

Sharon Public Library Board of Trustees
Regular Session
March 20, 2013

Attendance:

Trustees: Kirstin Gray, Bob Levin, Alyssa Wiener Rosenbaum, Roberta Saphire, Carolyn Weeks, Cheryl Weinstein

Library Staff: Barbra Nadler (Library Director)

The meeting was called to order at 7:35 p.m. by Bob Levin.

Minutes

- **MOTION:** Carolyn moved and Bob seconded a motion to approve the corrected minutes of the January 23, 2013 regular meeting. The motion passed unanimously.
- **MOTION:** Alyssa moved and Carolyn seconded a motion to approve the minutes of the February 27, 2013 regular meeting. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$1,746.52
- MMD Account: \$8,569.19

MOTION: Cheryl moved and Bob seconded a motion to accept the treasurer's report. The motion passed unanimously.

Friends

- Working on the Booksale and Tea.
- Bob had lunch with the Wimpy Kids author and he will do something for the library – date to be determined. Friends would like if it could be a money maker. Bob will check.

Director's Report

- Budget: Should have excess dollars at the end of the year.
- FinCom: Went well. Ira asked about capital outlay Bob listed – the windows, bathrooms, flooring. The committee was supportive.
- Facebook: Karen Mafeira has been doing a great job.
- Centennial: Barbra will ask Lanette to put the centennial on the website as a drop down under get involved.
- Emergency Situations: A subcommittee of the staff has been discussing this. Ideas such as flashlights at every desk, panic buttons.
- Capital Outlay: Start with Gordon Gladstone. Bob will make a proposal of the different projects and we can then solicit bids.
- Theodosi & Michael. Discussed letter received from them. Bob will talk to Ben.

Action Item Update

- Barbra talked to the alarm company and we can administer the codes ourselves. We need to send the who-to-call list before they will give instructions.

MOTION: Bob moved and Roberta seconded a motion to enter into executive session to conduct strategy sessions in preparation for a negotiation with nonunion personnel under Purpose No. 2 for executive session under the Open Meeting Law, specifically the Director and her Employment Agreement and at the conclusion of executive session to reconvene in open session. The motion was unanimously approved.

MOTION: Bob moved and Alyssa seconded a motion in accordance with Paragraph 3 of the Employment Agreement between the Town of Sharon, acting by and through its Board of Trustees, and Barbra Nadler, not to extend said Employment Agreement for an additional year and to therefore allow the Employment Agreement to expire on June 30, 2013, the last day of the term under the current Employment Agreement. The motion was approved 5-0-1.

The trustees now need to form a search committee to find a new director.

MOTION: Bob moved at 9:30 p.m. and Roberta seconded the motion to adjourn for the evening. The motion was unanimously approved.

The next regular meeting will be Wednesday April 24, 2013 at 7:30.

Action Items Summary

Ongoing:

- All: Preparations for centennial celebration
- Trustees: Review timeline

January 23rd Meeting:

- All Trustees: Fill out the Conflict of Interest Form

February 27th Meeting:

- Barbra: Look into what it will take to alarm the new front door.

March 20th Meeting:

- Bob: Check with Wimpy Kids author to see if he can do something for the Friends as a money maker.
- Barbra: Ask Lynette to put the centennial on the website as a drop down under get involved.
- Bob: Create a proposal of the different capital outlay projects.
- Bob: Talk to Ben regarding Theodosi & Michael
- Barbra: Send the who-to-call list to the alarm company. It should be Barbra, Bob, and Gary. Can add another if wish.
- Cheryl: Contact the library foundation people regarding the new form received and the book of paperwork.
- Trustees: Form a search committee to find a new director.

Respectfully submitted,

Cheryl Weinstein