

Sharon Standing Building Committee  
Meeting Minutes  
December 22, 2020

**SSBC Members**

Gordon Gladstone, Chair	Marty Richards present	Colleen Tuck
Deb Benjamin, Vice Chair <i>absent</i>	Richard Slater present	Sara Winthrop present
Matt Grosshandler - present	Steve Smith present	
Rick Rice - present	Roger Thibault present	Maureen Doherty – MCPPO

**SBC Attendees and Others**

Julie Rowe – SBC – HS	Kevin Nigro – PMA – HS present
Judy Crosby – SBC – HS	Matt Gulino – PMA – HS present
Meg Dussault - SBC	Chris Blessen – Tappe – HS - present
Joseph Scozzaro – HS Principal	Chris Sharkey – Tappe – HS -
Tony Kopacz – SPS – HS -	Ryan O’Neill – Consigli – HS
Matt Baldassari – Town - present	Kristy Lyons – Consigli – HS - present
LeeAnn Amend – Library	Tim Ericson – Consigli – HS
Cheryl Weinstein-LBC	Kyle Raposo – Consigli – HS
Carolyn Weeks –LBC	Chandler Rudert – Consigli –HS - present
Emily Burke – SC	Drayton Fair – LLB – Library
Chris Jankun – PMA -	Jeff Porter – LLB – Library
Michael Stickney LLB	John Sayre Scibona – Design Technique – Library
Chris Carroll – PMA – HS -	Kevin Monkiewicz – Design Technique – Library

**1. ADMINISTRATION: The Chair read script from Town Administrators Office regarding the remote meeting**

The meeting opened at 6:32pm with a roll call acknowledgement of all members in attendance.

**Meeting Minutes:** The following SSBC minutes of December 8, 2020 were presented for approval.

**MOTION:** To approve the SSBC minutes of December 8, 2020 as submitted. (Rice/Smith - unanimous)

**Invoices**

**High School \$1,494,396.67**

- a. Consigli Requisition #010: **\$1,116,940.64**
- b. Tappe Architects invoice: **\$289,480.00**
- c. PMA Consultants invoice: **\$87,976.03**

**MOTION:** To approve the invoices as presented for the High School project. (Rice/Winthrop – unanimous)

## 2. High School Project Update:

Member Slater asked about the inclusion of equipment and infrastructure to support Town Meeting in the auditorium as well as in the designated ancillary meeting spaces. Tappe will follow up with the Town Clerk, Mark Hogan to determine if there are any changes from the original design with the former Town Clerk.

## Project Procurement

### 100% Bid Documents – Bid and GMP Timeline

- a. 100% bid documents have been released and are out to bid for all remaining trade and non-trade scopes of work. The bid documents are due on January 5, 2021. Pushing the date into the new year will create more opportunities for trade contractors. The beginning of the Non trade bidding started today and will continue until the end of the year. Once all the bids are due Consigli will begin the submission of the GMP. The GMP will be submitted to the SSBC for review in late January. The non trade category are drywall, metal panels, wood windows.
- b. Riggs, a subsidiary of Consigli has submitted their bids for 5 different categories in advance of all the other bidders. PMA is reviewing the submission.
- c. Bid/GMP timeline – project team will review updated bid and final GMP timeline. PMA will send out the schedule to the Committee.

## Schedule

- a. CCC to provide schedule update. The impact from the snowstorm was minimal, the site was cleared. The rainstorm coming in later this week will remove any remaining snow on site. The schedule is still on track.
  - b. Snapshot of 4 week look ahead (4WLA) below:
    - Rammed aggregate pier installation complete, Keller demobilizing.
    - Water main work also complete, water bypass has been removed
    - Continue with site utility drainage and new gas main service
    - Foundation work getting underway, materials being delivered to site
    - Foundation work anticipated to begin Friday 12/18/2020 did not take place this week due to weather.
3. **Town Hall Project:- XPanel Conversion** – The internal software that is used to host and run the panel boards in the lobby at the Town Hall is no longer being supported and therefore new software is required.
- **Motion: To accept the proposal from XPanel in the amount of \$640.00. (Rice/Grosshandler – unanimous)**
4. **Library Project:** The ZBA decision has been appealed and it is in Land Court. A date has been set for March 31, 2021, for discovery which is when any and all documents need to be submitted by both parties.
5. **Public Safety Project: - no update**

Annual report: has been sent out to the members of the SSBC.

## Change Order Sub-Committee

- a. Change order subcommittee to review latest changes after 12/22/2020 SSBC meeting. Changes will then be presented to the full SSBC for approval at the 1/5/2021 meeting.

**ADJOURNMENT:** Through unanimous consent the meeting ended at 7:15pm

Submitted:

Maureen R. Doherty – Project Manager  
Sharon Standing Building Committee

***Gordon Gladstone***

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(Gordon Gladstone) Signature of Chair

***January 5, 2021***

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Date of Acceptance