

Sharon Standing Building Committee Meeting Minutes 9-29-2020

SSBC Members

Gordon Gladstone, Chair	Marty Richards	Colleen Tuck
Deb Benjamin, Vice Chair <i>absent</i>	Richard Slater	Sara Winthrop
Matt Grosshandler	Steve Smith	Maureen Doherty- MCPPO
Rick Rice	Roger Thibault <i>absent</i>	

SBC Attendees and Others

Julie Rowe – SBC – HS <i>Present</i>	Kevin Nigro – PMA – HS <i>Present</i>
Judy Crosby – SBC – HS	Matt Gulino – PMA – HS <i>Present</i>
Meg Dussault - SBC	Chris Blessen – Tappe – HS <i>Present</i>
Joseph Scozzaro – HS Principal	Chris Sharkey – Tappe – HS
Tony Kopacz – SPS – HS <i>Present</i>	Christian Riordan – Consigli – HS
Ken Wertz - SBC – HS <i>Present</i>	Kristy Lyons – Consigli – HS <i>Present</i>
LeeAnn Amend – Library	Tim Ericson – Consigli – HS
Cheryl Weinstein-LBC	Kyle Raposo – Consigli – HS
Carolyn Weeks –LBC	Chandler Rudert – Consigli –HS <i>Present</i>
Emily Burke - SC	Drayton Fair – LLB – Library
Chris Jankin – PMA <i>Present</i>	Jeff Porter – LLB – Library
Michael Stickney LLB	John Sayre Scibona – Design Technique – Library
	Kevin Monkiewitz – Design Technique – Library

1. ADMINISTRATION: Gordon reads script from Town Administrators Office regarding the remote meeting

The meeting opened with a roll call acknowledgement of all members in attendance.

Meeting Minutes: The following SSBC minutes of 9/15/20 were presented for approval and are being withheld for further review.

Invoices:

Library:

Design Techniques \$2,140.00

Public Safety

Anderson \$1,073.44

Labadini \$3,590.00

Labadini \$9,950.00

Murphy \$ 840.00

MOTION: To approve the invoices as presented for the Library and Public Safety Projects. (Rice/Winthrop)

Unanimous

2. High School Project Update:

Project Procurement

- **Early Release Package #2 Update – Bid Documents**
 - Update Committee on ER#2 bid progress
 - Consigli will provide an update by October 9, 2020
- **RFQ Process for Remaining Trade Bids**
 - Update Committee on remaining trade bid package RFQ process. RFQ was made available on 9/9/2020.
 - SOQs are due on 9/30/2020. The responses will be divided by trade and the members of the review committee.
 - Bids are due from the qualified subs in mid-November

Design Update

- **MSBA 90% Submission 9/30/2020**
 - Project team is seeking the SSBC's approval to submit the 90% CD documents to the MSBA.
- **90% CD Documents**
 - The 90% CD documents have been estimated.
 - Reconciliation meeting took place on 9/24/2020: Both estimates came in between ½ % from each other and are under the Project funding agreement by approximately \$370,000.

MOTION: Move that we authorize the OPM to submit the documents to the MSBA on behalf of the SSBC. (Gladstone/Winthrop) - unanimous
- **Schedule**
 - CCC to provide schedule update
 - Discuss abutter outreach and solutions to several complaints received over the last few weeks of construction. Signage will be installed along the truck route. Wheel wash stations have been added. The logistic plans have been added to the website. There will be some changes on the bus loops on Monday due to the gas installation. The project website is the best place to get the most up to date website. There is a link on the Town website to access this information.
 - Monitoring stations for the vibration controls. The abutting neighbors have been contacted regarding the surveying of their property.
- **Change Order Committee – SSBC Members**
- **Classroom set-up accommodations for Covid and remote learning:**
- **Operable Windows:** If windows are going to open it should be approximately 20sf per classroom. Building Codes will dictate the operation of the windows. This change would be approximately \$80,000. The HVAC consultant BALA does not have a recommendation on this, it is a decision of the Building Committee. The Chair stated that the experts should give an opinion. The Architect has stated that the system has been designed without operable windows to function as requested. Ken Wertz gave an update on the systems being designed without operable windows. There was discussion regarding the addition of operable windows in the classroom. The Middle School windows were discussed, because this project was a partial renovation the older wing has unit ventilators and operable windows. The new wing has non-operable windows. Julie Rowe. The architect stated that the energy efficiency would be lowered with operable windows. The decision is based cost, operations and efficiency; this is a response to the reaction to the pandemic rather than an emergency situation. The discussion covered maintenance, protocol of windows being opened based upon human needs. The members of the committee did not reach a consensus if the windows should be operable or non-operable. This could be a

response to the perception that the staff feels more comfortable with some operable windows. Would this be an opportunity to educate the community on the type of system that does not need operable window?

Motion: To direct the architect to provide the architect to provide approximately 20sf in each of the windows.
(Gladstone/Smith -7-1-0 Grosshandler opposed)

3. Town Hall Project

4. Public Safety Project

5. Library Project: The library trustees have withdrawn their request to reconsider the vote on the library.

ADJOURNMENT: Through unanimous consent the meeting ended at 8:00pm

Submitted:

Maureen R. Doherty – Project Manager

Sharon Standing Building Committee

Gordon Gladstone

(Gordon Gladstone) Signature of Chair

October 13, 2020

Date of Acceptance