



SHARON RECREATION DEPARTMENT

219 Massapoag Ave., Sharon, Massachusetts 02067

Phone: 781-784-1530 Fax: 781-784-1532

Web: www.sharonrec.com

Veteran's Memorial Park Beach Concession Stand Operating Agreement

DATE: _____ **PERMIT FEE:** \$ _____ payable by Friday, April 28, 2017

LESSEE NAME: _____ **ADDRESS:** _____

EMAIL: _____ **TELEPHONE:** _____

Period of Agreement

- Monday, May 8, 2017 through Saturday, September 23rd, subject to weather conditions and date water can be turned on and turned off. A key will be issued upon submission of required documents. Everything is to be cleaned and/or removed and the key must be returned at the end of the agreement period in the same condition as it was given.
- Agreement for the dates specified within calendar year, with an option to renew the following year.
- The lessee may not sublet the concession stand under any circumstances.
- The concession stand is to remain as is for the contracted period. During the agreement period, the lessee shall maintain Town property, reasonable wear and tear accepted. The lessee may not alter the building or concession stand without permission.

Period of Operation

- The Town operates Veterans Memorial Park Beach weekends only from Saturday, May 27, 2017 – Sunday, June 25, 2017 and full time from Monday, June 26, 2017 – Friday, August 25, 2017. Memorial Park Beach is open daily except in inclement weather.
- The concession stand shall be operated on a daily basis from when Veteran's Memorial Park Beach is opened between the hours of 11:00 a.m. through 7:00 p.m. The lessee may extend operating hours to begin as early as 8:00 a.m. and close as late as 8:00 p.m. as dictated by public demand, provided lessee provides notice of the schedule by Friday at 12:00 noon for the following calendar week. Additionally, the park hosts several concerts in the summer on Wednesday evenings from 7:00 p.m. - 8:30 p.m. and Thursday from 6:30pm-7:30pm for which lessee will remain open. The Recreation Department will provide a schedule of concert dates and special events to be held at the lake.
- The Concession Stand will be closed to the public when Veteran's Memorial Park Beach is closed due to inclement weather as determined by the Recreation Department.



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Conditions

- Certifications: The lessee shall have a valid ServSafe Food Manager and Allergen Awareness certifications.
- Health Regulations, Licenses and Permits: The equipment, facilities and operation of the concession stand shall be inspected by the Town Health Administrator/Agent. Upon inspection completion the lessee shall secure a Seasonal Food Service Establishment Permit from the Sharon Board of Health. Cost of permit is at lessee's expense.
- Merchandise Sold: All food items must be sold in paper or plastic containers. All lessees must submit the products to be sold during each season covered in the lease to the Recreation Director for approval as well as prices to be charged for each product. Products and prices to be charged must be submitted to the Recreation Director by Friday, April 28, 2017. Lessee may not alter the menu or sell additional items without written permission from the Sharon Recreation Department.
- Equipment: The lessee shall furnish and install such items of equipment as it is necessary to properly store and dispense the food items to be sold. Approval for propane must be granted by Sharon Fire Department. Cost of propane permit is at lessee's expense.

Additional Requirements

- The lessee must furnish the necessary garbage containers for inside the concession stand. The trash barrels for outside the building will be furnished by the Town.
- The lessee shall keep the grounds (within 50 feet) of all sides of the Beach House building clean of litter.
- The vendor will be properly certified and personnel properly trained in food handling regulations. One server will be on duty during normal operating hours. If sales surpass expectations, additional personnel will be added as needed. There may be overlap during normal operating hours where multiple workers are on duty. Additionally, proper tools will be used to maintain safety protocols.
- The propane grill will be situated on the lawn 3 feet from the building to comply with fire code regulations. The grill will be properly roped off to conform to safety standards set by the Sharon Fire Department. In addition, an ABC fire extinguisher will be required and accessible. A propane permit must be obtained from the Sharon Fire Department. Propane may not be stored in the concession stand at any time.
- The lessee must include a certificate of insurance for commercial general liability and workers compensation. A request will be provided with the appropriate coverage.



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Competition

- The Town will not allow competition with the Concession Stand during the term of the lease except for the July 3rd Celebration, the Triathlon, and Back to School Outdoor movie night. No ice cream truck or other food vendors will be allowed to sell within the concession stand area, including the boat launching area, except during the July 3rd Celebration, the Triathlon and Outdoor Movie Night.
- The Town has the right to sell or to contract vendors to sell food items if it so desires for the July 3rd Celebration, the Triathlon and Outdoor Movie Night. The period during which competition is permitted is Monday, July 3, 2017 (Rain Date Sunday, July 9, 2017) from 12:00 noon to 11:59 p.m. on Sunday, August 14, 2017 from 6:00 a.m. through 4:00 p.m. and on Monday, August 28th from 6:00p.m.-9:00p.m.

Facilities

- Space: 8'6" x 21' room on eastern side of Beach House. One exterior door, three counter openings across the end of the building along the 21' side of the room, plywood shelf along the wall under the counter openings and a small shelf adjacent to the sink. Screen door. Signage may only be displayed during the season of operation and must be approved by the Recreation Department.
- Equipment: A three compartment sink, one hand sink, one prep sink, one upright freezer and one compact refreshment cooler.
- Electricity: Furnished by NSTAR at the complete expense of the lessee for his/her operation. Any changes made by lessee or required for any reason are subject to prior approval and inspection by the Town after installation, all at lessee's cost.
- Water: Furnished by the Town. Hot water is included from electric hot water heater within the building.

It is expressly understood and agreed that the regulations of the Sharon Recreation Department are to be strictly complied with, and that the undersigned assumes full responsibility for any damage to, or loss of Town property in consequence of such use of the facilities as described above, and engages to make the same good without expense to the Town.

Lessee Signature: _____ Date: _____

Recreation Director Signature: _____

Approved by the Board of Selectmen on _____