Draft

June 13th, 2016

Finance Committee Meeting- Sharon Middle School

Present: William Brack, Hanna Switlezowski, Ira Miller, Laura Nelson, Jason Gates, Alexander Korin, Patricia-Lee Achorn and Edward Phillips, Gordon Gladstone.

Absent: Arnold Cohen, Charles Goodman

1. **Review and approve reserve fund transfer requests from Town Administrator**

The Finance Committee began by discussing the three requests to transfer funds from the reserve fund. Paul Bergeron, Veterans Agent, made the request for a transfer of $2,000. A new veteran was enrolled and there were unanticipated additional Medicaid expense reimbursement cost. The Commonwealth will reimburse up to 75% of the expense but that does not occur until the following year.

**MOTION:** to recommend approval of a $2,000 reserve fund transfer for the veterans by Alexander Korin **SECONDED:** by Laura Nelson **VOTED:** 9-0-0.

Eric Hooper, the Superintendent of Public Works, requested a transfer of $315,555 from the reserve fund for snow and ice. Due to last winter (2015) being severe, the Department of Public Works was unable to restock in FY 2015 the supplies that were used, so this season started with half-full salt shed and no coated salt. There was also a backlog of equipment and building maintenance.

The net impact of that request is much less then expected: The expense breakdown includes $60,762 for salaries, $155,499 for snow and ice, $35,323 for road machinery and $61,971 for building maintenance.

**MOTION:** to recommend approval of a $315,555 reserve fund transfer for the Public Works by Patricia-Lee Achorn **SECONDED:** Edward Philips **VOTED:** 9-0-0.

The final reserve fund transfer request came from the Fire Department. The request was for $75,000 to cover overtime expense. Overtime exceeded budget due to some difficult personal issues and firefighters being out on disability.

**MOTION:** to recommend approval of a $75,000 reserve fund transfer for the Fire Department by Patricia-Lee Achorn **SECONDED:** by Edward Phillips **VOTED:** 8-0-1. Abstained by Laura Nelson.

1. **VisGov update**

William Brack met with Tim Farmer to discuss School Department plans for the level of detail to input into VisGov. There is information on the Town’s side and they they are looking into more detail. Comparison of data with other nearby towns continues. The target date for everything to be up to date is the end of August. There will be a follow up with Cindy Doherty to discuss any other notes that need to be taken into account.

1. **Establish topics for summer meetings and summer schedule**

Topics to cover during summer meetings include getting a health care update as well as meeting with Norfolk County. The Finance Committee would also like to have a forum to explain VisGov and how it works to the public.

The next Finance Committee Meeting will be held on July 11th, 2016.

1. **Other topics not reasonably anticipated**

A Special Town Meeting (STM) would be either November 28th 2016 or December 5th 2016. The decision to hold a STM will be made by mid August.

On November 15th 2016 there will be tax recap, classification, hearing. Priorities will meet in early December to see where they stand on early budget projections.

Budget meetings for the Finance Committee will be held for three Mondays in January and the sector budget will be discussed on a fourth night in January. The absolute deadline for filing Town Meeting Warrant information to Fred Turkington’s office will be March 31st 2016.

Town Meeting will be held on May 1st, 2016.

1. **Adjournment**

**MOTON**: to adjourn by Gordon Gladstone **SECONDED:** by JasonGates **VOTED:** 9-0-0.

The meeting was adjourned at 7:25 pm.