

Sharon Standing Building Committee
Meeting Minutes
April 28, 2020

SSBC Members

Gordon Gladstone, Chair	Marty Richards	Colleen Tuck
Deb Benjamin, Vice Chair	Richard Slater	Sara Winthrop
Matt Grosshandler	Steve Smith	
Rick Rice	Roger Thibault <i>absent</i>	

SBC Attendees and Others

Emily Burke – SBC - HS	Kevin Nigro – PMA – HS <i>absent</i>
Amy Garcia – SBC - HS	Matt Gulino – PMA – HS <i>absent</i>
Victoria Greer – SBC – HS <i>absent</i>	Chris Blessen – Tappe - HS
Tony Kopacz – SPS - HS	Chris Sharkey – Tappe – HS <i>absent</i>
Ken Wertz - SBC - HS	Christian Riordan – Consigli – HS
Joseph Kent – Town <i>absent</i>	Kristy Lyons – Consigli - HS
Matt Baldassari	Tim Ericson – Consigli – HS <i>absent</i>
LeeAnn Amend - Library	Kyle Raposo – Consigli – HS <i>absent</i>
Cheryl Weinstein-LBC	Chandler Rudert – Consigli –HS
Carolyn Weeks –LBC <i>absent</i>	Drayton Fair – LLB - Library
	Jeff Porter – LLB - Library
	John Sayre Scibona – Design Technique - Library
	Kevin Monkiewicz – Design Technique - Library

1. ADMINISTRATION: Gordon reads script from Town Administrators Office regarding the remote meeting

The meeting opened at 6:35 with a roll call acknowledgement of all members in attendance.

The Chair informed the committee that he had requested that the Select Board appoint Matt Baldassari as a special member to the SSBC with voting rights for the Library Project. Action will be taken on this item at the next their next meeting.

2. Meeting Minutes: The following SSBC minutes of April 14, 2020 were presented for approval.

MOTION: To approve the SSBC minutes of April 14, 2020 as submitted: (Benjamin/Smith – unanimous)

3. Invoices:

Library Invoices:

Gelerman and Cabral, LLC \$5,460.00

MOTION: To approve the invoices as submitted for payment. (Benjamin/Winthrop – unanimous)

4. Library Project Update:

- **Discussion topics**

- ZBA Update: All the original documents and supporting memos have been submitted and the hearing is scheduled for May 13, 2020. The documents may also be viewed on the Town's Library Project website.
- LEED Design Submission update – the documents have been submitted, the committee reviewed the floor plans which showed areas in which LEED points could be earned. Some of the items discussed were reflective lighting, floor materials, walk off mats and paint colors.
- Library Finishes Meeting with MBLC (4-17-20) update – The design team presented the floor plan of the library and reviewed the colors for the wood finishes, rugs and walls that were chosen at the recent design meeting with the Library Trustees. There was a lengthy discussion regarding the process and decision of authority. It was determined that this project is following the same process and format of all previous Town Projects in which the proponents of the building are part of the team, however the final decision is that of the Sharon Standing Building Committee (SSBC). The SSBC discussed the manufacturers to be specified and asked that the designer come back with color boards, one for each of these manufacturers. The committee has not had the opportunity to review any of the colors, or samples of products discussed. Member Rice cautioned the team about staining the birch.
- CD's –Ongoing: The architect is reviewing window well details. The window wells will be going away.
- LLB Amendment # 4 – Civil Design Change: The committee discussed the process in which this additional work was requested. The process is that no additional work should be undertaken unless it is at the specific direction of the SSBC. Any additional work that is performed is at their own risk and may not be authorized and payment may not be made by the SSBC.

MOTION: To approve LLB Amendment #4 for additional civil design work for \$2800.
(Benjamin/Tuck – unanimous)

- Schedule Update: The Committee was informed that due to Covid 19 and new working conditions that the project was currently behind schedule. It is currently expected that the documents could be on the street around July 22, with bids due after Labor Day with the Notice to Proceed issued in early October. The SSBC asked for an updated schedule and will discuss this further at the May 12, 2020 meeting
- Prequalification – The SSBC discussed the prequalification schedule
- Peer Review Update: there was discussion regarding the Peer review and response to any code related items. This could be a result of the level of completeness of the documents. There will be an estimate done at 75% CDs and then LLB will review the plans with the KBA. That should take place in June.

5. High School Project Update:

- **Discussion topics**

- Conservation Commission Update: The High School Project was separated into two parts, one being the site and building, the second was for the field. The hearing for the fields was opened and continued. The site and school project hearing was completed. An Order of Conditions will be issued by the DEP.
- ZBA update: Tappe is working with Town Counsel in regards to the applications and applicability of the Zoning Amendment. This process is on schedule.
- Prequalification update: Prequalification is not required for the early site work under MGL C 149A. The remainder of the project will be subject to prequalification and will be coordinated with the Library Project so that there is no overlap of dates.

- Early site work bid update: This is on schedule and the scope of work is being finalized with Consigli.
- Construction Drawings update: The Chair asked if the process was impacted by the current situation due to COVID. They are on schedule and project and team meetings are being held regularly through a virtual format.

6. Town Hall Project Update:

- Irrigation System: The committee has asked for a review of the scope of work for each of the vendors. Member Slater had several questions. The Town's facility manager will work with Member Slater to answer the questions this week.

ADJOURNMENT:

Through unanimous consent, the meeting ended at 8:35pm

Submitted:

Maureen R. Doherty – Project Manager

Sharon Standing Building Committee

Gordon Gladstone

May 12, 2020

(Gordon Gladstone) Signature of Chair

Date of Acceptance