

Sharon Standing Building Committee Meeting Minutes 10/17/17

SSBC Members

Gordon Gladstone, Chair	Robert Atwood absent	Richard Slater
Colleen Tuck	open	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault absent
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz absent		

Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa
Richard Marks DPI absent	Bill Roche absent
Michael Williams KBA absent	Pete Gaudreau
Dan Bradford KBA absent	Greg Walsh KBA
Matt Walsh KBA absent	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings: 10/31, 11/14, 11/28, 12/12
- Mr. Smith moved and Ms. Tuck seconded the motion that the SSBC reimburse the DPW \$42,899.92 for payment they are making to P.J. Keating Company for paving at the Public Safety Building. The DPW is taking this responsibility from Consigli at a lower cost to the Town. All voted unanimously in favor of approval.
- Chair Gladstone provided the Committee with a financial analysis of the project to date which showed that the projected savings will be just over one million dollars. A brief conversation ensued.
- The Committee through discussion wanted to ensure that all public documents are reflective that the SSBC did not choose to create a new Town Hall. At a meeting of the Selectmen, it was their decision to choose this option after being presented with three options. Chair Gladstone stated he spoke with Mr. Turkington to clarify the role of the SSBC.
- Chair Gladstone commented that at Town Meeting three will be an article for \$13,500,000.00 for Town Hall Project and an Article for \$1.9 million for OPM services for a feasibility study for a new High School.
- Mr. Baldassari presented a packet for awning proposals. Discussion will continue to next meeting.

- Chief Kaufman is working on obtaining proposals for a gate for the motorcycles.

Town Hall Renovation Project

- Mr. Paton stated he received a call from a citizen regarding LEED principles. He stated that this project will not pursue LEED Certification but will follow the spirit of LEED principles in its use of sustainable products. Mr. Gladstone reminded Mr. Paton to invite citizens with questions or ideas to attend the regularly scheduled SSBC meetings.
- Mr. Paton also stated that he received an email from a resident focusing on the visually impaired needs to ensure the building is acceptable. He said that he was presented with good universal design items and will do his best to address all of these appropriately.

Public Safety Building

Kaestle Boos Architects Report

- No comment

Consigli

- Mr. Rudert presented requisition #25 in the amount of \$640, 586.34. Mr. Slater moved and Ms. Tuck seconded the motion to approve payment. All voted in favor of approval.
- Consigli presented previously approved change order #17, dated 10/12/17 in the amount of -\$24,311.00 as money coming back to the Town. Mr. Rice moved to accept and Ms. Benjamin seconded the motion. All voted in favor of approval.

Daedalus

- Mr. Sullivan stated he reached out to ADTECH and will be receiving a proposal for installation of microphone needs at the Safety Building. Ball park estimate to date is \$12,000 to \$15,000.

Heights Elementary School Roof Project

- Mr. Gladstone commented that there was a change order for Heights Roof Project in the amount of \$24,609. Mr. Rice moved and Ms. Benjamin seconded the motion to authorize the Chair to sign this change order once presented. All voted in favor of approval.
- Invoice for Potomac Capital in the amount of \$129,934.40 was received. Mr. Smith moved and Ms. Winthrop seconded the motion to authorize payment to Potomac. All voted in favor of approval.
- Mr. Walsh stated that the project is substantially complete. They are working through a few punch list items. Tests have been completed for mechanical, adhesions and wind uplifting. All tests showed the roof met or exceeded expectations. There are two tests to be completed; infrared and the Carlisle warranty walk through needs to be wrapped up.

- Greenwood is starting closing out the project. Mr. Walsh also stated he is working on the PROPAY application so the Town can get reimbursed from MSBA.

Minutes

Ms. Tuck moved to accept the minutes of 10/3/17. Mr. Smith seconded the motion and the Committee voted unanimously in favor of approval.

Invoices

Mr. Rice moved to approve all invoices. Ms. Benjamin seconded the motion and the Committee voted unanimously in favor of approval.

Potomac Capital - \$129,934.40 - Heights Roof

Contemporary Telephone - \$20,612.50– Public Safety

Kaestle Boos - \$20,000.00

Ricoh - \$8,278.52

Daedalus - \$4,505.00

Daedalus - \$3,610.00

Daedalus - \$1,250.

Daedalus - \$320.00

Jim Wright - \$420.65

Adjournment

Through unanimous consent the meeting adjourned at 7:30 PM.

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.