

# **Sharon Standing Building Committee Meeting Minutes January 20, 2015**

## **SSBC Members**

Gordon Gladstone, Chair	Tony Branca	Richard Slater	Colleen Tuck - absent
Matthew Baldassari - absent	Bill Croteau	Steve Smith	
Deb Benjamin	Rick Rice	Roger Thibault	

## **Special Members**

Joe Bernstein, Police Chief	Eric Hooper, DPW Superintendent	Jim Wright, Fire Chief
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## **Other Attendees**

Shane Nolan - Daedalus	Mike McKeon - Kaestle Boos - absent
Todd Costa - Kaestle Boos	Mike Dupuis - Consigli
Chris Riordan - Consigli	

### **1. Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- Future scheduled meetings: 2/3, 2/17
- At 6:32 PM, by unanimous vote, the SSBC entered into Executive Session to discuss Consigli contract comments. At 7:40 PM the Committee voted unanimously to end Executive Session and enter into the regular business discussion.
- Chair Gladstone addressed the representatives of Consigli, the selected Project Managers, and stated that small groups and Legal Counsel from both sides should meet to better understand the goal Consigli is trying to reach as pertains to their contract. The smaller group will report back to the full Committee at the 2/3/15 meeting with recommendations for the basis of the contract to be signed.
- Due to technical issues relating to Sharon community Television part of this meeting was not filmed.
- Chief Wright discussed the transition of the Civil Defense to the existing Fire Station and items they have requested. Chair Gladstone suggested that the Civil Defense obtain price quotes and provide the Committee with a written proposal for their needs.

## **2. Architect's Report**

- Mr. Costa reported that Peter O'Cain is satisfied with the traffic engineer's presentation. He said Mr. O'Cain wants to ensure the timing of the light back to East Foxboro Street. The DPW requested that the traffic light controller be specified to match other ones in town. This would be a proprietary item. Mr. Gladstone moved to approve this particular piece of equipment as proprietary and Ms. Benjamin seconded the motion. The Committee voted unanimously in favor of approval.
- The design team completed the elevation design and addressed the building's perceived street scale relative to the adjacent neighborhood. Mr. Costa presented slides which showed this new perspective. In addition materials were simplified as well and reviewed.
- At the 2/17 meeting, the interior color scheme and material palette will be discussed.

## **3. Daedalus**

- Mr. Nolan reported that the reconciled design development project cost estimates will be reviewed at the 2/3 meeting.
- Mr. Nolan said that soil testing will be done to ensure nothing is contaminated on the site.
- Mr. Nolan suggested his format for public forums. He said this would include a PowerPoint presentation, current progress, pictures of the projects and a listing of upcoming events/activities, anticipated noise levels etc. He said a website can be established as well as email contact with abutters. It was decided that Kaestle Boos will maintain/update the website. Mr. Gladstone asked for a timeline to the approach be prepared for the next meeting. Additionally, the website address needs to be put on Sharon Cable TV and on the Towns website.
- Daedalus requested an amendment to the contract in the amount of \$32,992 to include the WSP proposal as commissioning agent and 5% upcharge to manage. Mr. Gladstone moved to approve amendment #1 for the DPI contract and Ms. Benjamin seconded the motion. The Committee voted unanimously in favor.

## **4. Consigli**

- Consigli reported that they are performing the Design Development estimate and are getting up to speed on the project.

## 5. Meeting Minutes

Slater/Croteau moved/seconded meeting minutes of 12/2/14. All voted in favor  
Smith abstained.

Croteau/Benjamin moved/seconded meeting minutes of 12/16/14 and 12/17/14. All voted in favor and Smith abstained.

Smith/Benjamin moved/seconded meeting minutes of 1/6/15. All voted in favor.

## 6. Invoices

Croteau/Smith moved/seconded the payment for the invoices below. All members voted in favor of approval. Mr. Branca and Mr. Nolan had previously reviewed and approved these invoices.

- a. \$90,000.00- Kaestle Boos invoice #4
- b. \$16,800.00 - Daedalus

## 7. Officer Elections

It was voted unanimously that Gordon Gladstone remain as Chair of the Standing Building Committee and Deb Benjamin remain as Vice Chair of the Standing Building Committee.

## 8. Adjournment

The meeting adjourned at 9:00 PM

## 9. Attachments

Architects Report  
Daedalus Report

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

(Gordon Gladstone)      Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.