

Sharon Housing Authority
18 Hixson Farm Rd Sharon, MA 02067
(781) 784-2733 FAX (781) 784-2937

Minutes of Regular Meeting
June 17, 2019 at 9:00am

1. Roll call:

Present: Chairman Susan Saunders, Edwin Little, Peter Melvin, Ralph Generazzo, Susan Price

Absent: N/A

Other: Ashley Vincent, Jina Meng

A motion was made by Chairman Susan Saunders to call the meeting to order at 9:02 am; seconded by Ralph Generazzo. No questions or discussion. All in favor.

2. Notice of meeting:

The meeting was posted on June 12, 2019.

3. Minutes of previous meetings:

A. Approval of minutes of meeting on May 6, 2019

A motion was made by Edwin Little to approve the minutes of the regular meeting on May 6, 2019; seconded by Ralph Generazzo. No questions or discussion. All in favor.

4. Monthly reports:

A. Maintenance report

The monthly maintenance report was reviewed.

B. Monthly vacancy report

The monthly vacancy report was reviewed. There is currently 1 vacant unit. Three AHVP vouchers were leased this month.

C. Unit turnover report

The unit turnover report was reviewed for the 1 vacant unit.

5. Check Registers for May 2019:

A motion was made by Edwin Little to approve the May 2019 check register in the amount of \$82,588.26; seconded by Susan Price. No questions or discussion. All in favor.

6. Financial Statements for April 2019 and May 2019:

The financial statements for April 2019 and May 2019 were reviewed. We are on track with our spending this fiscal year with the help of netmetering and the management agreement. No questions or discussion.

7. Executive Director Report:

The Executive Director report was reviewed.

8. Other Business:

There was no other business discussed.

13. Adjournment:

A motion was made by Susan Price to adjourn the meeting at 09:55am; seconded by Peter Melvin. No questions or discussion. All in favor.