

Sharon Public Library Board of Trustees
Regular Session
July 20, 2016

Attendance:

Trustees: Andrew Hyland, Carolyn Weeks, Bob Levin, Heather Poliferno
Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 7:35pm by Bob.

Minutes

MOTION: Bob moved and Carolyn seconded a motion to approve the minutes of the June 15, 2016 regular meetings as corrected. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$1,051.37
- MMDT Account: \$2,862.14

Budget

No report to review

Director's Report

Library Building and Selectman Committee met with the Sharon Historical Commission on July 13th to discuss the SHC's decision to not support the Library building project. Members of the SHC would support the Library for the 1 School Street property. They will meet on July 20th to discuss further. The Board of Selectmen have this on their agenda to discuss at their meeting on Tuesday, June 26th.

Furnace Update: The Bid Notice was completed and approved by the Town Engineer and Town Administrator. Performance Plumbing & Heating, M.M. Environmental Engineering, Inc., and Automatic Temperature Controls participated in the walk through. Bids are due July 28th and the project is set to be completed by August 31st.

Strategic Plan: The Plan is completed and was reviewed.

MOTION: Bob motioned and Carolyn seconded to approve the 2017-2022 Library Strategic Plan. The motion passed unanimously.

Library Card Policy Change: Sentence to be added to the current library card policy and to read "Other forms of identification are acceptable at the discretion of a library supervisor."

MOTION: Bob motioned and Heather seconded that the sentence "Other forms of identification are acceptable at the discretion of a library supervisor." be added to the current Library Card Policy. The motion passed unanimously.

At-Large Citizen Stakeholders for Master Plan Steering Committee:

The Library was not listed as a town board and/or committee which are required to appoint one representative for the Master Plan Steering Committee. The Library is a stakeholder in the Master Plan of the community.

MOTION: Carolyn motioned and Heather seconded to submit to Town Selectmen and Planning Board the name of Bob Levin as a citizen stakeholder and representative of the Board of Trustees and the Library Building and Selection Committee. The motion passed unanimously.

Next meeting – September 21, 2016 - 8:00.

MOTION: Bob moved at 9:05pm and Heather seconded to adjourn for the evening. The motion was unanimously approved.

Action Items Update

June 15, 2016

- Heather to come up with a sign design to highlight The Friends (something to hang in the Lobby of the Library) -- Should it be a canvas or a metal plate? Should it be able to be taken up

June 15, 2016

- Should we create a plaque for Lou Stubbs? Bob and Lee Ann will look into it.

June 15, 2016

- Heather and Wendy will figure out a date for a Friends of the Library reception to show our appreciation.

Action Items Summary

May 18, 2016

- Cheryl to look into dedicating books to former Trustees --- *complete*

June 15, 2016

- Lee Ann will pick out two books to dedicate to the former Trustees --- *complete*

Respectfully submitted,

Heather Poliferno