15 meeting.

- Mr. Smith asked if anything is environmentally friendly on the site and Mr. Costa said that all materials have long life expectancy and are low maintenance. For example 50 year shingles are being used as well as NSTAR ideas for efficiency. A brief conversation ensued.
- A meeting with Consigli will be scheduled to discuss the project.

### **3. Daedalus**

- Mr. Nolan reported that Consigli was notified and the CMR contract was issued for execution on December 23<sup>rd</sup>. Consigli commented back and these comments are now being reviewed by Town Council.
- The Committee was provided with Consigli's comments to the contract as well as a July 2, 2014 court ruling from the AGC re: Recent Decision on Construction Manager Duty to Indemnify DCAM. The Committee held a brief discussion.
- Mr. Gladstone asked that Consigli be contacted and discussions continue regarding construction as it may take some time to iron out the indemnification legal issues.
- Mr. Nolan said he will ask the architects to look to determine if there are any underground oil tanks on the site or any documented oil spills.
- Mr. Nolan commented that the Design Development Estimates should take 2-3 weeks to be received. Mr. Gladstone said that Consigli is the most important estimate we need.
- Mr. Gladstone said it is time to think of a program to keep the neighbors informed. He requested a formal program be drafted and provided for review to the Committee. He wants neighbors to have a better understanding on how we will mitigate intrusion into their lives.
- Consigli was asked by Daedalus for a breakdown of their proposed staffing, in writing and this should be received by next week.

### **4. Annual Report**

Mr. Gladstone shared his write-up for the Annual report and the Committee provided comments.

### **5. Meeting Minutes**

Review of the minutes of 12/2, 12/16 and 12/17 was deferred until next meeting.

### **6. Invoices**

Invoice processing did not occur as there was no quorum present. Outstanding invoices include:

- a. \$90,000.00- Kaestle Boos invoice #4
- b. \$16,800.00 - Daedalus

**7. Adjournment**

The meeting adjourned at 7:30 PM

**8. Attachments**

- Architects Report
- Daedalus Report
- Consigli contract comments and July 2, 2014 court ruling from the AGC re: Recent Decision on Construction Manager Duty to Indemnify DCAM
- Draft SSBC Town Report document

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

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(Gordon Gladstone)      Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.