

Sharon Housing Authority  
Minutes of Meeting  
July 2, 2018 9:00am, 18 Hixson Farm Rd. Sharon, MA 02067

**1. Roll Call:**

Present: Edwin Little, Charlotte Dana, Ralph Generazzo, Peter Melvin

Absent: Susan Saunders

Other: Ashley Vincent Executive Director

A motion was made by Chairman Edwin Little to call the meeting to order at 9:00am; seconded by Charlotte Dana. No questions or discussion. All in favor.

**2. Notice of meeting:**

The meeting was posted on June 28, 2018.

**3. Board Vote to approve contract for Milne, Shaw & Robillard P.C.:**

A motion was made by Charlotte Dana to approve the State Contract for accounting services between the SHA and Milne, Shaw & Robillard P.C. for the period July 1, 2018-June 30, 2020; seconded by Peter Melvin. Executive Director Ashley Vincent stated that she met with Rick Shaw and spoke to several other Housing Authorities that use Milne, Shaw & Robillard P.C, and are happy with their service. No questions or discussion. All in favor.

**4. Board Vote to approve management agreement between Sharon Housing Authority and Wrentham Housing Authority.:**

A motion was made by Charlotte Dana to approve the management agreement between Sharon Housing Authority and Wrentham Housing Authority; seconded by Peter Melvin. Executive Director Ashley Vincent went over the management agreement and the responsibilities that the SHA will be responsible for. Chairman Edwin Little wanted to make sure that Ashley Vincent would not neglect her duties at the SHA. Ashley Vincent assured the Board that this would not be the case. No further questions or discussion. All in favor.

**12. Other Business:**

Chairman Edwin Little went over the letter that the Board was sending to the Town Administrator regarding the proposed 40b on Morse St. The Board agreed to send the letter as is.

**13. Adjournment:**

A motion to adjourn the meeting at 09:20am was made by Charlotte Dana; seconded by Ralph Generazzo. No questions or discussion. All in favor.