

**Sharon Housing Authority**  
**Minutes of Meeting**  
**August 3, 2020, 18 Hixson Farm Road, Sharon, MA 02067**

**1. Roll Call:**

Present: Susan Saunders, Susan Price, Edwin Little, Peter Melvin, Zannati Rahman  
Other: Nancy Bartley

A motion was made by Chairperson, Susan Saunders, to call the meeting to order at 9:15 am; seconded by Peter Melvin. No questions or discussion. All in favor.

The new sign for the Community Room will be held after the meeting

**2. Notice of meeting:** Posted on July 28, 2020 at 11:18 am

**3. The new sign for the Community Room:** Chairperson, Susan Saunders said that the dedication will be held after the meeting.

**4. Minutes of Previous Meetings.**

A. Minutes of regular meeting on July 6, 2020.

Susan Price mentioned there were a few misspellings. ED will change. Edwin Little made a motion to approve the minutes. Susan Price seconded. All in Favor. No further discussion.

**5. Monthly Reports:**

A. Maintenance Report:

Turnovers and Work Orders for the 705 Units. Still doing Emergency Work Orders for 667 and 689.

B. Monthly Vacancy Report:

Moving two handicap residents to first floor units.

**6. July, 2020 Check Register:**

Edwin Little motioned to approve the check register totaling \$6,480.21. Susan Price seconded. All in Favor.

**7. July, 2020 Financial Statement:**

Financial Statements were not ready in time for the meeting.

**8. Executive Directors Report:**

The Board to vote on DHCD Amendment #11 to the Contract for Financial Assistance (CFA) 5001 with the revised award totaling \$1,768,980.20. The contract is increased due to the bathroom repairs at 667-2 and Building 5 Bathroom and Asbestos for GFCI Upgrade. Edwin Little motioned to approve the Revised Award with the new total. Susan Price seconded. All in Favor with no further discussion.

**9. Other Business:**

Will contact Jeff Rose at the Sharon Town Hall to post job opening.

Edwin Little made a motion to go into Executive Session at 9:32 AM. Peter Melvin seconded. All in favor.

Edwin Little made a motion to return to regular session at 9:50 AM. Susan Price seconded. All in Favor. No further discussion.

**10. Adjournment:**

Edwin Little motioned to adjourn the meeting at 9:55 am. Peter Melvin seconded. All in favor. No further discussion