

MINUTES
CAPITAL OUTLAY COMMITTEE
November 20, 2014

APPROVED

The meeting of the Capital Outlay Committee was called to order in the Selectmen's Meeting Room at Sharon Town Hall at 7:06pm by Chair Paul Linehan.

Members Present:

Chair:	Paul Linehan
Board of Selectmen:	Joe Roach
Finance Committee:	Gordon Gladstone and Alex Korin
School Committee:	Marcy Kaplan
Planning Board:	Robert Maidman and Louis Modestino

Others Present:

Town Administrator:	Frederic E. Turkington, Jr. (Ex-Officio)
Finance Director:	Cynthia Doherty (Ex-Officio)
Recreation Director:	Amanda Levasseur
Council on Aging Director:	Norma Fitzgerald
Library Director:	Lee Ann Amend

Administrative Items

Chair Paul Linehan requested that the Capital Outlay Committee members introduce themselves.

MOTION: To approve the Regular Session Minutes of November 6, 2014
(Gladstone - Maidman) 5-0-1(with Mr. Roach abstaining) **PASSES**

Mr. Korin arrived at 7:07pm, after the vote to approve the minutes.

Recreation Department – Capital Requests

Fiscal Year 2016 Requests:

\$67,500 – Court Repair – Deborah Sampson Tennis and Basketball Courts

\$52,000 – Building Repair – Ames Street Concession and Restroom Repairs

Fiscal Year 2017 Requests:

\$50,000 – Playground Repair/Replace – Ames Street Playground

Recreation Director Amanda Levasseur explained that her first request is to repair and resurface the tennis courts and basketball court, as well as the tennis net poles and anchors. This request is to improve conditions and extend the life of the existing courts. She noted that this is a not a permanent solution, as cracks may reappear over time. Mr. Maidman asked Ms. Levasseur if she plans to have Town Engineer Peter O'Cain involved and Ms. Levasseur replied that she will. She added that it would cost \$375,000 to completely redo the courts. Mr. Gladstone asked if there was a warranty to the durability of the product and Ms. Levasseur replied that there was not. Mr. Gladstone suggested that she get something in writing when the project goes out to bid.

With respect to the Ames Street building repair, the project will repair the roof, install a gutter system, update the public restroom facilities, and update the concession areas. The repairs will improve the current conditions and extend the life of the facility. Mr. Gladstone asked if there are any lessons learned from what happened at Memorial Park Beach and Ms. Levasseur replied that everything will need to be spelled out in the specifications. Mr. Gladstone believes that Ms. Levasseur should reconsider installing the gutters and Mr. Linehan agreed. Mr. Linehan asked if this project would be ADA compliant and Ms. Levasseur believes that it will, but will check on the restrooms and lighting. Mr. Roach asked if SYBSA has reached out to Ms. Levasseur contributing to updating the kitchen. She replied that she believes the Town would be responsible for updating this area.

Ms. Levasseur provided the Committee with a brief update as to her recent capital projects that funding was provided for in past years.

Council on Aging – Capital Requests

Fiscal Year 2016 Requests:

\$45,000 – Community Center Pergola – To provide for the patio area to enhance usage

Fiscal Year 2017 Requests:

\$57,000 – (1) Lift-equipped Van – For medical related trips

Fiscal Year 2019 Requests:

\$130,000 – (2) Lift-equipped Minibuses

Ms. Fitzgerald explained that the Council on Aging is looking for a redwood-constructed pergola for shade on the patio in the rear of the Community Center, providing outdoor dining and recreation uses. She noted that the Community Preservation Committee supported this last year, but Town Meeting voted not to support. The pergola would provide a structure for needed shade from the sun in order to make better use of patio for outdoor dining, senior citizens, campers and all town residents. Little maintenance would be required – possible washing annually and re-staining of the wood every 2-4 years. She provided a “Top Five” list of reasons why this project can be supported and Ms. Levasseur added that her summer camp programs would benefit from the pergola.

Ms. Fitzgerald noted that she is going to go back to CPC for this funding this year. Mr. Gladstone added that the company that provided the quote from last year will honor the quote and would send a company to install the pergola. Mr. Roach believed that Southeastern Regional High School was approached to construct the pergola after the project failed at Town Meeting. Mr. Gladstone noted that there were some issues with getting plans drawn by the students and the teacher had retired. Mr. Roach asked if there was interest in reconnecting with Southeastern and Mr. Gladstone replied that he would have to wait a year before contacting the teacher’s successor.

There was a brief discussion about rentals at the Community Center.

Ms. Fitzgerald noted her other future year’s capital requests; a lift-equipped van for medical trips and two lift-equipped mini buses. Mr. Linehan suggested staggering the purchase of more than one vehicle in each fiscal year.

Library – Capital Request

Fiscal Year 2016 Requests:

\$67,000 – Library Flooring – New carpeting throughout the building

Ms. Amend noted that she is looking to remove and replace the carpeting on the main floor with commercial grad carpet squares, install vinyl tile in the community meeting room basement and replace vinyl flooring in the bathrooms. The carpet on the lower floors is badly stained and not able to be cleaned professionally. Stains leach up through the carpet from the flooring underneath in the community room and the stains pose a health hazard to young children attending and participating in children's programming. The main floor carpeting is stained in a few public service spaces.

Mr. Linehan asked if this is a five-year bondable amount and Ms. Doherty replied that this project could be bonded. Mr. Gladstone suggested that Ms. Amend confirm that the estimate includes ripping up the flooring in the bathrooms and basement. Mr. Linehan noted there are warranties on the flooring products. Mr. Gladstone suggested that Ms. Amend speak with School Projects Manager Ken Wertz for advice and suggestions.

Ms. Amend provided a brief update on the library's ongoing projects.

Mr. Maidman asked Ms. Amend to tell the Committee a little bit about what the recent Town Meeting approval will do. Ms. Amend replied that it will enable the Trustees to conduct a feasibility study to survey the Town to determine the future needs of the library. With the results of this study, they can then work to send a proposal to the state to request funding from the Massachusetts Board of Library Commissioners.

Other Business / Topics not reasonably anticipated forty-eight hours in advance of the meeting

None

Adjournment

MOTION: To adjourn the meeting at 8:05pm
(Korin) 7-0 **PASSES**