

Sharon Standing Building Committee
Zoom Meeting Format
DATE: August 31, 2021

SSBC Members

Gordon Gladstone, Chair - present	Marty Richards - present	Colleen Tuck - present
Deb Benjamin, Vice Chair - present	Richard Slater - present	Sara Winthrop - present
Matt Grosshandler -- present	Steve Smith - present	
Rick Rice - - present	Roger Thibault - present	

SBC Attendees and Others

Julie Rowe – SBC – HS - present	Kevin Nigro – PMA – HS - present
Avi Shemtov – SBC – HS	Matt Gulino – PMA – HS
Meg Dussault - SBC	Chris Blessen – Tappe – HS - - present
Joseph Scozzaro – HS Principal	Chris Sharkey – Tappe – HS -
Tony Kopacz – SPS – HS - - present	Christian Riordan – Consigli – HS
Matt Baldassari – Town - - present	Kristy Lyons – Consigli – HS -
LeeAnn Amend – Library	Tim Ericson – Consigli – HS
Cheryl Weinstein-LBC	Kyle Raposo – Consigli – HS
Carolyn Weeks –LBC	Chandler Rudert – Consigli –HS - - present
Emily Burke – SC	Drayton Fair – LLB – Library
Chris Jankun – PMA - - present	Jeff Porter – LLB – Library
Michael Stickney LLB	John Sayre Scibona – Design Technique – Library
Chris Carroll – PMA – HS -	Kevin Monkiewitz – Design Technique – Library
Peter Botelho -- Superintendent	

1. ADMINISTRATION

The Chair read script from Town Administrators Office regarding the remote meeting. The meeting opened at 6:30 with a roll call acknowledgement of all members in attendance.

Meeting Minutes: The following SSBC minutes of August 3, 2021, were presented for approval. **MOTION:** To approve the SSBC minutes of August 3, 2021, as submitted. Seconded by Ms. Benjamin. Unanimously approved 11-0-0 (Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop, Rowe).

Meeting Minutes: The following SSBC minutes of August 17, 2021, were presented for approval. **MOTION:** To approve the SSBC minutes of August 17, 2021 as submitted. Ms. Benjamin seconded. Approved 10-0-1 ((Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop, Rowe, Ms. Winthrop abstained).

Invoices -- High School Project:

Consigli Construction Co., Inc., Requisition No. 018 -- \$4,071,941.30
Tappe Architects, Inc. 210705R -- \$191,190.58
PMA invoice 04200.00-39 -- \$108,626.90

Invoices for review and approval at the 8.31.2021 SSBC meeting for the Sharon HS project are as follows:

- **Consigli Construction Co., Inc. Requisition No. 018 totaling \$4,071,941.30 dated 8.10.2021 for the period of July 2021:** This requisition has been reviewed by both Tappe and PMA. **Both Tappe and PMA are recommending payment of this requisition by the Town of Sharon. Per MGL payment for this Consigli CMR requisition for July 2021 is due fifteen days from the required submission date to the Town of Sharon for inclusion on the 8.31.2021 SSBC Meeting Agenda, which is next Wednesday, August 25, 2021. Thus, payment of this Consigli Req. 018 for July 2021 is Wednesday, September 8, 2021.**
- **Tappe Architects, Inc. 210705R totaling \$191,190.58 dated 8.16.2021 for July 2021.** This invoice includes the following:
 - \$167,708.33 for the period of July 2021: Construction Administration Fee billed in compliance with Tappe's 12.02.2019 DD through Close Out Fee Draw Down Schedule and covered by Tappe's Contract Amendment No. 002 dated 11.19.2019.
 - \$ 23,482.25 for Geotech/Geoenvironmental Engineering Fee for as reflected in Tappe's executed contract Amendment No. 004 dated 5.09.2021 for add'l Geotech/Geoenvironmental Engineering CA On-Site Inspections.**PMA has reviewed this invoice and we are recommending payment by the Town of Sharon.**
- **PMA invoice 04200.00-39 totaling \$108,626.90 dated 8.09.2021 for the period of July 2021.** This invoice includes the following:
 - LS fee of \$94,603.00 for Construction Administration Phase reflected in PMA Contract Amendment No. 002 dated 12.02.2019. This LS billing includes the following backup:
 - PMA actual hours Billing Backup.
 - Lump Sum v. Actuals Matrix.
 - Reimbursables:
 - UTS of Massachusetts Inv. 94665 dated 6.25.2021: \$14,023.90 : Required 3rd party construction testing services for June 2021.

MOTION: To approve the invoices as presented for the Sharon High School Project in the amount of \$4,371,758.78. Seconded by Ms. Benjamin. Unanimously approved 11-0-0 (Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop, Rowe).

Invoices -- Library Project:

Invoices for review and approval at the 8.31.2021 SSBC meeting for the Sharon HS project are as follows:

- **Design Technique, Inc. invoice 21902.27 totaling \$2,140.00 dated 8.4.21**
- **LLB Architects invoice number 18-1925 totaling \$57,561.24 dated 7.31.21**

MOTION: To approve the invoices as presented for the Sharon Library Project in the amount of \$59,701.24. Seconded by Rice. Unanimously approved 10-0-0. (Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop).

Invoices -- High School Project:

- **Request from Superintendent of SHS totaling \$2,700 in field rentals dated 8.16.21.** This invoice covers costs SHS Athletics has incurred for renting a baseball field in Foxboro so the JV and Varsity teams could practice. Funds from owner contingency.

MOTION: To approve the invoice for \$2,700 to the Town of Foxboro for rental of their baseball field. Seconded by Tuck. Unanimously approved 11-0-0. (Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop, Rowe).

High School Project

1. Invoices

- a. Consigli Construction Co., Inc. Requisition No. 018 totaling \$4,071,941.30
- b. Tappe Architects, Inc. 210705R totaling \$191,190.58
- c. PMA invoice 04200.00-39 totaling \$108,626.90

2. Change Order Review

- a. Review CO#008

MOTION: To approve Change Order 008 in the amount of \$13, 136.00 (SDI reduced by \$25 from Change Committee version) Seconded by Ms. Tuck. Unanimously approved 11-0-0 (Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop, Rowe).

3. Procurement/ OAL Update

- a. Provide update on latest OAL's that have been executed and issued for final review and signature. Reaching end of procurement. Fencing last item to buy out.
- b. CCC to review updated CM Report.

4. Schedule

- a. CCC schedule update.

5. Athletic Field Reimbursement Request

- a. SSBC review 8/16/21 request for athletic field rental reimbursement.

Start of school was uneventful per C. Rudert. Consigli worked with the principal to coordinate lines on the lots and will continue to coordinate with the school administration, fire, and police department for utilities. Looks like work can be done on the coming no school days.

Roger- trades were working late in the day last week. Slab placements require 12-14 hour days. Other trades are making up some time with long days, iron workers mentioned as an example.

UTS testing break reports have come in good. Noted on some placements that there was slump. Structural engineer said breaks came in at design strength, so not a concern.

Chair mentioned that Consigli has been very responsive to the owners requests on SMS, Town Hall, and on SHS project.

Project Updates:

1) **GMP Summary**

- | | |
|----------------------------|--------------|
| a) Preconstruction Amount | \$431,885 |
| b) GMP Amendment #1 Amount | \$5,759,799 |
| c) GMP Amendment #2 Amount | \$16,835,409 |

d) GMP Amendment #3 Amount (Pending)	\$98,517,546	
e) Total GMP Amount	\$121,544,639	
f) Approved Change Orders	\$221,342	(CO 1-7) (0.18%)
g) Current GMP Amount	\$121,765,981	

2) Change Orders Not Approved

a) Tentatively Approved	\$17,956	(Recommended by SSBC Change Com.)
b) Submitted Changes	\$372,427	(Under review by the Team)
c) Potential Changes	\$17,606	(Not yet submitted)
d) Total Not Approved	\$390,033	(sum of b & c)
e) Total Potential Changes (incl. tent. approved)	\$407,989	(sum of a, b & c; <0.34% of GMP)

Discussion: 2 b. Submitted changes includes several large change orders from site contractor amounting to approx. \$250,000 of the \$372, 000 submitted. About \$100,000 of that is disputed by Consigli. They countered claiming entitled to full value. So Consigli reviewing contractor's detailed response and anticipate sitting down for a meeting with them over the next couple of weeks. Disputing methodology as well as overall pricing. Not a uniformed, easy discussion. Additionally, 2 b) has a steel contractor claiming additional drawing charges of \$50,000. Consigli rejected it and has not received a response over last six weeks.

3) CM Contingency

a) Beginning Amount	\$2,099,210	
b) Amount from Savings from Buyout	\$2,175,655	(+/-) (Through OAL #36)
c) Current Amount	\$4,274,865	
d) Requests Against Contingency		
i) Approved	\$41,070	
ii) Tentatively Approved	\$0	(Approved by the Team)
iii) Pending	\$210,041	(Potential & Submitted)
iv) Total Transfers	\$251,111	(11% of Starting Amount)
e) Current Anticipated Balance	\$4,023,754	(191% Remaining)

4) Requisitions (thru Pencil Requisition #18 thru July 2021)

a) Total Completed to Date	\$22,603,384	(18.56%)
b) Retainage Withheld	\$1,106,870	(-)
c) Total Due to Date	\$21,496,513	
d) Total Paid to Date	\$17,424,572	
e) Total Current Payment Request	\$4,071,941	(Req #18 for July)

5) Schedule

- i) Athletic Buildings:
 - (i) Currently working on roof/truss design and MEP coordination.
- ii) Building A: Detailing misc steel components, roof screens etc,
 - (i) Roof blocking installation ongoing, scheduled to wrap up this week
- iii) Building B: Electrician is installing temporary lighting
- iv) Building C: Exterior sheathing is complete
 - (i) Air vapor barrier installation commenced this week
 - (ii) Interior drywall partition framing is complete
 - (iii) Door frame installation scheduled to complete this week
 - (iv) MEP Rough is ongoing, duct install has commenced
 - (v) Initial polish completed yesterday for C1
 - (vi) Drywall tops are being installed to facilitate MEP Install
- v) Building D: Slab on Grade was placed end of last week
 - (i) Interior wall framing is underway

- (ii) Overhead MEP Rough is ongoing
 - (iii) Second Floor polishing to commence next week
- vi) Building E: Prepping slab on grade, leaving areas out to facilitate kitchen coordination & additional solar conduits
 - (i) Exterior sheathing is ongoing
 - (ii) Interior framing complete on second floor
- vii) Building F: Placing elevated track slab on Friday
 - (i) Sheathing ongoing at gym exterior
 - (ii) Spray Fireproofing ongoing
 - (iii) Slab on Grade placed at all areas except gymnasium
- viii) Building G: CMU installation ongoing in auditorium
 - (i) MEP Rough/layout ongoing with CMU installation
 - (ii) Remaining slab on deck scheduled to be placed on Wednesday (Final slab on deck placement)
 - (iii) Auditorium Roof installation to commence on Friday
- ix) Site/Misc: Irrigation installation ongoing
 - (i) Completed installation of 24" main storm trunk in existing bus loop
 - (ii) Goal post footings to be installed next week.

6) Milestone Tracking

MILESTONE	ORIGINAL DATE	ANTICIPATED/ACTUAL		CFB	CFP
Complete Foundations	4/20/2021	4/30/2021	-10	0	
Structural Steel Complete	7/20/2021	7/21/2021		-1	-1
Building Weathertight	11/1/2021	11/1/2021	0	0	
Substantial Completion	6/29/2022	6/29/2022	0	0	

CFB – "Change from Baseline"

CFP – "Change from Previous"

Positive value indicates days behind, negative indicates days ahead.

7) Items to Review

8) **Project Meetings** are held each Tuesday at 2pm via Microsoft Teams

9) Project Photos

There are amounts of \$ for a sitework and steelwork that is disagreed and under discussion.

Slab placement has critical timing so, one group will lay wet and the other will come in later in the day to finish which meets the needs on the timing. Others are working 12-14 hour days to make up time due to rainy days in the past two months.

Consigli works very well with the owners and are very responsive to requests throughout the project.

FFE Subcommittee

MOTION: To approve Julie Rowe, Colleen Tuck, Steve Smith, and Debbie Benjamin to the FFE Subcommittee. Seconded by Ms. Tuck. Unanimously approved 11-0-0 (Gladstone, Benjamin, Grosshandler, Rice, Richards, Slater, Smith, Thibault, Tuck, Winthrop, Rowe).

OTHER BUSINESS

Condensation issue in ceiling at Town Hall, there is a meeting tomorrow at 9 AM at town hall if anyone wants to join.

ADJOURNMENT: Through unanimous consent the meeting ended at 7:17 PM.

Submitted:
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance