

Sharon Standing Building Committee  
Meeting Minutes: 1-5-21

**SSBC Members**

Gordon Gladstone, Chair <b>Present</b>	Marty Richards <b>Present</b>	Colleen Tuck <b>Present</b>
Deb Benjamin, Vice Chair <b>Present</b>	Richard Slater	Sara Winthrop <b>Present</b>
Matt Grosshandler - <b>Present</b>	Steve Smith <b>Present</b>	
Rick Rice - <b>Present</b>	Roger Thibault <b>Present</b>	Maureen Doherty – MCPPO

**SBC Attendees and Others**

Julie Rowe – SBC – HS <b>Present</b>	Kevin Nigro – PMA – HS <b>Present</b>
Judy Crosby – SBC – HS	Matt Gulino – PMA – HS <b>Present</b>
Meg Dussault - SBC	Chris Blessen – Tappe – HS - <b>Present</b>
Joseph Scozzaro – HS Principal <b>Present</b>	Chris Sharkey – Tappe – HS - <b>Present</b>
Tony Kopacz – SPS – HS - <b>Present</b>	Christian Riordan – Consigli – HS
Matt Baldassari – Town - <b>Present</b>	Kristy Lyons – Consigli – HS - <b>Present</b>
LeeAnn Amend – Library	Tim Ericson – Consigli – HS
Cheryl Weinstein-LBC	Kyle Raposo – Consigli – HS
Carolyn Weeks –LBC	Chandler Rudert – Consigli –HS - <b>Present</b>
Emily Burke – SC <b>Present</b>	Drayton Fair – LLB – Library
Chris Jankun – PMA - <b>Present</b>	Jeff Porter – LLB – Library
Michael Stickney LLB	John Sayre Scibona – Design Technique – Library
Chris Carroll – PMA – HS -	Kevin Monkiewicz – Design Technique – Library

**1. ADMINISTRATION: The Chair read script from Town Administrators Office regarding the remote meeting**

The meeting opened at 6:30pm with a roll call acknowledgement of all members in attendance.

The annual election of Chair and Vice Chair of SSBC is usually held on the first meeting of the calendar year. The election has been rescheduled to the January 19, 2021 meeting.

**Meeting Minutes:** The following SSBC minutes of 12/22/20 were presented for approval.

**MOTION:** To approve the SSBC minutes of 12/22/20 as submitted. (Rice Benjamin 8-0-2– Tuck/Rowe abstained)

**Invoices**

Town Hall

ProAV Systems \$640.00

**MOTION:** To approve the invoices as presented for the Town Hall Project \$640.00 (Tuck/Benjamin – unanimous)

**Security Systems Consolidation:** Town Hall and Public Safety Building. The Town is standardizing their security systems throughout all town buildings. At an earlier SSBC the committee voted to return money to the Town from both the Town Hall and Public Safety projects. No action was taken on this redistribution of project funds at the Fall Town Meeting. The SSBC will be rescinding the previous vote so that they can use the projects funds to complete this work. There has been a request from the Town to allocate project funds for this consolidation, \$65,176.76 from the Public Safety Project and \$11,658.85 from the Town Hall Project.

**MOTION:** To resind the vote to return \$93,018.00 from the Town HALL project budget to the Town.  
(Gladstone/Rice – unanimous)

**MOTION:** To allocate \$65,176.75 from the Public Safety Project and \$11,658.85 from the Town Hall Project to be

used to update the security systems in these two buildings. (Gladstone – Rice – Unanimous)

## **2. High School Project Update:**

The members of the Committee asked PMA and Consigli to provide reports with pictures in advance of the SSBC meetings. This information can also be shown at the meetings. There was discussion regarding the updating of the project website.

### **Project Procurement**

**100% Bid Documents – Bid and GMP Timeline:** The SSBC has decided to add an additional meeting on 1/12/21 to further discuss and review the bids that were received earlier today.

- a. Second round of Elevator SOQ's received on 12/30/2020. Discuss results and next steps with SSBC. In accordance with MGL149A there are two options for dealing with trades that had less than three firms qualified. First, the bids can be accepted/rejected or they can be forwarded to the CM firm to negotiate with the low bidder. The SSBC will table the decision on the elevator trade bids until the next meeting.
- b. Review Trade Bids that received at 2:00 on 01/05/2021
- c. CCC to discuss non-trade bid process and provide updates on how bids are trending so far. Trade contracts and non-trade contracts are trending on or below budget. Consigli feels that this is very good news and everyone should be excited about this trend.

### **Schedule**

- a. CCC to provide schedule update. The project is on schedule. Snapshot of 4WLA below:
  - Continue with site utility drainage and new gas main service
  - Foundation work getting underway, materials being delivered to site
  - Excavations for foundations will continue. CCC using winter protection for cold weather as required
  - Rebar will continue to be delivered and tied in preparation for concrete placements
  - First concrete placement being installed on 12/31/2020. Concrete will continue throughout the winter months

### **Change Order Approval**

- a. SSBC to discuss pending Change Orders. Changes were reviewed and approved by the change order sub-committee on 12/22/2020.

- Change Order #2 - \$29,649.00

**MOTION:** To approve Change Order #2 in the amount of \$29,649.00. (Rice/Benjamin – unanimous)

- Transfer Change Order 2t – no dollar value - this is a process to move money around the project to the appropriate line items. Some of these items are for previously approved OALs

**MOTION:** To approve Change Order 2T with no dollar value. (Rice/Tuck – unanimous)

**ADJOURNMENT:** Through unanimous consent the meeting ended at 7:30 pm

Submitted:

Maureen R. Doherty – Project Manager  
Sharon Standing Building Committee

***Gordon Gladstone***

***1-19-21***

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(Gordon Gladstone) Signature of Chair

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Date of Acceptance