

**Sharon Standing Building Committee
Sharon Town Hall
90 South Main Street
Sharon, Massachusetts 02067**

**SSBC Meeting Minutes
9/4/18**

SSBC Members

Gordon Gladstone, Chair	Open	Richard Slater absent
Colleen Tuck absent	Marty Richards	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault absent
Sara Winthrop		

Special Members

Ken Wertz	Matthew Baldassari	Jim Wright, Fire Chief absent

Additional Attendees

Chris Powers Colantonio absent	Victoria Greer absent
Kevin Paton	John Marcus absent
Mary Bulso	Emily Burke absent
Jose Libano absent	Paul Queeney PMA absent
Judy Crosby absent	Kim Joyce Colantonio
Kevin Nigro PMA absent	Matt Gulino PMA
Amy Garcia	
Joe Sullivan absent	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:56 PM at the Public Safety Building at the conclusion of the SBC meeting.
- Future scheduled meetings: 9/25, 10/9, 10/23, 11/6, 11/20, 12/18

Public Safety Building

No discussion

Town Hall

- Chair Gladstone signed the Briggs contract.
- Ms. Bulso said that bids are due at 2 pm on September 12th for file sub trade bids.
- Abatement is complete. It needs to be determined where soils will be shipped to. Vinagro may hire a licensed hauler to take the soils to Alabama.

- Ms. Bulso stated DEP standards are being met and the site is secured.
- Kim Joyce of Colantonio stated that two-way signage will be installed at the site. The mailbox is being relocated. The CVS lot is being marked for TH use only. Ms. Bulso will discuss with CVS tomorrow. On Friday, the fence will be installed. Ms. Bulso will also notify the abutters.
- With reference to the armed services trees Mr. Paton said they are being handled. Mr. Turkington and Mr. McGrath are reaching out to particular residents regarding a particular tree.
- Town Hall is setting up a webcam of the site with a time lapse camera. Chair Gladstone said he will look into the issue of putting the webcam on the town website.
- Ms. Joyce will provide a weekly update to be put on the Towns website.
- Mr. Smith asked that milestones be added to the project update sheet.
- Ms. Joyce will issue instructions to all building committee members with instructions for Procore.
- Chair Gladstone asked Mr. Paton the cost for concrete versus granite flooring at the new Town Hall. Mr. Paton stated \$60,000.
- Mr. Paton said he would be meeting with Ms. Chused and an archiving company for evaluating the vault documents. He said they already worked on long term storage and it has been incorporated into the program.
- Mr. Paton said the FFE package for furniture is being put together to go out to bid and he said he feels it will be close to budget.
- Mr. Paton stated that IT/Don Hiligass said additional computer equipment is not needed.
- The majority of the current Town Hall furniture will not be used. A few pieces will be saved for the Historic Commission. It is up to Mr. Turkington to surplus the excess furniture.

Minutes

Ms. Benjamin moved to approve the minutes of 8/21/18. Ms. Winthrop seconded the motion and the Committee voted unanimously in favor of approval.

Invoices

No invoices

Adjournment

Through unanimous consent, the meeting adjourned at 7:25 PM.

Attachments

Daedalus 9/4 progress summary

Colantonio Site Mobilization 9/5 – 9/12

Colantonio TH Phase 1 Enabling

Colantonio Phase 2 Town Hall and Septic System and traffic signage

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.