

Sharon Public Library Board of Trustees
Regular Session
October 21, 2016

Attendance:

Trustees: Andrew Hyland, Carolyn Weeks, Bob Levin, Cheryl Weinstein
Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 7:35pm by Cheryl.

Minutes

MOTION: Bob moved and Carolyn seconded a motion to approve the minutes of the July 20th regular meeting. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$1051.37
- MMDT Account: \$2863.13

Friends Report

- October 20: Annual Meeting, 7-10
- October 23: Vera Cross event, 2-4.
- Newsletter coming out shortly
- Insurance discussion: No decision
- Elizabeth President, Kate VP.

Budget

- Discussed electricity, postage line items.

Performance Review Form

- Rating scale has been recalibrated.
- Subcommittee working on "Organizational Objectives and Personal Goals" subsections.

Director's Report

Nothing added

Next meeting – October 19, 2016 - 7:30.

MOTION: Bob moved at 8:43 pm and Carolyn seconded to adjourn for the evening. The motion was unanimously approved.

Action Items Update

June 15, 2016

- Heather to come up with a sign design to highlight The Friends (something to hang in the Lobby of the Library) -- Should it be a canvas or a metal plate? Should it be able to be taken up., *WIP*

June 15, 2016

- Should we create a plaque for Lou Stubbs? Bob and Lee Ann will look into it., *Bob will continue to work on this.*

June 15, 2016

- Heather and Wendy will figure out a date for a Friends of the Library reception to show our appreciation., *WIP*

Action Items Summary

- All attendees will look into display pedestals for busts.
- Flowers for Lu and Vera.
- Andrew ask wife about decorations for the event.

Respectfully submitted,

Andrew Hyland